



Ligue des Bibliothèques Européennes de Recherche
Association of European Research Libraries

EB0316

MINUTES OF THE EXECUTIVE BOARD MEETING HELD IN STOCKHOLM UNIVERSITY LIBRARY, STOCKHOLM, SWEDEN, ON THURSDAY 20 OCTOBER AND FRIDAY 21 OCTOBER 2016.

PRESENT Ms Kristiina Hormia-Poutanen (President), Ms Jeannette Frey (Vice-President), Dr Ann Matheson (Secretary-General), Drs Anja Smit (Treasurer), Ms Susan Reilly (Executive Director), Mr Lluís Anglada, Dr Martin Hallik, Dr Wolfram Horstmann, Dr Giannis Tsakonas, Dr Matthijs van Otegem, Mr Wilhelm Widmark and Ms Suzanne Reid (Office Manager).

IN ATTENDANCE (DISCUSSION SLOT ONLY): Mr Maurits van der Graaf (Pleiade Management en Consultancy)

APOLOGIES: Mr Andris Vilks; Dr Claudia Fabian; Mr Martin Svoboda; Dr Paul Ayris (LIBER Adviser); and Mr Julien Roche (LIBER Adviser).

The President welcomed Executive Board members to the meeting in Stockholm and thanked Mr Widmark for hosting the meeting.

DISCUSSION SLOT: THURSDAY 20 OCTOBER 2016

AGENDA

1. LIBER STRATEGY 2018-2022

Mr Maurits van der Graaf presented his pre-circulated papers on the LIBER Strategy 2018-2022 thus far and invited the Executive Board to comment. The Board was pleased with the progress made on the strategy and commented on a number of positives. Constructive feedback received included possible rewording/reformulation in relation to the various statements made, with a view to making them more dynamic and relevant for LIBER libraries. The Board noted that the strategy had been discussed for some time now and that the wording should not be amended extensively, however it was generally agreed that some areas could be streamlined. Ms Reilly agreed to work with Mr van der Graaf to see where improvements could be made in line with the feedback of the Executive Board. There was some commentary that the Strategy was heavily focused on digital services and appeared to exclude other library services, however it was agreed by the Board that it was not the task of the Strategy to cover all types of services, and that any items not directly mentioned in the Strategy, such as print and hardcopy resources, could be covered by LIBER Fora. The President invited the Board to put forward suggestions regarding the formulation of a LIBER Forum in this area. Mr van der Graaf then presented the Organisational Structure of the Steering Committees and Working Groups to the Board for approval. The Board approved these Structures. The Organisational Structure Roadmap would be put forward to the Agenda for the February meetings, although this was approved in principle by the Board. All other items presented by Mr van der Graaf were approved by the Board. On the subject of Regional Monitors, the Board agreed that a strategic approach regarding this matter would need to be developed, and agreed to include this item on the Agenda for the Board meeting in February 2017. Ms Hormia-Poutanen and Ms Reilly agreed to work together to propose

functions in this respect. The Treasurer confirmed the financial viability of these future activities, subject to available Participant Contributions. The Board also commented that a communication plan would need to be developed in relation to the disbanded Working Groups throughout 2017.

2. LIBER: RESEARCH LIBRARY DEFINITION: UNIVERSITIES OF APPLIED SCIENCES

The pre-circulated paper on the European library landscape had been pre-circulated and was discussed. It was agreed that the LIBER Office would prepare a draft Endorsement Proposal for discussion by the Board at the February 2017 meeting.

3. TOPICS FOR FUTURE EXECUTIVE BOARD DISCUSSION SLOTS

It was agreed that the February 2017 Discussion Slot should be reserved for discussion of the LIBER Strategy 2018-2022. The President invited the Board to propose other topics for future discussion slots, these were; Open Peer Review; Open Educational Resources; Sustainable Open Access Infrastructures and Citizen Science (June 2017).

EXECUTIVE BOARD MEETING: THURSDAY 20 AND FRIDAY 21 OCTOBER 2016

AGENDA

4. APOLOGIES

There were apologies from Mr Andris Vilks; Dr Claudia Fabian; Mr Martin Svoboda; Dr Paul Ayris (LIBER Adviser) and Mr Julien Roche (LIBER Adviser).

