

CERL COLLECTION SECURITY WORKING GROUP

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CONSORTIUM *of* EUROPEAN RESEARCH LIBRARIES

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Security Network

Following a spate of serious trans-border thefts from major European libraries, a Conference on Library Security Management was held under the auspices of LIBER in the Royal Library, Copenhagen, in May 2002, which formulated and endorsed The Copenhagen Principles (14 May 2002 / see below). With the support of the LIBER Executive Board, the Royal Library, Copenhagen, set up the LIBER Security Network in December 2002. From January 2013 the Security Network is hosted by CERL.

Libraries and Archives may join the Security Network, and participate in the working group and the Security Network conferences. Each institution may nominate one member of staff (typically the Head of Security or equivalent) to participate in the Security Network mailing list. This mailing list is a secure environment for the exchange of confidential information regarding incidents of criminal activity witnessed in member institutions.

Members of the Working Group

Kristian Jensen (Chair), British Library
 Denis Bruckmann, Bibliothèque nationale de France
 Per Cullhed, Uppsala University Library, Uppsala
 Jacqueline Lambert, Royal Library, Brussels
 Claus Friis, Royal Library, Copenhagen
 Gabriela Grossenbacher, Swiss National Library
 Charlotte Rohde, Royal Library, Copenhagen
 Adalbert Roth, Biblioteca Apostolica Vaticana
 Theo Vermeulen, Royal Library, The Hague

Remit

To coordinate information about on-going security issues of relevance for collections within the scope of CERL, through the CERL Library Security Network and through other appropriate channels

To monitor and disseminate information on emerging methods and technologies in library crime prevention and detection

To identify emerging areas of vulnerability or concern

To coordinate access to important documents on legislation, policy and practice relating to collection security

To provide guidance on building robust collection security policy and practice relating to threats to collections

To organise events for information exchange, as well as skills development

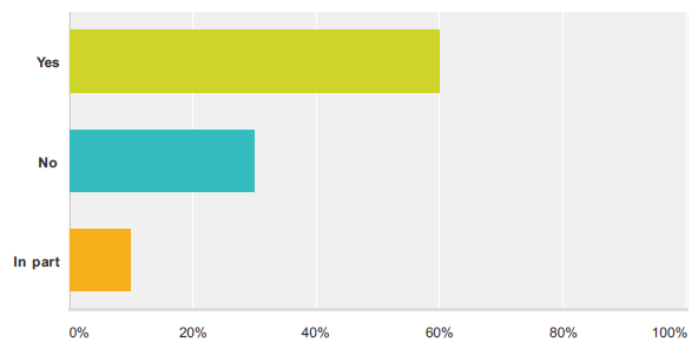
To serve as an interface with security networks in related sectors

- **Secure communications network**
- **Conferences – exchange information – explore new ways of securing collections - ensure high profile within institutions –**
- **Net work for informal consultation (“ask a friend”)**
- **Collaborate on research projects?**
- **Bench marking - guidance**

Collection Security: benchmark questionnaire

Q6 Your mission statement expresses a commitment to ensuring the security of your collection

Answered: 10 Skipped: 0



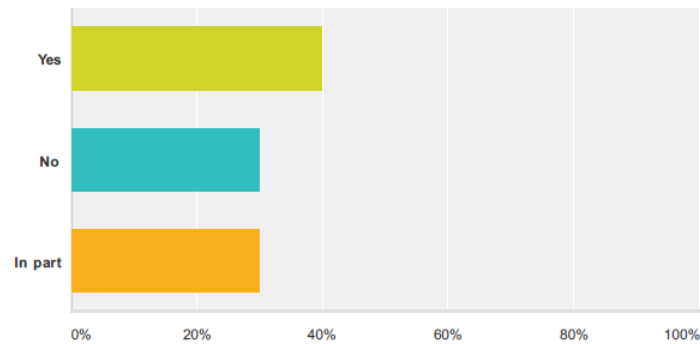
Answer Choices	Responses
Yes	60% 6
No	30% 3
In part	10% 1
Total Respondents: 10	

#	Comments	Date
1	The Bibliothèque nationale de France (National library of France) collects, preserves and makes known the national documentary heritage (decree of January 03, 1994 on the establishment of the library)	8/30/2013 2:04 AM
2	The (short) mission statement only refers to the accessibility and sustainability of the collections	6/5/2013 1:27 AM
3	It is (more or less) worked out in a separate statement on Safety&Security	4/23/2013 4:37 AM

