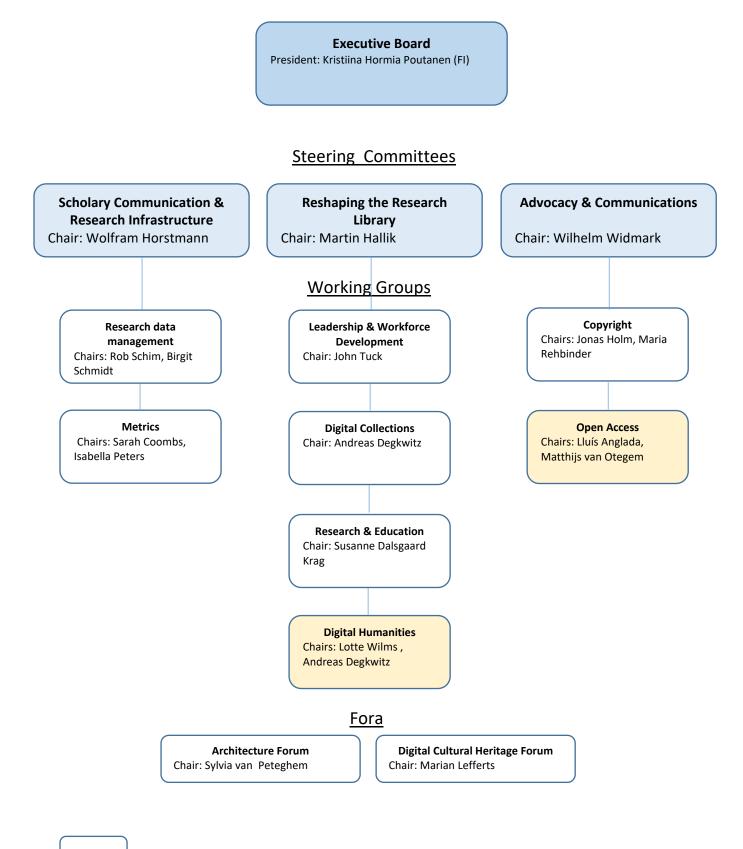
LIBER STRATEGY 2018-2022 - ORGANISATION: STEERING COMMITTEES AND WORKING GROUPS

Proposal, 30 May 2017 – Kristiina Hormia-Poutanen



Organisation Structure 2017



Existing

New in 2016

Organisation structure 2018-2022 - Proposal

The organisation structure underpinning LIBER's strategy has three main objectives:

1. Ensuring optimal coordination between the activities of the three interconnecting strategic directions and the projects managed by the LIBER Office;

- 2. Optimising the flexibility and efficacy of the strategic activities;
- 3. Monitoring progress and ensuring accountability.

Aim is to have interconnected Steering Committees with a maximum of three Working Groups each.

New Steering Committees (according to the strategic directions):

- 1. Innovative scholarly communication
- 2. Digital skills and services
- 3. Research infrastructure

Steering Committees

The activities of each Strategic Direction will be coordinated by a Steering Committee, whose term will run concurrently with the five-year period of the Strategic Plan.

Each Steering Committee will consist of:

- Chair, appointed by the Executive Board
- Chairs of the Working Groups that fall under the Steering Committee
- Secretary (to organise Skype meetings and produce minutes of meetings, etc.)
- Executive Director of LIBER
- If applicable: Steering Committee meetings will be attended by the relevant member(s) of the LIBER Office (e.g. project managers of relevant projects).

The Chair of the Steering Committee (SC Chair) will be responsible for:

- Coordinating, reporting, monitoring progress and evaluating the outcomes/goals achieved by the Working Groups, and recruiting Working Group Chairs
- Maintaining oversight of the Working Groups, without direct participation in a Working Group

If the term of the SC Chair as a member of the Executive Board expires during the period of the current Strategic Plan, he/ she may be invited to become an Expert Adviser to the Steering Committee in order to ensure a smooth handover to the new SC Chair.

Working Groups

Each Steering Committee may have two to three active Working Groups at any one time. Each Working Group will have (in principle):

- A limited timeframe of one or two years (however, there are exceptions in some areas)
- Clearly set objectives to be achieved in one or two years
- A Chair, who also participates in the Steering Committee

In addition, the following rules have been established:

• When the goals of a certain Working Group have been achieved, or if they appear to be unachievable in the set timeframe, the Working Group will be disbanded.

- Over the course of the five-year period, Chairs of disbanded Working Groups will step down from the Steering Committee to make way for Chairs of the new Working Groups.
- The results of each Working Group will be evaluated annually by the SC Chair.

Because of the (generally) limited timeframe of the Working Groups, the Working Groups will change during the five-year period, and thus the Chairs of these Working Groups (sitting on the Steering Committee) will also change.

Enablers

Some activities are generic and support the work of various Steering Committees, Working Groups and projects. These activities are "enablers" and are coordinated and executed in coherence by the Executive Director in close alliance with the Executive Board.



Leadership & Skills Building

International Alignment & Coordination, including disciplinary partnership

Executive Board

Steering Committees

