



Ligue des Bibliothèques Européennes de Recherche
Association of European Research Libraries

EB0317

MINUTES OF THE LIBER EXECUTIVE BOARD MEETING HELD AT ERASMUS UNIVERSITY LIBRARY, ROTTERDAM, THE NETHERLANDS, ON THURSDAY 19 AND FRIDAY 20 OCTOBER 2017

PRESENT: Ms Kristiina Hormia-Poutanen (President), Ms Jeannette Frey (Vice-President), Drs Anja Smit (Treasurer), Ms Astrid Verheusen (Executive Director), Dr Wolfram Horstmann, Dr Martin Hallik, Mr Wilhelm Widmark, Dr Matthijs van Otegem, Dr Giannis Tsakonas, Mr Andris Vilks, Dr Bertil Dorch, Ms Agnès Ponsati Obiols, Dr Ann Matheson (LIBER Adviser), Dr Paul Ayris (LIBER Adviser), Mr Julien Roche (LIBER Adviser) (second meeting only), Ms Suzanne Reid (Office Manager), Dr Simone Sacchi (EU Projects Manager) and Ms Friedel Grant (Communications Officer).

DISCUSSION SLOT: Ms Martine Oudenhoven (Community Engagement Officer), Ms Vasso Kalaitzi (EU Projects Communications Officer), Mr Valentino Cavalli (EU Open Science Projects Officer), Ms Gwen Franck (Open Access Project Officer).

APOLOGIES: Mr John MacColl (Secretary-General), Mr Julien Roche (first meeting only), Dr Paul Ayris and Dr Martin Hallik (second meeting only).

EXECUTIVE BOARD MEETING

AGENDA

1. APOLOGIES

There were apologies from Mr MacColl, Mr Svoboda, Mr Roche (first meeting) and Dr Ayris and Dr Hallik (second meeting).

2. MINUTES OF THE MEETINGS: PATRAS JULY 2017

The Minutes of the Meetings in Patras July 2017, including Reserved Agenda items 10.6 and 10.7, were approved. All actions had been completed apart from those still in progress, which were carried forward to the Summary of Actions from the October 2017 meeting.

3. MATTERS ARISING

3.1 ACTION SUMMARY: PATRAS JULY 2017

The actions from the last meeting were reviewed. All actions noted had either been completed or were carried forward with the actions from the meeting in October 2017. The following points were noted:

(October. 2017, 10.1-10.3): Dr Birgit Schmidt had been appointed to the Expert Group on the Future of Scholarly Publishing.

(February. 2017, 18): Ms Verheusen reported that more information was required regarding the Go-FAIR initiative in order to proceed. Ms Verheusen and Dr Horstmann agreed to discuss this further.

STRATEGIC DIRECTIONS

4. EU ACTIVITIES

4.1 OSPP

The President presented the pre-circulated papers to the Board. A possible collaboration between LIBER and LERU on how to engage library stakeholders in open science could be of mutual benefit. Dr Horstmann agreed to attend the joint meeting with FAIR Data and EOSC on 31 January 2018 in Brussels. Members of the LIBER Office would be attending the first EOSC stakeholder engagement event on 28-29 November 2017.

4.2 EUROPEANA REPORT

Ms Frey presented her pre-circulated report. She noted that Europeana Pro could be of interest to LIBER libraries. Europeana Chair, Mr Jan Müller, had taken up a post in Australia, and the new Chair was Ms Elizabeth Niggemann, DNB Director.

4.3 NATIONAL LICENSING

The position on national licensing in a number of European countries was discussed by the Executive Board. Dr Horstmann reported that the 'Open Access: Five Principles for Negotiations with Publishers' published by LIBER had been well received by international and library stakeholders. Dr Horstmann recommended that LIBER should organise and facilitate communication on the topic in time for the international forum taking place in early Spring/Summer 2018. The Board approved this recommendation and agreed that discussions between LIBER, LERU and the European University Association (EUA) should ensue to collaborate on the organisation of an Expert Meeting for major stakeholders. It was agreed to form a Forum for European Experts on Big Deals and the transition to Open Access, with the focus on the transition. The Open Access Working Group, LIBER President, Dr Ayris, Mr Widmark, and Dr Horstmann agreed to formulate a paper for circulation to the Board.