5. MINUTES OF THE MEETINGS HELD IN HELSINKI ON 27, 28 AND 30 JUNE 2016

5.1. RESERVED AGENDA ITEMS 2 AND 11.1

The minutes of the meetings in Helsinki on 27, 28 and 30 June 2016 were approved. All actions had been completed apart from those still in progress, which were carried forward to the Summary of Actions from the October 2016 meeting.

6. MATTERS ARISING

6.1. Action Summary, 27, 28 and 30 June 2016 (attached to Minutes)

The actions from the last meeting were reviewed. All actions noted had either been completed or were carried forward with the actions from the meeting in October 2016. Under matters arising, the following points were noted:

(Minutes, 27.06.16, Item 9.1): Ms Reilly reported that the proposal relating to the 'Think, Check, Submit' campaign had been discussed further, and it had been agreed to allocate €1000 of the originally requested €2000 towards the campaign. The funds would be distributed via the LIBER Working Group for Open Access.

7. THE OPEN SCIENCE POLICY PLATFORM (OSPP)

Ms Hormia-Poutanen reported on progress with the High Level Advisory Group 'Open Science Policy Platform'.

7.1. COST INFORMATION OF ACADEMIC PUBLISHER COSTS – CASE FOR FINLAND

Ms Hormia-Poutanen presented her pre-circulated paper to the Board and invited them to discuss. Ms Hormia-Poutanen reported that the meetings were productive. The European Commission has formed expert groups in relation to this activity, thus activity is expected to move along in the near future. LIBER was noted as a key stakeholder during the presentations and discussions. The President invited the Executive Board to comment. The Board agreed that it might be beneficial if LIBER could participate in the Working Groups set up by the European Commission, but that any activity in this respect would need to be put to the existing LIBER Working Groups and determine if this was the most suitable use of resources. It was agreed during the discussion that LIBER Steering Committees and Working Groups should review the action list and provide feedback on the draft document

Open Science: A Dynamic Policy in Action. Ms Reilly also agreed to investigate what the requirements and procedures were for joining the OSPP Working Groups. It was agreed that this Item would be taken forward for further discussion during the Executive Board meeting in February.

STRATEGIC DIRECTIONS

8. EU ACTIVITIES

8.1. EUROPEANA

Drs Smit confirmed that a reply to the letter from Europeana had been sent. Ms Frey reported on progress since June 2016, and would report again at the February 2017 meeting.

8.2. EU PROJECTS REPORT

Ms Reilly presented the pre-circulated report on EU Projects. She commented on individual project activities, noting that the AARC2 project proposal has been accepted. Ms Reilly also reported that the European Open Science Cloud bid had also been accepted and was due to kick off in June 2017. Furthermore the FOSTERPLUS proposal had been submitted and was currently awaiting a response. Lastly, Ms Reilly commented that the ERC Tender had been granted. The Board expressed approval regarding the recent activities related to EU Projects and were keen to understand how to attract new LIBER Participants and their participation in EU Projects. Ms Reilly reported that the environment was becoming increasingly competitive regarding the EU Project landscape and that it was becoming more difficult to guarantee LIBER Participant participation in EU Projects. Alternative methods of including participants were being sought by the office.

8.3. EU ADVISERS: FEEDBACK

Ms Reilly reported that there was no feedback to report on behalf of the LIBER EU Advisers.

9. LIBER STEERING COMMITTEES

9.1. SCHOLARLY COMMUNICATION AND RESEARCH INFRASTRUCTURES

9.1.1. STEERING COMMITTEE REPORT

Dr Horstmann presented his pre-circulated report to the Board. Dr Horstmann thanked the Executive Board for financing the RDA Survey, and gave thanks to the LIBER office for their efforts towards producing the related infographics and web based activities. The Board showed approval for the project and the relevance it had for libraries. The President commented that it could be interesting to extend the study to include Asian libraries in future, in particular Japanese libraries. The Board approved the report.

