



Ligue des Bibliothèques Européennes de Recherche
Association of European Research Libraries

EB0215

**MINUTES OF THE EXECUTIVE BOARD MEETINGS HELD IN SENATE HOUSE
LIBRARY, LONDON, UK, ON MONDAY 22, TUESDAY 23 AND THURSDAY 25 JUNE
2015**

PRESENT: FIRST MEETING: Mr Lluís Anglada (Board Meeting only), Dr Martin Hallik, Ms Kristiina Hormia-Poutanen (President), Dr Claudia Fabian, Ms Jeannette Frey (Vice-President), Dr Wolfram Horstmann (Board Meeting only), Dr Ann Matheson (Secretary-General), Mr Julien Roche, Dr Matthijs Van Otegem (Treasurer), Ms Susan Reilly (Executive Director), Mr Andris Vilks and Mr Wilhelm Widmark.

PRESENT: SECOND MEETING: Mr Lluís Anglada, Dr Paul Ayrís, Dr Martin Hallik, Ms Kristiina Hormia-Poutanen (President), Dr Claudia Fabian, Ms Jeannette Frey (Vice-President), Dr Wolfram Horstmann, Dr Ann Matheson (Secretary-General), Mr Julien Roche, Dr Matthijs Van Otegem (Treasurer), Ms Susan Reilly (Executive Director), Drs Anja Smit, Mr Andris Vilks and Mr Wilhelm Widmark.

DISCUSSION SLOT: MONDAY 22 JUNE 2015

AGENDA

1. LIBER STRATEGY 2013-2017

1.1. Strategic Directions: Strategy Pub Discussion

Ms Reilly reported that the Strategy Pub session on 24 June was fully registered. Jon Purday would facilitate, and there would be a Board member at each table. Jon Purday would brief the Board on the content and structure of the session at the Executive Board meeting on 23 June.

1.2. Vision 2027: Panel Discussion

Ms Reilly confirmed that the panel members for the Vision 2027 discussion on 25 June would be: Clifford Lynch, CNI, Elliot Shore, ARL, Caroline Brazier, BL, and Kristiina Hormia-Poutanen, LIBER. The session would be chaired by Jon Purday.

2. SECURING FEEDBACK FROM LIBER PARTICIPANTS

2.1. LIBER Website Comments on Strategic Directions and Vision

Ms Reilly noted that so far only two comments had been received via the website.

2.2. Survey of Expectations and Needs of LIBER Participants

The proposed survey inviting the views of LIBER Participants had been pre-circulated and was discussed. It was agreed that the survey should go to more than one person in a LIBER Library but that respondents should be asked to specify their role/title so that responses could be differentiated; advice on framing the questions would be sought from a marketing specialist; the survey would be pre-tested by piloting with a small number of libraries; and dissemination would be via the LIBER website and LIBER-ALL. The survey would be launched in October 2015 with preliminary results available to the Board at its February 2016 meeting, and with full results available for the Annual Conference in Helsinki 2016. Ms

Hormia-Poutanen mentioned that a meeting had taken place in the British Library earlier that day to discuss how the British Library and LIBER, and CENL and LIBER, could co-operate. Roly Keating was the new Chair of CENL, and it had been agreed that CENL could provide input on national libraries to the survey. It was agreed that LIBER Participants should be informed about the survey in the August 2015 LIBER Mailing.

3. LIBER ADVOCACY AND LOBBYING

3.1. LIBER Advocacy and Lobbying Strategy

The report from the Advocacy Group, which had been pre-circulated, was discussed by the Executive Board. It was agreed that the information on the specified themes should be expanded, i.e. by specifying the goal and then giving the key messages. The number of goals should not be too extensive but the majority view was that five, as recommended in the report, was acceptable. In regard to key target groups and key persons, these should be developed with one sheet assigned to each. A 'Get to Know' programme would also be established.

A paper on the Strategy should be included in the August 2015 LIBER Mailing, and it should also be made available on the LIBER website. The LIBER Advocacy Group would comprise: the President, Vice-President, Steering Committee Chairs, Executive Director and current EU Adviser to the Executive Board.