4.4 EU PROJECTS REPORT

Dr Sacchi presented his pre-circulated report to the Board. He indicated that a description of LIBER as a project partner would be published shortly via the LIBER website as a means of attracting new project opportunities. It was agreed that LIBER Steering Committees and Working Groups should be involved in preparing the description in order to ensure that projects were closely aligned with the new LIBER Strategy. Dr Sacchi reported that discussions with LERU were underway on the LEARN2 Open Science Toolkit. The proposal would be submitted to the European Commission in early 2018 and would be a useful activity in relation to OSPP activities.

5. STEERING COMMITTEES (INCLUDING WORKING GROUPS)

5.1 SCHOLARLY COMMUNICATION AND RESEARCH INFRASTRUCTURES: SC REPORT

Dr Horstmann presented his pre-circulated report. The Board requested statistics and figures for webinars undertaken by Steering Committees with a view to analysing participation and other factors. Ms Verheusen agreed to undertake this activity together with the Steering Committee Chairs for the February meeting of the Executive Board.

5.1.1 RESEARCH DATA ALLIANCE (RDA)

Dr Horstmann delivered an oral report, noting that in general libraries were acquiring greater influence in relation to RDA. The Board agreed to continue membership with the RDA and review again in one year.

5.2 RESHAPING THE RESEARCH LIBRARY: SC REPORT

Dr Hallik presented his pre-circulated report.

5.2.1 LEADERSHIP PROGRAMME

Dr Hallik presented his pre-circulated papers, reporting that the next LIBER Journées would take place in 2020 rather than 2019, in line with feedback. The Board approved this change. The Board took into consideration the possibility of collaboration on the Journées with international stakeholders, but determined that the LIBER Journées were a LIBER brand activity and should remain so. Dr Hallik recommended an open call be published for a future hosting location, and agreed to submit a draft call for the February 2018 meeting of the Board. The Board discussed the possibility of an Alumni event for participants of the Emerging Leaders Programme and agreed to look into a possible structure and placement within the Annual Conference schedule of a 30 minute slot for this event. The Board agreed that this would not be an annual event, but could take place once every two years. The Chair of the Conference Programme Committee, Executive Director and Dr Hallik agreed to collaborate on creating a proposal regarding the format, budget and possible event sponsor in time for the February meeting of the Executive Board.

5.2.3 DIGITAL HUMANITIES WORKING GROUP: WORKPLAN

Dr Hallik presented the pre-circulated workplan. The plan was approved by the Executive Board.

5.3 ADVOCACY AND COMMUNICATIONS: SC REPORT

Mr Widmark presented his pre-circulated report. Mr Widmark proposed that LIBER should communicate the recent SCOSS (Global Sustainability Coalition for Open Science Services) proposal to LIBER Participants. Ms Verheusen agreed to oversee this action through the LIBER Office.

6. LIBER PARTNERSHIPS

6.1 IARLA VALUES STATEMENT

Ms Hormia-Poutanen presented the pre-circulated IARLA draft Statement on 'Research Libraries: Our Values'. The Board agreed to discuss IARLA further during the meeting in February.

6.2 ARL MEETING 3-4 OCTOBER 2017

Drs Smit presented her pre-circulated paper, and drew attention to ARL's focus on a broad spectrum of library activities, with fourteen focus areas, of which Open Science was one.

The Board noted that it was not possible for any member to attend the next meeting of CARL, and the President agreed to respond to the invitation on behalf of LIBER.

7. LIBER OPEN ACCESS PRINCIPLES: FEEDBACK

See item 4.3 above.

EXECUTIVE BOARD DISCUSSION SLOT

8. LIBER STRATEGY 2018-2022

8.1 – 8.2 ROADMAP AND ORGANISATION

Ms Verheusen presented the pre-circulated papers and invited the Board to break out into groups to discuss the Roadmap. The Board noted that the main challenge was balancing the priorities indicated during the Knowledge Café against Executive Board expertise and future LIBER activities. Any differences between priorities set by the Board and those indicated in the Knowledge Café would need to be duly addressed in subsequent communication to LIBER

Participants. The Board agreed that Steering Committee Chairs would provide more detailed feedback regarding each of the priorities and outline a proposal on future activities.