9.2. RESHAPING THE RESEARCH LIBRARY

9.2.1. STEERING COMMITTEE REPORT

Dr Hallik presented his pre-circulated report to the Board and commented that a proposal had been sent to Ms Reilly for a new Digital Humanities Working Group, with the view that this WG would eventually replace the Digital Collections Working Group. Dr Hallik commented that the main challenge was keeping motivation and interest high in Working Groups that were coming to an end. Dr Hallik and Ms Reilly agreed to outline a proposal regarding a suitable approach and send it to the Board for approval by email. If approved the Working Group would be launched during the February meeting of the Executive Board. The Board approved this report.

9.2.2. LIBER LEADERSHIP PROGRAMME: 2017

Dr Hallik commented that preparations for the upcoming Leadership Programme were being finalized. The programme is on schedule to begin during the 2017 Patras Annual Conference. Dr Hallik indicated that an enquiry had been made regarding an Alumni event

during the LIBER conference, which was an idea supported by the Board, but an appropriate time slot needed to be found in the existing Conference Agenda for such an event.

9.3. ADVOCACY AND COMMUNICATIONS

9.3.1. STEERING COMMITTEE REPORT

Mr Widmark presented his pre-circulated report, and invited Dr van Otegem to provide an update on the status of the recently implemented Open Access Working Group. Dr van Otegem indicated that the Working Group formation was well under way, with 20 of its members hailing from 18 EU member countries. A successful Kick-Off had taken place during the 2016 Helsinki Annual Conference and several lines of action had been developed and were being refined. The Board welcomed the news regarding the Working Group and approved the report of Mr Widmark.

9.4. STEERING COMMITTEE GUIDELINES

Dr Matheson presented her pre-circulated paper to the Board and commented that the existing guidelines would need to be reviewed to align with the new LIBER Strategy when it was approved. The Board approved the Guidelines.

10. LIBER PARTNERSHIPS

10.1. REPORT ON LIBER PARTNERSHIPS, OCTOBER 2016

See Item 8.1.

10.2. SPARC: FUTURE DEVELOPMENTS

Mr Anglada provided an oral update to the Board on recent developments with SPARC. Ms Proudman had been appointed Director from November 2016.

10.3. SPARC EUROPE: NOMINATIONS

Ms Hormia-Poutanen briefly outlined the SPARC Europe Nominations for the Board and invited discussion. The Board agreed that a LIBER presence was desirable on the SPARC Europe Board and Mr Anglada agreed to continue his present activities to this effect. Ms Reilly agreed to maintain contact with Ms Proudman regarding LIBER's continuing participation in the SPARC Europe Executive Board.

10.4. IARLA: TERMS OF REFERENCE AND REPORT ON DEVELOPMENT

Ms Hormia-Poutanen presented her pre-circulated paper on IARLA activities. Following discussion, it was agreed that Ms Hormia-Poutanen would write to Mr John MacColl, Chair of RLUK.

10.5. SCIENCE EUROPE

Ms Reilly provided a short oral report on recent activities with this counterpart.

10.6. EUA

Ms Reilly provided a short update on recent activities.

10.7. OCLC

Ms Hormia-Poutanen presented her oral report on her participation in OCLC activities. Meetings at the IFLA conference earlier in the year had been fruitful. This was well received by the Board. Dr Horstmann indicated that LIBER is awaiting feedback on the OCLC Report, which is expected in the near future.

10.8. IFLA

Ms Hormia-Poutanen indicated that meetings at the IFLA Conference in Ohio, Columbus had been fruitful. Ms Hormia-Poutanen and Ms Reilly had presented LIBER during the conference and were well received. Several meetings with library stakeholders had taken place, with LIBER being represented in the discussions. Ms Reilly had also presented on Research Data and Open Science in Europe, as well as attending discussions on Copyright

and Legal matters. Ms Reilly was invited to join two committees at the IFLA Congress in Poland, as well as organise a session on Open Science, Open Data and Open Scholarship. A Call for Papers for the 2017 IFLA Satellite Meetings was announced and it was agreed to circulate this call to the Executive Board via email.

10.9. DARIAH: MoU

Ms Frey presented her report on recent activities in relation to the recent Memorandum of Understanding between LIBER and DARIAH. Ms Frey commented that the originally drafted MoU had not been signed, but that an amended version had been received in its place. The main changes were in relation to the objectives stated. Ms Frey asked the Board to approve the new MoU. The Board was pleased to accept the amendments in view of the fact that they were aligned with the new LIBER strategy.