3.2. Implementation Plan

The Implementation Plan would comprise the Key Messages, Key Persons in the Key Target Organisations and the 'Get to Know' Programme. Responsibilities and timetables would be defined, and would be updated annually.

4. DISCUSSION TOPIC: LIBER PARTNERSHIPS

Ms Frey presented her pre-circulated paper on LIBER's current formal and informal European and international partnerships. The Board divided into two groups for further discussion and report back. Group 1 reported that LIBER partnerships should be a pragmatic outgoing activity, based on (1) partnerships where principles and goals were shared and where both parties in the partnership could advocate together; and (2) those with organisations that LIBER needed to be aware of but not partner with. Group 2 reported that LIBER partnerships needed to offer added value and should support LIBER's Strategy. Existing Memoranda should be retained but future Memoranda should be carefully chosen and should include specific joint actions, and last for a period of two years. It was agreed that LIBER's partnerships should be reviewed as part of the preparation for the LIBER Strategy 2018-2022, and that feedback should be sought from LIBER Libraries. As a first step, Ms Frey and Ms Reilly would prepare a complete list of partners working closely on the five key areas already discussed, and prepare a report for the October 2015 Board meeting, using a Venn Diagram to illustrate potential partners for each of the five key areas.

5. TOPICS FOR FUTURE DISCUSSION SLOTS

It was agreed that the topic for the Discussion Slot at the October 2015 Executive Board meeting should be metrics.

FIRST EXECUTIVE BOARD MEETING: 23 JUNE 2015

The President thanked Senate House Library for hosting the meetings, and welcomed Executive Board members to the meeting. She welcomed LIBER Office staff (Ms Melanie Imming, Ms Suzanne Castro Reid, Dr Dan North, Ms Hege van Dijke and Ms Yvonne Stigter) to the first part of the First Board Meeting. Mr Pablo de Castro was unable to attend because of a meeting in Brussels.

AGENDA

1. APOLOGIES

There were apologies from Mr Martin Svoboda for both Board meetings; from Dr Paul Ayriss for the Discussion Slot and the First Board meeting; and from Dr Wolfram Horstmann and Mr Lluís Anglada for the Discussion Slot.

2. MINUTES OF THE MEETING HELD ON 19 AND 20 FEBRUARY 2015

The minutes of the meetings in Helsinki on 19 and 20 February 2015 were approved. All actions had been completed apart from those still in progress, which were carried forward to the Summary of Actions from the London 2015 Executive Board meetings.

3. MATTERS ARISING

The following matter arising from the Summary of Actions was noted:

(Feb. 2015, 8.1.): Dr Matheson reported that the Agreement between the LIBER Executive Board and the LIBER Quarterly Editorial Board had been satisfactorily concluded and was now in force.

4. LIBER OFFICE PRESENTATIONS

Ms Suzanne Castro Reid, Ms Melanie Imming and Ms Hege van Dijke gave short presentations on their respective roles as LIBER's Office Manager, Projects Manager and Communications and Events Officer. The Executive Board thanked Ms Yvonne Stigter for her valuable service to LIBER and wished her well in her retirement; thanked Dr Dan North for all his work for LIBER and wished him well in his career in China; and wished Ms Susan Reilly well on the occasion of her impending marriage.

5. REPORT OF THE FINANCE COMMITTEE

Dr Van Otegem, Treasurer, gave the report of the Finance Committee which had met on 22 June. LIBER's finances were stable and in a healthy condition. LIBER funding and EU project funding were now clearly distinguished in LIBER's accounts, and this transparency enhanced overall control of LIBER's finances. Through its strong reserves, LIBER was also compliant with the requirement for *Stichtings* to maintain reserves that offered adequate financial protection for staffing provision (LIBER allocated twelve months' provision). The number of LIBER Libraries was also stable. The Committee had discussed the difficulties of expanding the number of LIBER libraries in some countries in Southern and Central and Eastern Europe, and recommended surveying the barriers faced in these parts of Europe and considering practical steps that LIBER could take to assist. It had been agreed to recommend to the Executive Board that a survey should be put in hand under the aegis of the Advocacy and Communications Steering Committee as the responsible Steering Committee. Mr Anglada noted that language was still a barrier in some parts of Europe. The Committee had discussed the current decrease in sponsorship, and the Advocacy and Communications Committee would take forward would consider this within its sponsorship strategy. The Committee had reviewed the list of libraries that had not met their fees for two years, and Executive Board members agreed to speak to relevant library directors: The Netherlands (Dr Van Otegem); Russia (Mr Vilks); and Romania (Mr Svoboda).