The three Strategy Steering Committees were: Innovative Scholarly Communication, chaired by Mr Wilhelm Widmark; Digital Skills and Services, chaired by Dr Martin Hallik; and Research Infrastructure, chaired by Dr Wolfram Horstmann. The Working Groups for the Steering Committee on Innovative Scholarly Communication were: Copyright and Legal Matters; Open Access; and Innovative Metrics; for Digital Skills and Services: Leadership Programmes; and Digital Humanities and Digital Cultural Heritage; and for Research Infrastructure: Research Data Management, Architecture Forum; and Linked Open Data (commencing 2018). The Board agreed to discuss the organisational structure further and to make a final decision regarding Working Groups during the February meeting. Additionally, it was agreed that communications should be a focus to create awareness among LIBER Participants. Ms Verheusen agreed to lead this activity liaising closely with the Board, in time for the November Mailing to Participants.

8.2.1 WORKING GROUP ON DIGITAL SKILLS FOR LIBRARY STAFF AND RESEARCHERS

The Board discussed the pre-circulated proposal from Ms Susanne Dalsgaard Krag, University of Aarhus, Denmark. The Board agreed that in principle the proposal was an interesting one, but the scope required refining before final approval. Dr Hallik agreed to liaise with Ms Dalsgaard Krag and to resubmit for decision during the February meeting of the Board.

8.3 EXECUTIVE BOARD EXPERTISE

Ms Hormia-Poutanen presented her pre-circulated paper, which set out possible areas of expertise required within the Executive Board. This included legal expertise, knowledge of national libraries, new emerging technologies, opening up data and the candidate working group areas. In discussion, Ms Hormia-Poutanen encouraged Board members to indicate areas of expertise they would be willing to cover, and it was agreed that information about sought areas of expertise could be included in announcements for appointments to the Executive Board. It was agreed to carry this discussion forward to the February meeting of the Executive Board.

8.4 COMMUNICATION ACTIVITIES

8.4.1 STRATEGY LAUNCH

The Board discussed the communication issues surrounding the launch of the new LIBER Strategy. LIBER Communications Officer, Ms Friedel Grant, requested additional and more detailed information on the disbanding of certain existing Working Groups and the formation of new ones under the new Strategy; and she commented that some basic work plans and aims/objectives would be particularly useful for adding to the new LIBER website. The Board agreed with this proposal and Steering Committee Chairs would provide an overview of aims and other important information for communication. They would co-ordinate this via the Working Groups falling under their remit. Ms Grant agreed to send a template to the Steering Committee Chairs for this purpose. The Board agreed that this information should be finalised in time for the November launch of the new website. The Executive Director agreed to lead the formulation of an official communication for disbanded Working Groups under the new Strategy, in close collaboration with the LIBER President. The Board agreed this should be finalised in the first week of November. Ms Grant commented that an official statement from the Board and LIBER President could take the form of a blog post to the LIBER website in reference to the upcoming structural changes for 2018. Ms Verheusen agreed to lead this communication activity in collaboration with the Executive Board and LIBER Office. The Board agreed the statement should be published in November. Ms Verheusen noted all of the amendments to the

Organisational Chart and agreed to circulate an updated version of the document by the end of October.

8.4.2 DISBANDED WORKING GROUPS

See point 8.4.

8.5 ROLE OF LIBRARIES IN ENABLING OPEN SCIENCE

The LIBER President presented the pre-circulated paper to the Board. Ms Hormia-Poutanen outlined a number of recommendations regarding a White Paper to the Board. The Board approved the initiative and recommendations made by the President and agreed to take action on formulating the White Paper for publication in spring 2018. Ms Hormia-Poutanen agreed to take the lead on this activity, in collaboration with Dr Ayris, Drs Smit, Dr Dorch, Ms Verheusen and Dr Sacchi.

9. TOPICS FOR FUTURE DISCUSSION SLOTS

9.1 PROGRAMME FUTURE DISCUSSION TOPICS

Ms Verheusen presented her pre-circulated paper and agreed to update the suggested programme with the discussed amendments.