Collection Security: benchmark questionnaire

Q8 An annual report on the security of your collection is presented to your governing body

Answered: 10 Skipped: 0



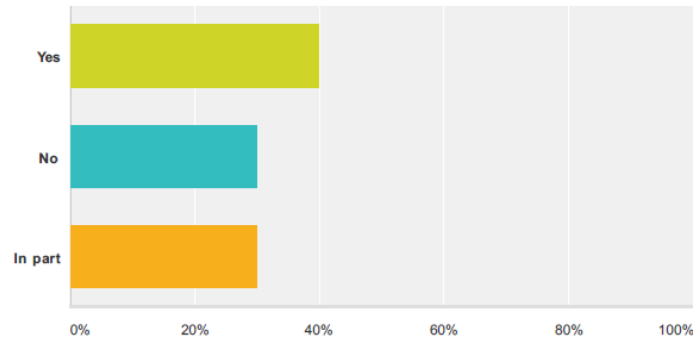
Answer Choices	Responses
Yes	40% 4
No	30% 3
In part	30% 3
Total	10

#	Comments	Date
1	The annual report of the library usually includes a section on the collection security policy (stocktaking, stamping, possibly new measures undertaken to protect the library collection). The annual stocktaking report is submitted to the Board of administration.	8/30/2013 2:04 AM
2	Should do that	6/5/2013 1:27 AM
3	When we are asked for a report	5/6/2013 5:29 AM
4	Security issues may be mentioned if necessary in the annual report to the government	4/24/2013 6:21 AM

Collection Security: benchmark questionnaire

Q14 You have an agreed written procedure that details how you respond to instances of theft and mutilation / vandalism

Answered: 10 Skipped: 0



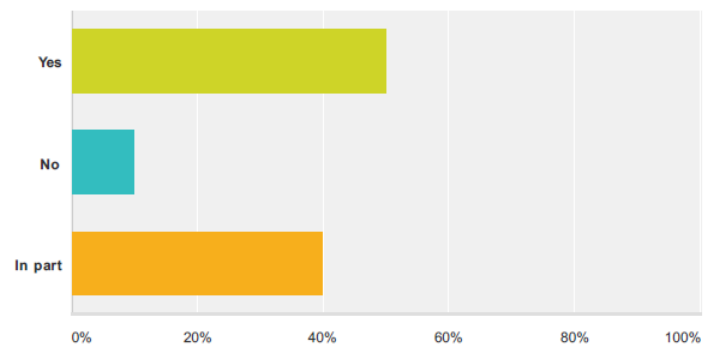
Answer Choices	Responses	
Yes	40%	4
No	30%	3
In part	30%	3
Total		10

#	Other (please specify)	Date
1	Being revised	5/29/2013 8:15 AM

Collection Security: benchmark questionnaire

Q38 You permanently retain information on the name, address and (where appropriate) institutional affiliation of every Reader, and a photograph of every Reader

Answered: 10 Skipped: 0



Answer Choices	Responses
Yes	50% 5
No	10% 1
In part	40% 4
Total	10

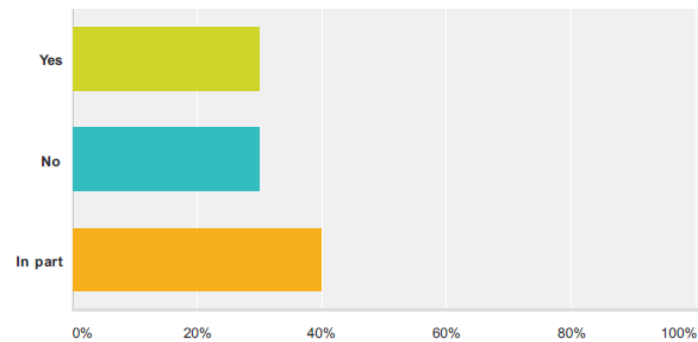
#	Comments	Date
1	No photographs. And in a few months time a new readers registration system will be implemented, in which readers information will be automatically removed when registration has not been renewed for two years and no books are registered as being in use	6/5/2013 2:02 AM
2	In accordance with Data Protection Regulations	5/31/2013 7:17 AM
3	We do not retain photographs of readers	5/29/2013 8:30 AM
4	yes, of all the active users	5/6/2013 5:44 AM
	See nr 37.	4/24/2013 6:30 AM