5.1. Annual Report and Accounts 2014

The Treasurer presented the Annual Report and Accounts for 2014. There had been a small loss of 28K at 31 December 2014, but this was less than had been estimated. The Executive Board formally approved the Annual Report and Accounts for 2014, and the Auditor's Report. The Accounts were signed, as required by the Statutes, by the President, Secretary-General and Treasurer at the meeting. The current Auditor would be continued for 2015.

5.2. CEE Countries: Reduced Annual Contribution Fee: Eligibility Review

The Finance Committee had considered the report prepared by Dr Hallik, Mr Svoboda and Mr Vilks following a review of the eligibility of CEE countries for a discounted LIBER annual

contribution fee (the previous review had been held in 2011), and recommended it for approval to the Executive Board. With effect from 2016, the list would be based on countries with a GDP based on PPP per capita below a threshold of 21,000 USD: Albania, Armenia, Bosnia and Herzegovina, Bulgaria, Croatia, Georgia, Kosovo, Macedonia, Moldova, Montenegro, Romania, Serbia, Turkey and Ukraine. The Executive Board approved the proposals for the revised list (Latvia, Lithuania and Russia to leave the list, and Kosovo to be added). The question of Belarus was deferred for further discussion in June 2016.

The Finance Committee report was approved by the Executive Board.

6. LIBER MEETING OF PARTICIPANTS 2015

6.1. Meeting of Participants Agenda

The Agenda for the Meeting of Participants on 25 June 2015 was reviewed, and timings were confirmed.

6.2. Executive Board Vacancy: Nominations

Dr Matheson, Secretary-General, explained that at the closing date for nominations, three nominations had been received for the single vacancy on the Executive Board. A closed ballot would, therefore, take place on the morning of 25 June supervised by three tellers appointed at the Opening of the Meeting of Participants on 24 June. The result of the closed ballot would be announced at the Meeting of Participants on 25 June 2015.

STRATEGIC DIRECTIONS

7. EU ACTIVITIES

7.1. Europeana Report; and Europeana Letter

Ms Frey, who had taken over from Ms Hormia-Poutanen as the LIBER representative on the Executive Committee in April 2015, presented her pre-circulated paper. The main topic of the two Executive Committee telephone meetings held on 21 April and 26 May had been the new governance and the transition plan. As agreed by the Board, LIBER had indicated its interest in being represented on the new Governing Board as an 'elected domain representation from associations'. The final recommendation from those Associations which had applied was: IASA; ICOM-Europe: LIBER; and FIAT/IFTA. At the virtual Board meeting to be held on 30 June 2015, current members would stand down and become observers and the four remaining voting Association Board Members would be ratified.

The Europeana financial position had been difficult in spring 2015, although the situation now appeared to be stable to February 2016. Ms Frey had questioned the absence of reserves, which was a precarious position for an organisation employing over sixty people. The LIBER Executive Board expressed concern about possible liability, and it was agreed that a letter would be drafted by the Treasurer. The situation would be discussed again at the October 2015 LIBER Executive Board meeting.

A letter, dated 13 April 2015, from Mr Bruno Racine, Chair, Europeana Foundation, thanking Ms Hormia-Poutanen for her contribution to the Europeana Board and Executive Committee had been pre-circulated.

7.2. The Hague Declaration: Report

Ms Hormia-Poutanen reported that The Hague Declaration had been launched on 6 May 2015. At 23 June, 178 organisations and over 400 individuals had signed. At present, the signatories lacked large universities, which were possibly waiting for a LERU decision, but research funders had signed. The Copyright Working Group would be meeting later that day to decide how to lobby further.