EXECUTIVE BOARD MEETING

INTERNAL BUSINESS PROCESSES

10. REPORT OF THE FINANCE COMMITTEE

10.1 2017 PROFIT AND LOSS INCLUDING FORECAST

The Treasurer noted that 2017 had been an exceptional year in terms of staffing changes and as a result business continuation had been the primary focus for the Office. The reserves of the Foundation had been utilised to support continuation of the business, which was reflected in the +/-50k negative result shown in the Profit and Loss to December 2017 reporting. This figure was mainly attributed to the unforeseen expense of an events manager and advocacy consultant necessary for business continuation following the departure of the previous Executive Director. The Treasurer noted that the finances of the Foundation were robust enough to absorb this result. The Treasurer noted that the LIBER Executive Director was currently working on streamlining and improving the financial processes for the Foundation and a project would be put into place for 2018. The Profit and Loss to October 2017 was approved by the Executive Board.

10.2 2018 BUDGET

The Treasurer presented the pre-circulated report to the Executive Board, noting again that an additional negative result of +/- 50k was expected for 2018, attributed mainly to the expense of creating a sustainable financial controlling system (see item 10.6 for more information). The Executive Board noted that the budget drawn up for 2018 was conservative, and that no further negative result was anticipated. Since the overhead for EU Projects was still being finalised, the proposed Profit and Loss for 2018 was, exceptionally, recommended to the Executive Board for approval in draft, and would be submitted in final form for approval during the February 2018 meeting of the Executive Board. [POST-MEETING NOTE: It is proposed to circulate the final draft Profit and Loss for 2018 by email before 31 December 2017.]

10.3 FINAL FINANCIAL SUMMARY: PATRAS 2017

The Executive Director reported the final payment to LIBER from the 2017 Patras Conference.

10.4 PARTICIPANT WITHDRAWALS 2017

The Treasurer reported that five LIBER Participants were noted to have contribution fees outstanding for two consecutive years, and were recommended to the Board for withdrawal: Russian State Library, CNB Durde Montenegro, Ipek Ankara, Georgia National Scientific Library, and the Lithuanian University of Health Sciences. The Board agreed to withdraw Participation in LIBER at the close of 2017 if no payment or satisfactory feedback had been received.

10.5 ANNUAL CONTRIBUTION FEE

The Treasurer presented an oral report to the Executive Board, stating that, at present, no business case had been prepared for any change to the Annual Contribution Fee in light of the upcoming launch of the new LIBER Strategy. The Board agreed to defer any decision regarding the Annual Contribution Fee to October 2018, when greater clarity regarding the new Strategy was available. The Board agreed that this decision should be explained to LIBER Participants in a note from the Treasurer in the November 2017 Mailing. The Executive Director agreed to lead this activity in collaboration with the Treasurer and Secretary-General, and to oversee its inclusion in the respective Mailing.

10.6 SUSTAINABLE FINANCIAL ADMINISTRATION AND CONTROL

The Treasurer presented the pre-circulated paper on Sustainable Financial Administration and Control. At present the primary concern for the Foundation was the separation between the office operations and the system of the Finance Officer. Additionally, it was noted that much of the work within the Office was very manual in nature. The audit conducted by the European Commission in 2017 had highlighted various systematic errors caused by these separations and manual updates. These factors have emphasized the importance to the Foundation of creating a sustainable financial controlling system. The proposed budget for this project had been included in the Budget for 2018. The Treasurer made the recommendation to the Executive Board that a project should be undertaken to professionalise the financial administration of the Foundation. The Board welcomed this initiative and commented that, since the main purpose for the project was linked to the Foundation's participation in European Projects, the costs for the project should be covered as much as feasible by the overhead costs for European Projects. The remaining amount would be covered through LIBER's reserve funds. The Board approved the recommendation made by the Treasurer and agreed that a Project Proposal should be submitted for review and approval during the February meeting of the Board. Ms Verheusen agreed to prepare the Proposal ahead of the meeting in February, in collaboration with the Treasurer.