8.50 x 11.00 in

Collection Security: benchmark questionnaire

Q75 If legally permitted to do so, you permanently keep a complete record allowing you to identify the items used by Individual members of staff, and staff who work in a processing department

Answered: 10 Skipped: 0



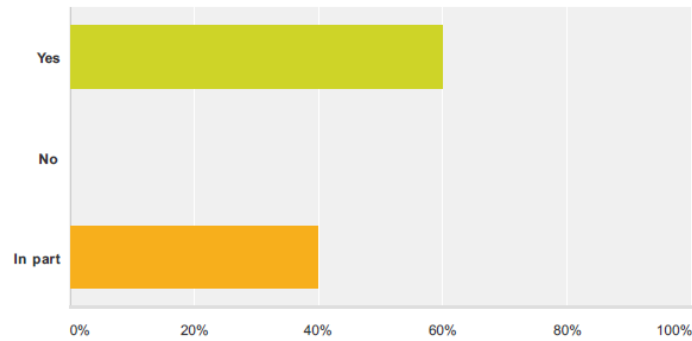
Answer Choices	Responses
Yes	30% 3
No	30% 3
In part	40% 4
Total	10

#	Comments	Date
1	Records for staff lending only . No systematic record for items used by staff who work in a processing department	9/11/2013 5:39 AM
2	it's the same system as the one which identifies use by visitors of the readingroom	4/23/2013 5:05 AM

Collection Security: benchmark questionnaire

Q77 Staff at all levels of your institution comply with your collection security policy

Answered: 10 Skipped: 0



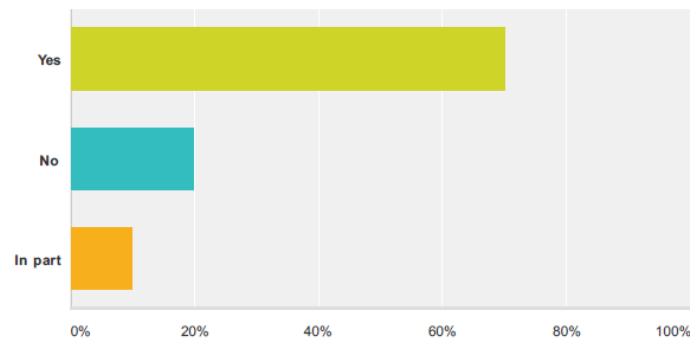
Answer Choices	Responses	
Yes	60%	6
No	0%	0
In part	40%	4
Total		10

#	Comments	Date
	There are no responses.	

Collection Security: benchmark questionnaire

Q82 Staff must use the agreed retrieval procedure when they need to use items (i.e. staff do not retrieve items for their own use)

Answered: 10 Skipped: 0



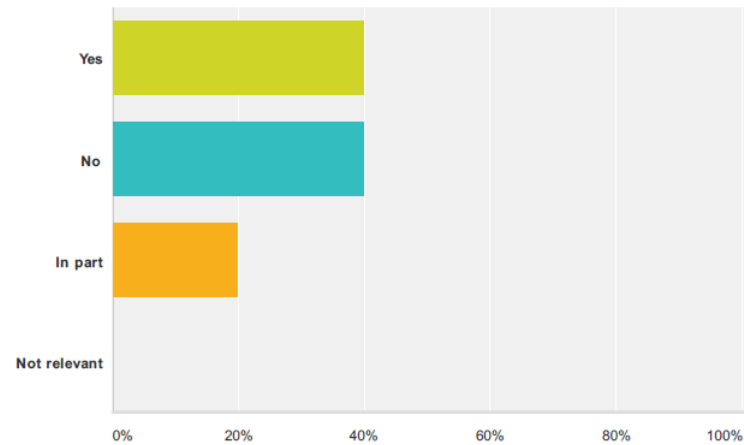
Answer Choices	Responses
Yes	70% 7
No	20% 2
In part	10% 1
Total	10

#	Other (please specify)	Date
	There are no responses.	

Collection Security: benchmark questionnaire

Q89 You provide training to staff who act as couriers when taking items to other institutions

Answered: 10 Skipped: 0



Answer Choices	Responses
Yes	40% 4
No	40% 4
In part	20% 2
Not relevant	0% 0
Total	10

#	Comments	Date
1	Not as such. All couriers are experienced conservators	6/5/2013 5:57 AM

CERL security conference:

Vatican Library in spring 2015

Legal conference on the return of stolen objects from
library collections, the British Library, London 26th
June 2015

Thank you