7.3. EU Projects Report

Ms Imming, Projects Manager, presented her pre-circulated report on EU Projects. Three project kick offs had taken place since the last Executive Board meeting, and the FOSTER project had been extended by six months. The pilot for the EC FP7 post-grant Gold Open Access Pilot (OpenAIRE2020 Work Package 5, led by LIBER) had soft launched at the beginning of May 2015, with 88 attendees. There were two TDM projects, one which was more technical, and the other about engagement. Ms Hormia-Poutanen asked if a more detailed report on the TDM projects could be produced for the October 2015 Board meeting, and this was agreed.

Ms Hormia-Poutanen stressed that it was important for LIBER Libraries to receive information on project results. She proposed a table of indicators (e.g. number of LIBER Libraries involved in EU Projects, countries involved, events, advocacy, etc.), which could be followed through the year and provide a compact annual review for LIBER Libraries. Ms Reilly and Ms Hormia-Poutanen would provide a draft for the October 2015 Board meeting. The compact annual review would go out to LIBER Libraries in the May LIBER Mailing.

7.4. EU Adviser's Report

Dr Ayris had pre-circulated his Adviser's Report which, in his absence, was noted by the Board.

8. STEERING COMMITTEES: REPORTS

8.1. Scholarly Communication and Research Infrastructures

8.1.1. Steering Committee Report

Dr Horstmann, Chair, presented his pre-circulated Report. Since the last meeting, his Steering Committee had concentrated on research data and had taken up a liaison role for RDA with relevant groups. LIBER was now on the RDA Organisational Advisory Board. The Committee had focused on particular aspects of RDM, and these would be presented at the workshop (Parts I and II) during the Annual Conference, with a view to being used as a pilot for a training module which could be made available around Europe. The RDM workshop had been over-subscribed. A draft charter for the Metrics Group had been prepared but some further work was required. Dr Horstmann noted that it would be very important to find a mechanism to align the LIBER Office and the Steering Committees for maximum benefit. The Executive Board approved Dr Horstmann's report.

8.2. Reshaping the Research Library

8.2.1. Steering Committee Report

Mr Roche, Chair, presented the Report of his Steering Committee, which had been pre-circulated. There were now three Working Groups in his Steering Committee, the Rankings Group (now to be termed the Metrics Group) having been transferred to the Scholarly Communication and Research Infrastructures Steering Committee. The Digital Collections Working Group was organising a workshop at the Annual Conference on access to current digitised newspapers. The third Leadership Seminar, with 23 participants, had begun in London that week; and the LIBER Journées, with 17 participants (15 from Europe and one each from Canada and the US), had taken place at the Sciences Po in Paris in May 2015. Mr Roche noted that it would be important to plan for the future, and that this should be done once feedback was available in autumn 2015. Ms Hormia-Poutanen asked whether the Digital Collections WG covered libraries acting as publishers, and Mr Roche replied that this was on the list, but the group was currently concentrating on digitising newspapers and the Chair was keen to develop ideas on digital humanities in libraries. It was agreed that the question of continuity for the leadership programmes should be discussed at the October 2015 Board meeting. The Executive Board approved Mr Roche's report.

8.3. Advocacy and Communications

8.3.1. Steering Committee Report

Mr Widmark, Chair, presented his Report, which had been pre-circulated. He noted that there had been five guest blog posts on the LIBER website, and LIBER Libraries would be invited to send more on, for example, libraries as publishers. The Ambassadors' programme was now ready for implementation, and the Copyright Working Group had been very active. The Executive Board approved Mr Widmark's report.

8.3.2. LIBER Newsletter

There had been a suggestion from Dr Ayriss for the creation of a LIBER Newsletter highlighting strategic priorities and developments. In discussion, the Executive Board considered that the role of a newsletter was to some extent fulfilled by LIBER Mailings; LIBER Office resources were tight; and there was some question as to whether newsletters were now read, and whether plugins would be a better alternative. The Executive Board decided not to pursue the idea of a LIBER Newsletter.