10.7 FINANCE COMMITTEE RECOMMENDATIONS

The Treasurer, on behalf of the Finance Committee, made the following recommendations to the Executive Board:

10.7.1. The Profit and Loss to December 2017 was recommended for approval.

10.7.2. The Forecast Budget for 2018 was recommended for approval.

10.7.3. A list of outstanding LIBER Participant contribution fees for 2016 and 2017 would be referred to the Executive Board.

10.7.4. Defer any decision regarding the raising of the Annual Contribution Fee to October 2018.

10.7.5. The proposed fees outlined by the Lille 2018 hosts were recommended for approval to the Executive Board with note to keep registration fees as low as possible.

10.7.6. The number of LIBER Annual Conference Fund Awards in 2018 was recommended to the Executive Board.

10.7.7. Recommend to the Board to draw up a paper outlining the Principles for acquiring LIBER

Sponsors.

The Executive Board approved all of the recommendations made by the Finance Committee subject to any provisions mentioned under each Agenda item.

11. **EXECUTIVE DIRECTOR'S REPORT**

Ms Verheusen presented her pre-circulated report to the Board and invited questions. There were no questions.

12. **LIBER COMMUNICATIONS**

12.1 **WEBSITE REDESIGN**

LIBER Communications Officer, Ms Grant, gave a presentation on the LIBER website redesign, which was very well received by the Board. Ms Grant discussed the information that it would be useful to have regarding communication of the new Strategy in time for the website launch scheduled for 20th of November. This item had been partially covered in the Discussion Slot which took place earlier. Ms Grant agreed to propose a communications plan soon after the Board meeting, which would outline the major activities and deliverables related to the Strategy launch via the new website for circulation to the Executive Board.

12.2 **SOCIAL MEDIA REPORT**

Ms Grant presented her pre-circulated report and papers. There were no further comments.

13. **EXECUTIVE BOARD APPOINTMENTS**

13.1 **STEERING COMMITTEE/WORKING GROUP APPOINTMENTS FOR RATIFICATION**

Dr Matheson reported on behalf of Mr MacColl, noting that there were no appointments for ratification during the present meeting. Appointments would depend on the final organisational structure of LIBER following finalisation of the items discussed in the earlier Discussion Slot. It was agreed that when Chairs for the Open Linked Data Working Group had been identified, their appointment could be approved by the Executive Board by email with formal ratification at the February 2018 meeting.

13.2 **BOARD APPOINTMENTS AT JULY 2018**

Dr Matheson presented the pre-circulated paper on Board appointments on behalf of Mr MacColl. The appointments to be made at the July 2018 Meeting of Participants were: LIBER President and Vice-President; one Board Member; three re-appointments (2nd term); and three re-appointments (3rd term). In addition, two LIBER Advisers (2016-2018), appointed by the Executive Board, would also complete terms. The Call for Nominations would go out in the November 2017 Mailing, and thereafter in March and May 2018. The Board agreed to continue discussion at the February meeting of the Board.

14. **LIBER ANNUAL CONFERENCES**

14.1 **PATRAS 2017: CONFERENCE EVALUATION**

Ms Grant presented the findings resulting from the Annual Conference Evaluation in Patras to the Board. The presentation was very well received by the Board. Ms Grant also utilised the time to present some key trends in relation to conference feedback for the past several years. This was very well received by the Board as it highlighted possible areas of development for the LIBER Annual Conference in years to come. Ms Grant agreed to circulate the presentation to members of the Board for consideration. The Chair of the Conference Programme Committee suggested that the items highlighted in the presentation might be a good addition to a workshop organised

by Ms Verheusen on the Annual Conference. Ms Verheusen agreed to take the feedback into the workshop planning, in collaboration with Ms Frey, for discussion on 15th of November.

14.2 LILLE 2018

14.2.1 CPC REPORT AND CONFERENCE BUDGET

Ms Frey and Mr Roche co-presented the pre-circulated report and papers. The Board discussed various aspects of the report submitted by the Conference Programme Committee and Ms Frey took note and agreed to implement the feedback. The Conference theme was finalised as *'Research Libraries as an Open Science Hub: from Strategy to Action'*.