10.10. SUSTAINABILITY OF OPEN ACCESS SERVICES

Ms Reilly presented the pre-circulated paper on the proposal made by SPARC Europe. Ms Reilly attended the initial meeting with a number of other key international library stakeholders. Ms Reilly indicated that the next steps regarding this activity would be to join the committee and agree on the services which were to be endorsed before promoting to the LIBER community. The Board expressed interest in participating in the committee, but agreed that any costs associated with participation, together with other relevant information, such as terms of reference, finances and global activity must be provided beforehand. Ms Reilly agreed to investigate the matter further. The Board agreed to continue the discussions during the February meeting of the Executive Board.

INTERNAL BUSINESS PROCESSES

11. REPORT OF THE FINANCE COMMITTEE

11.1. 2017 FORECAST BUDGET (PROFIT AND LOSS)

Drs Smit, Treasurer, presented the report of the Finance Committee which had met earlier that day. LIBER's finances were stable with LIBER being well placed. Participant statistics were positive and a new Silver Sponsor had been secured. New EU Projects were also underway. Drs Smit commented that the initially expected deficit for 2016 had been reduced, which was also positive. The draft budget for 2017 was not yet finalized due to ongoing EU Project activity and personnel changes. Additional office costs were noted and attributed to the one time website costs and the need to purchase office furniture in lieu of the upcoming move of the LIBER Office within the KB building. Drs Smit sought Board approval for the budget as it stood and this was granted with the understanding that it required finalization.

11.2. 2017 STEERING COMMITTEE BUDGETS

The Steering Committee budgets for 2017 were proposed as €6.000 each for the three Steering Committees. This figure was approved by the Executive Board.

11.3. LIBER PARTICIPANTS: WITHDRAWALS FOR DECISION, OCTOBER 2016

Withdrawals for non-payment of the annual contribution fee for two years were considered and decided by the Executive Board. There were six withdrawals: Kliment National and University Library, Macedonia; Universidade da Coruña Biblioteca, Spain; University of Piraeus, Greece; Glucksman Library Limerick, Ireland; Biblioteca Centrală Universitară, Romania; and an individual participant from Matheson Library, Papua New Guinea. Dr Tsakonas agreed to contact the University of Piraeus, Greece; Mr Anglada agreed to contact the Universidade da Coruña Biblioteca, Spain; and Ms Reilly agreed to contact the Glucksman Library Limerick, Ireland. The Executive Board agreed that if no agreement could be reached with the respective libraries by 1 December 2016, all 6 withdrawals would be effected.

12. LIBER ANNUAL CONFERENCE: HELSINKI 2016

12.1. HELSINKI 2016: CONFERENCE EVALUATION

Ms Reilly reported on the feedback from the Helsinki 2016 Annual Conference. The overall feedback from participants was very positive, with the conference being rated as very successful. The Strategy Slots were less well received by participants and feedback was collected regarding a desire to receive the Conference Programme more early. The Board surmised that delivering the Conference Programme earlier would be rather difficult, but efforts could be made to ensure the web version was updated more expeditiously. Possible improvements to the Meeting of Participants were discussed by the Board as this was an area which indicated some dissatisfaction by survey respondents. Ms Reilly indicated that electronic voting could be an efficient manner of engaging LIBER Participants. The Board agreed that moving the meeting to a more suitable timeslot may improve attendance and it was agreed that the Meeting of Participants would take place on Thursday morning, 6th July during the 2017 Conference in Patras. It was also agreed to include a brief description of the MOP in the Conference Programme. Other feedback indicated that fewer keynote speeches would be preferred and the Board agreed to reduce the number of keynote speeches to four instead of five, as a trial during the 2017 Conference. The additional slot would be utilized for the World Café. The Board also discussed requests to provide more of an introduction to LIBER in which information regarding what LIBER's activities were and how to get involved could be communicated to new members. It was agreed that the LIBER desk could provide this information to new members. The Board also agreed that a slide with information regarding how to get involved in Steering Committees and Working Groups could be included in the Agenda for the Meeting of Participants on Thursday.