8.4. Strategy Implementation Plans: Annual Reviews

Ms Reilly presented her paper which reviewed progress to date against Steering Committee Implementation Plans. It was agreed to revisit the Implementation Plans once the Strategic Directions had been confirmed. The question of how to link EU Projects to Steering Committees, maintain a good balance of Projects to each Steering Committee, and have Steering Committees more involved with EU Projects was discussed. It was agreed that the relevant EU Project staff member would join Steering Committees and report on progress to Committees. It was also agreed that more information about LIBER Libraries involved in each EU Project was required, and so the names of the LIBER Libraries and people involved in each project should be available on the LIBER website so that LIBER Libraries as a whole could have a better understanding and the information could be more widely shared. It was finally decided that the LIBER Office would inform each Steering Committee of the name of the staff member working on the EU Project and the staff member could also be asked to brief Steering Committees on progress. A visualisation would be prepared for discussion at the October 2015 Board meeting.

9. LIBER MEMORANDA OF UNDERSTANDING

9.1. Report, June 2015

Ms Frey spoke to her report on LIBER's Memoranda of Understanding, which had been pre-circulated. As concluded at the Discussion Slot on 22 June, it was agreed that LIBER should have an overview of organisations and agree specific goals with partners before implementing new partnerships.

9.2. UNICA and DARIAH: Further Information

Ms Frey reported that UNICA was interested in co-operation and joint activities with LIBER. OpenAire would have an organisational structure by December 2015. Dr Mike Mertens of RLUK was moving to Göttingen as Director of DARIAH, which hoped to have established itself by autumn 2015. DARIAH was interested in proposing a joint working group on Digital Humanities with LIBER. It was agreed that DARIAH representatives should be invited to the Discussion Slot at the October 2015 Board meeting for a short (30 minutes) discussion.

9.3. National and University Library, Zagreb, Croatia: Co-operation Request

Ms Hormia-Poutanen referred to recent correspondence with the National and University Library, Zagreb, on proposed co-operation with LIBER on an international conference on the 'Protection of Cultural Heritage' being planned for May 2016. The Executive Board considered that this topic was closely linked with CERL's interests, and with the Forum on Cultural Digital Heritage. Dr Van Otegem indicated that should the Forum consider the conference to be important for its current remit, LIBER could make a modest contribution to enable agreed speakers to be brought. Dr Fabian would take this matter forward with CERL and the Forum and would report back at the Board meeting in October 2015.

10. LIBER STAFF APPOINTMENTS: FINANCIAL EVALUATION

As agreed at the February 2015 Board meeting, a financial evaluation of LIBER staffing, showing posts supported by LIBER funding and those supported by EU Project funding, had been provided to the Board. The paper was discussed and approved.

11. SPARC Europe: Report

Mr Anglada presented his pre-circulated paper. It had become clear to the SPARC Europe Board that SPARC Europe's role was now carried out by a number of European organisations, and during a discussion at its last Board meeting on future possible options, the majority of members preferred a merger with LIBER. There was to be a further meeting that afternoon. Ms Hormia-Poutanen reported that she had had a short meeting with members of the SPARC Europe Board. At the second Board meeting, Ms Hormia-Poutanen reported that following a SPARC Europe meeting on Wednesday, the SPARC Europe Board had decided to start discussions with LIBER. There would be a meeting on Friday 26 June attended by Ms Hormia-Poutanen, Dr Horstmann (if available) and Dr Ayriss, and for SPARC Europe Mr Lars Björnshauge and Mr Jan Erik Frantsvåg.

Second Executive Board Meeting: Thursday 25 June 2015

INTERNAL BUSINESS PROCESSES

12. LIBER ANNUAL CONFERENCE, LONDON 2015

12.1. London 2015 Annual Conference Feedback

Dr Ayriss, Chair, Local Organising Committee, reported that a large number of people had been involved in the Annual Conference organisation; it had been challenging to keep the registration fee as low as possible; finding reasonably priced hotel accommodation had been difficult; and twitter had been a helpful way to communicate with delegates. In all, 474 delegates had registered. He also noted that sponsorship had been essential to managing the conference successfully. The Executive Board thanked Dr Ayriss and his co-hosts, and all the Conference staff involved, for hosting the London 2015 Annual Conference, which had been very enjoyable.

12.2. London 2015 Annual Conference Evaluation

The Annual Conference survey would be issued within a week and the results would be available for the October 2015 Board meeting.