14.2.2 LIBER INVITED SPEAKERS

Ms Frey presented a list of potential Keynote speakers to the Board. Mr Roche presented his suggestions for the local Keynote speaker. The Board approved these recommendations in principle and indicated several preferred speakers in line with the conference theme selected. Ms Verheusen agreed to contact the potential keynote speakers as soon as possible regarding their availability. Mr Roche would make contact with the local keynote speaker.

14.2.3 PROFESSIONAL PROGRAMME: DRAFT

Ms Frey indicated that the draft professional programme for the LIBER 2018 Annual Conference would be delivered in time for the Conference workshop taking place on the 15th of November. The draft programme would aspire to take into account the feedback and trends indicated in Ms Grant's earlier report. The Board approved this approach.

14.2.4 OUTLINE CONFERENCE SCHEDULE: DRAFT

Mr Roche presented the Outline Conference Schedule. This was approved by the Board.

14.2.5 POST CONFERENCE EXCURSION & TOURS

Mr Roche presented the proposal regarding the Post Conference Excursion and Tour. This was approved by the Board.

14.2.6 CONFERENCE HOTEL ACCOMMODATION

Mr Roche indicated that a list of hotels for the 2018 Annual Conference had not yet been finalised. This would be provided by the tourist board of Lille and in line with established timelines indicated in the Conference Manual. Mr Roche commented that there were sufficient hotels close to the conference venue and that no issues were anticipated as Lille was a city well equipped to deal with large numbers of guests.

14.2.7 REGISTRATION FEES

Mr Roche presented the proposal in relation to the 2018 Annual Conference registration fees. The Board noted that the fees were somewhat higher than in previous years and that the formula outlined in the Conference Manual had not been used as a base for the calculations. The Treasurer confirmed this was in line with the findings of the Finance Committee meeting which took place earlier. Mr Roche agreed to review the fees with a view to reducing them as much as was reasonably possible and to circulate a revised overview to the Board. The Board approved the Conference registration fees subject to Mr Roche's review. [POST-MEETING NOTE: the registration fees were approved on 30 November 2017 as: LIBER Participants (early bird): € 310; Late registration: €380; Non-LIBER Participants: €620; Day Attendees: €180; Accompanying Persons: €100; Dinner: €70; and Excursion: €40.]

14.2.8 DELEGATE NUMBERS

Mr Roche confirmed that the Conference Centre could accommodate a limit of 400 persons (350 registered delegates and 50 LIBER guests). This was approved by the Board.

14.3 ANNUAL CONFERENCE FUND: QUALIFYING COUNTRIES

The Executive Director presented the draft proposal regarding the 2018 LIBER Annual Conference Fund. Dr Tsakonas commented that 'Macedonia' should be updated on the LIBER website and documentation to 'Yugoslav Republic of Macedonia'. Ms Verheusen agreed to oversee these updates. The Board also discussed the representation of Southern European libraries at LIBER Annual Conferences. With a view to improving representation from Southern European libraries, the Board decided to include Italy among the qualifying countries for the LIBER Fund Award in 2018. Ms Grant reminded the Board that Fund Awardees were invited to share their experiences of the Annual Conference by publishing a post on the LIBER website. Dr Tsakonas agreed to make contact with colleagues in Greece regarding this and would co-ordinate this activity with Ms Grant. The Board approved the proposal subject to the above mentioned amendments.

14.4 FUTURE ANNUAL CONFERENCES

Dr Matheson presented the pre-circulated paper to the Board on behalf of Mr MacColl. Ms Frey had confirmed that the 2021 Annual Conference would be held at the BCU, Lausanne. Expressions of interest had been received from The Hungarian Academy of Sciences in Budapest, and from the Library of The Norwegian University of Science and Technology in Trondheim. These were being followed up. Dr Tsakonas noted that the Library of the University of Cyprus had also expressed an interest.

15. COMMITTEE REPORTS

15.1 STEERING COMMITTEE CHAIRS MEETING

There were no Minutes to report for this item.

15.2 APPOINTMENTS COMMITTEE REPORT

A short report on the Appointments Committee meeting held the previous morning was given by the President.