13. LIBER ANNUAL CONFERENCE, HELSINKI 2016

Ms Heli Kautonen and Ms Susanna Eklund from the National Library of Finland, and Ms Terhi Sandgren from Helsinki University Library, reported on preparations for the Helsinki 2016 Annual Conference, which would be held from 29 June to 1 July 2016. Planning had begun in autumn 2014, hotel reservations had been made, the venue for the Conference Dinner had been selected, and there would be a Reception hosted by the Rector of the University of Helsinki. The Executive Board expressed its appreciation for the arrangements, and looked forward to an excellent Annual Conference in Helsinki.

14. LIBER STEERING COMMITTEES: POST-ANNUAL CONFERENCE UPDATES

14.1. Scholarly Communication and Research Infrastructures Steering Committee

Dr Horstmann, Chair, reported that further discussions about the Metrics Working Group had taken place during the week, and membership was being planned. The Steering Committee would invite nominations by email, and a proposal would be brought to the October 2015 Board meeting. The workshop during the Annual Conference had been very successful.

14.2. Reshaping the Research Library Steering Committee

Mr Roche, Chair, indicated that there was nothing further to add to current proposals for Working Groups, as outlined at the first Board meeting.

14.3. Advocacy and Communications Steering Committee

Mr Widmark, Chair, confirmed that there was nothing additional to report.

15. LIBER EXECUTIVE BOARD APPOINTMENTS

15.1. Appointments at Meeting of Participants 2015

Dr Matheson reported that following the closed ballot for the single vacancy on the Executive Board, Drs Anja Smit, Utrecht University Library, The Netherlands, had been appointed to the Executive Board. The Executive Board welcomed Drs Smit to her first meeting.

15.2. Secretary-General: Executive Board Appointment

Ms Hormia-Poutanen noted that as agreed at the February 2015 Board meeting, and as explained to LIBER Libraries at the Meeting of Participant 2015, the Executive Board had asked Dr Matheson to continue as Secretary-General (a Board appointment) for the period 2015-2017. Some investigations had been made in order to confirm that a reappointment would not be contrary to LIBER's Statutes. The Executive Board formally reappointed Dr Matheson for the period 2015-2017.

15.3. Steering Committee/Working Group Appointments

Dr Matheson noted that there were no new Steering Committee or Working Group appointments for ratification at the meeting.

16. EXECUTIVE DIRECTOR'S REPORT

Ms Reilly presented her Executive Director's Report, which had been pre-circulated. The Report was approved by the Executive Board.

17. FUTURE LIBER ANNUAL CONFERENCES

Dr Matheson presented her pre-circulated report on future Annual Conferences. A meeting about the Patras 2017 Annual Conference would be held with Mr Tsakonas on 26 June, but initial preparations for the Annual Conference were well in hand.

18. ANY OTHER BUSINESS

There was no further business.