16. ANY OTHER BUSINESS

16.1 LIBER SPONSORS

The Treasurer provided an oral report regarding the discussion of the Finance Committee in relation to LIBER Sponsors, commenting that a potential new sponsor, the Dutch publisher BRILL, had recently approached LIBER. BRILL had shown interest in becoming a LIBER sponsor, but required additional information regarding the Open Access Principles published by LIBER. The Finance Committee had further discussed the development of LIBER's sponsorship portfolio and recommended that a paper on the principles and parameters for becoming a LIBER sponsor should be drawn up for future use. Dr van Otegem was noted to be following up with BRILL regarding their questions related to LIBER's Open Access Principles, and the Executive Director agreed to keep an oversight of developments related to BRILL. The Board approved the recommendation and agreed to carry the discussion related to the principles for becoming a LIBER Sponsor forward to the February meeting. The Executive Director agreed to lead this discussion, in collaboration with the Executive Board.

16.2 JUSSIEU CALL ON OPEN SCIENCE AND BIBLIODIVERSITY

Mr Roche had circulated information on a Call for Open Science and Biodiversity from researchers on the Jussieu Campus in Paris (<http://jussieucall.org/>). The Executive Board agreed to support the Call.

17. DATES OF FUTURE MEETINGS:

FEBRUARY 2018: TRINITY COLLEGE DUBLIN, IRELAND			
<i>DEADLINE FOR AGENDA ITEMS: THURSDAY 18 JANUARY 2018</i>			
<i>DEADLINE FOR SUBMISSIONS (PAPERS/REPORTS): MONDAY 29 JANUARY 2018</i>			
Finance Committee	Thursday	15 February 2018:	09.00-10.30
Executive Board Discussion Slot	Thursday	15 February 2018:	10.30-12.00
Executive Board Meeting	Thursday	15 February 2018:	12.00-16.00
Steering Committee Chairs	Thursday	15 February 2018:	16.00-17.00
Appointments Committee	Thursday	15 February 2018:	17.00-18.00
Executive Board Meeting	Friday	16 February 2018:	09.30-13.00
<i>*Including visit to Annual Conference venue</i>			
JULY 2018: LILLIAD LEARNING CENTRE INNOVATION, LILLE, FRANCE			
<i>DEADLINE FOR AGENDA ITEMS: MONDAY 4 JUNE 2018</i>			
<i>DEADLINE FOR SUBMISSIONS (PAPERS/REPORTS): WEDNESDAY 13 JUNE 2018</i>			
Steering Committee Chairs	Monday	2 July 2018:	12:00-13:00
Appointments Committee	Monday	2 July 2018:	13:00-14:00
Finance Committee	Monday	2 July 2018:	14:00-15:30
Executive Board Discussion Slot	Monday	2 July 2018:	15:30-17:00
Executive Board First Meeting	Tuesday	3 July 2018:	09:00-12:30
Executive Board Second Meeting	Thursday	5 July 2018:	17:00-18:00

LIBER EXECUTIVE BOARD SUMMARY OF ACTIONS: MEETINGS ON 19 AND 20 OCTOBER 2017

PARA.	ACTION	RESPONSIBLE	STATUS
EB MEETING FEB 2017			
10.2.3	Investigate possible pricing structure and available budget for Award system for Leadership Programme	AS	In progress
18	Follow up regarding Go-FAIR initiative	AV	In progress
DISCUSSION SLOT JULY 2017			
1.3	Create plan for informing Chairs of Working Groups to be disbanded	AV	In progress
EB MEETINGS JULY 2017			
7	Prepare website communications plan	FG	In progress
10.1-10.3	Discuss next Work Programme (EOSC)	WH/AV/SS	In progress
10.6	Discuss with OA Working Group and organise meeting	MO/LA	In progress
10.7	Discuss EU OA Publishing initiative and report to Executive Board	KHP/MO	In progress
EB MEETING OCTOBER 2017			
4.1	Attend OSPP event on 5 th March 2018.	WH	
4.3 & 7	Formulate paper for circulation to the Board on possible collaboration between LIBER, LERU	OA WG/KHP/PA/	