19. DATES OF FUTURE MEETINGS

OCTOBER 2015: CSUC, BARCELONA, CATALONIA, SPAIN

Finance Committee: Thursday 15 October 2015: 09.00-10.30

LIBER Executive Board: Discussion Slot: Thursday 15 October 2015: 10.30-12.30

LIBER Executive Board Agenda meeting: Thursday 15 October 2015: 13.00-16.00

Steering Committee Chairs Meeting: Thursday 15 October 2015: 16.00-17.00

Appointments Committee Meeting: Thursday 15 October 2015: 17.00-18.00

LIBER Executive Board: Friday 16 October 2015: 09.30-13.00

FEBRUARY 2016: UNIVERSITY OF PATRAS, PATRAS, GREECE

Finance Committee: Thursday 25 February 2016: 09.00-10.30

LIBER Executive Board: Discussion Slot: Thursday 25 February 2016: 10.30-12.30

LIBER Executive Board Agenda meeting: Thursday 25 February 2016: 13.00-16.00

Steering Committee Chairs Meeting: Thursday 25 February 2016: 16.00-17.00

LIBER Executive Board: Friday 26 February 2016: 09.30-13.00

Ann Matheson
Secretary-General
10 July 2015

**LIBER EXECUTIVE BOARD
SUMMARY OF ACTIONS: MEETINGS ON 22/23 AND 25 JUNE 2015**

PARA.	ACTION	RESPONSIBLE	STATUS
JULY 2014			
15.3	Clarify copyright responsibilities of EBLIDA/ IFLA/ LIBER on LIBER website	Mr Widmark (C & A SC)/ Ms Reilly)	In progress
OCT 2014			
4.3	Explain LIBER's role in EU Projects to LIBER Libraries	Ms Reilly	In progress
DISCUSSION SLOT			
FEB 2015			
4	Give short presentation at start of Executive Board meeting	Executive Board Meeting Hosts	Standing item
5.3	Assemble and publish information re EU Projects on LIBER website	Ms Reilly	In progress
5.3	Prepare paper on Steering Committees and the LIBER Office.	Ms Reilly	In progress
5.4	Prepare short note on lobbying for Steering Committees for feedback	Ms Reilly	In progress
5.4	Action Plan on lobbying for June 2015 Board meeting	Strategy Group	In progress
6.3	Send factsheets/blog ideas to Mr Widmark	Executive Board	In progress
6.3.4	Send Ms Reilly names of potential LIBER sponsors	Executive Board	In progress
6.5	Contact SCs/WGs to self-evaluate for October 2015 Board meeting	Ms Reilly	In progress
JUNE 2015 DISCUSSION SLOT			
2.2	Inform LIBER Libraries re survey in August 2015 mailing	Ms Reilly, Dr Matheson	
3.1	Inform LIBER Libraries re Advocacy and Lobbying Strategy in August 2015 mailing	Ms Reilly, Dr Matheson	
4	Prepare paper on LIBER Partnerships for October 2015 Board meeting	Ms Reilly, Ms Frey	
5	Metrics to be Oct 2015 Discussion Slot topic	Ms Reilly, Dr Horstmann	
EB MEETINGS			
5	Consider survey of barriers to libraries in certain parts of Europe joining LIBER	Mr Widmark	
5.2	Revised list of CEE countries to be implemented from January 2016	Ms Reilly	
5.2	Belarus to be placed on Agenda for the	Dr Matheson	

	June 2016 Executive Board meeting		
7.1	Letter to Europeana to be drafted	Dr Van Otegem	
7.1	Add Europeana to Oct 2015 Agenda	Dr Matheson	
7.3	Detailed paper on TDM projects to be prepared for October 2015 Board meeting	Ms Reilly	
7.3	Paper on indicators for Oct 2015 meeting	Ms Hormia-Poutanen/Ms Reilly	
8.2.1	Continuity of LIBER Leadership programmes to be discussed in Oct 2015	Mr Roche	
8.4	Arrange for LIBER Office EU Project staff members to join relevant LIBER Steering Committees	Ms Reilly	
8.4	Arrange for information about LIBER Libraries/names of people involved in each EU Project to be on LIBER website	Ms Reilly	
8.4	EU Projects visualization to be prepared for October 2015 Board meeting	Ms Reilly	
9.2	DARIAH representatives to be invited to the Discussion Slot in October 2015	Ms Reilly	
9.3	Report back on Zagreb co-operation request at October 2015 Board meeting	Dr Fabian	
12.2	2015 Annual Conference survey results to be available for October 2015 meeting	Ms Reilly	
14	Proposal for Metrics Working Group for October 2015 Board meeting	Dr Horstmann	

EXECUTIVE BOARD MEETING: EVALUATION FORM

	LIBER EXECUTIVE BOARD, LONDON, 22/23 AND 25 JUNE 2015	SCORE 1 TO 5: 1=POOR; 5=VERY GOOD	NO OF RETURNS = 12	POSSIBLE SCORE = 60	TOTAL SCORE GIVEN
1	Adequate time was spent on discussing <u>prepared</u> items on the Agenda				51
2	Presenters were well prepared				54
3	Participants came up with new ideas and initiatives				48
4	Chair formulated clear decisions				55
5	Presentations and discussions promoted common understanding and objectives				53
6	All participants were involved in the discussions				42
7	The decisions made included follow-up plans				49
8	The mood of the meeting was good				56