	and the European University Association on an Expert Meeting for major stakeholders.	WW/WH	
5.1	Provide statistics and figures for webinars for February meeting of the Executive Board.	AV/SC Chairs	
5.1	Send FAIR Data Management document to KHP.	WH	
5.1.1	Review membership with the RDA in one year (October 2018 meeting).	ALL	
5.2.1	Draft open call for future host location for LIBER Journées 2020 for February meeting.	MH	
5.2.1	Draft proposal regarding format, timing, budget and sponsor for Alumni event to be held during LIBER Conference in relation to the Emerging Leaders Programme run by LIBER in time for the February meeting of the Executive Board.	JF/AV/MH	
5.3	Communicate SCOSS proposal to LIBER Participants.	AV/OA WG	
6.1	Include IARLA Values Statement on Agenda for February meeting.	SRE	
6.1	Liaise with JM on IFLA Strategy and Values statement in relation to IARLA.	AM	
6.2	Answer CARL invitation.	KHP	
10.4	Remove Participants outstanding at end of 2017 if no feedback/settlement received.	SRE	
10.5	Finalise communication to LIBER Participants regarding Annual Contribution Fee for distribution in November Mailing.	AV/AS/JM	
10.6	Finalise Project Proposal and Budget for Sustainable Financial Administration system. Include overview of costs covered by European Project overheads and costs covered by the Foundations reserve funds in time for February meeting of the Board.	AV/AS	
12.1	Propose communications plan outlining major activities and deliverables related to the Strategy/LIBER website launch, and circulate to Board following meeting in Rotterdam.	FG/AV	
14.1	Circulate PowerPoint regarding Annual Conference trends and possible areas for development to Board members.	FG	
14.1	Utilise highlighted trends in Annual Conference workshop programme for 15 November.	AV/JF	
14.2.1	Update CPC report for circulation to the necessary parties (CPC/LIBER Office/Board)	JF	
14.2.2	Contact the potential keynote speakers and send invitation to LIBER 2018 according to timeline indicated in Conference Manual.	AV	
14.2.3	Prepare draft professional programme incorporating Annual Conference feedback for 15 th November Annual Conference workshop.	AV/JF	
14.2.7	Review Annual Conference registration fees and circulate a revised overview to the Board.	JR	

14.3	Update name to 'Yugoslav Republic of Macedonia' on LIBER website/ documentation.	AV	
14.3	Include Italy among the qualifying countries.	AV	
14.3	Contact LIBER Fund Awardees in Greece for feedback on the Annual Conference for publishing on the LIBER website.	GT/FG	
16.1	Draft document on principles for becoming a LIBER Sponsor for February meeting.	AV/Board	
16.1	Follow up with potential sponsor BRILL.	MO	
DISCUSSION SLOT			
OCTOBER 2017			
8.1	Provide detailed feedback regarding each of the priorities indicated in the Roadmap and outline a proposal on future activities.	SC Chairs	
8.1	Final decision regarding Working Groups for Discussion Slot Agenda for February.	SRE	
8.1	Draft communication to LIBER Participants outlining organizational changes in time for November Mailing to Participants.	AV	
8.2.1	Liaise with Ms Dalsgaard Krag to refine proposal scope and resubmit in February.	MH	
8.2.1	Add Ms Dalsgaard Krag's proposal to the Agenda for February meeting.	SRE	
8.3	Prepare communication regarding desirable areas of expertise for vacancy announcement for March Mailing to Participants.	AV	
8.3	Board members to review WG members for suitable candidates for the position of Chair for WGs to be formed under the new Strategy.	ALL	
8.3	Include 'Executive Board Expertise' on Agenda for February meeting.	SRE	
8.4	Create template for SC Chairs regarding desirable information (aims/objectives etc) related to formation of new WGs.	AV/FG	
8.4	Complete template provided by Ms Grant in time for November launch of website.	SC Chairs	
8.4	Lead communication for disbanded WGs, to be finalized the first week of November.	AV/KHP	
8.4	Formulate official statement from the Board and LIBER President for LIBER website in relation to structural changes for 2018 for publication in November.	AV/KHP	
8.4	Send updated Organisational chart to Board and LIBER Office by end October.	AV	
8.5	Formulate White Paper on the Role of Library in enabling Open Science for publication in spring 2018.	KHP/PA/AS/ BD/AV/SS	

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