13. LIBER ANNUAL CONFERENCE: PATRAS 2017

13.1. PATRAS 2017: CONFERENCE PROGRAMME COMMITTEE REPORT; AND BUDGET

Ms Frey took the Executive Board through the Patras 2017 Conference Programme Committee Report. The Annual Conference title was agreed as: 'Research Libraries Powering Knowledge in the Digital Age'. The Board agreed that themes should be broadened to include the most innovative thinking and ideas the research library community has to offer, with the phrase 'Look to the Future' being very well received. The Board indicated keynote speakers of particular relevance and interest, and agreed to review further during the February meeting of the Executive Board.

13.2. PATRAS 2017: REGISTRATION FEES

The registration fees proposed by the Patras 2017 Conference Host had been pre-circulated. They were: LIBER Participants: €270; Late Registrations: €340; Non-Participants: €540; Day Members: €120; and Accompanying Persons: €80. The Conference Dinner charge was proposed at €60; and the Conference Excursion €50. The Finance Committee had considered the proposals and recommended the outlined fees to the Executive Board for approval. The Board approved the proposal. Dr Tsakonas further indicated that a national library event would be taking place in the days following the Annual Conference in the same venue and requested approval from the Board regarding the timing of this event. The Board were concerned that the two events not become confusing to delegates or disrupting to LIBER Annual Conference activities. Dr Tsakonas assured the Board that there would be no disruption, and agreed to provide an update on this event during the February meeting of the Board.

13.3. PATRAS 2017: PARTICIPANT NUMBERS

Dr Tsakonas recommended the number of delegates attending the 2017 Conference be capped at 500. The Board and 2017 Conference Host confirmed approval for this.

13.4. LIBER ANNUAL CONFERENCE FUND 2017: QUALIFYING COUNTRIES

The Finance Committee proposed that there should be fourteen Annual Conference Fund Awards for 2017 (comprising Conference registration and a grant of €500 towards travel and subsistence), and that the qualifying countries for 2017 should be **Albania, Armenia, Bosnia and Herzegovina, Bulgaria, Croatia, Georgia, Kosovo, Macedonia, Moldova,**

Montenegro, Romania, Serbia, Turkey and Ukraine; with the addition of **Cyprus, Malta and Portugal**. The Executive Board approved this recommendation.

14. LIBER EXECUTIVE BOARD APPOINTMENTS

14.1. STEERING COMMITTEE/WORKING GROUP APPOINTMENTS FOR RATIFICATION

Dr Matheson reported that there were no Steering Committee/ Working Group appointments to be made.

14.2. BOARD APPOINTMENTS AT JUNE 2017

Dr Matheson outlined the Board appointments at the Meeting of Participants in July 2017. There were three vacancies, including the position of Secretary-General, which was a Board appointment. Dr Fabian, Mr Anglada and Dr Matheson would step down in July 2017. There was one reappointment: Mr Andris Vilks (3rd term). Ms Hormia-Poutanen invited members of the Board to put forward the names of potential candidates for the role of LIBER Secretary-General.

14.3. SECRETARY-GENERAL: CRITERIA AND RESPONSIBILITIES: AND TRANSFER OF DUTIES TO LIBER OFFICE

Dr Matheson presented her pre-circulated paper to the Board outlining the duties of the role over previous years, and the current transfer of responsibilities to the LIBER Office; the duties it was proposed ought to continue with future Secretary-Generals; and the qualities sought in the post. The Board approved this proposal.

14.4. LIBER EXECUTIVE BOARD: DRAFT GUIDELINES AND CRITERIA FOR BOARD MEMBERSHIP

Dr Matheson presented her pre-circulated Draft Guidelines to the Board. The Board agreed that in principle the Guidelines were satisfactory but there was discussion of the last criterion 'reflecting different ages and experience on the Board'. She agreed to consider the phrasing further for the February meeting of the Executive Board.

14.5. LIBER RULES AND REGULATIONS: AMENDMENTS, OCTOBER 2016

Dr Matheson presented her pre-circulated paper detailing amendments to the LIBER Rules and Regulations relating to the appointment of expert advisers to Steering Committees and Working Groups. The Board approved the amendments. The amended Rules and Regulations would be included in the November 2016 Mailing.

15. EXECUTIVE DIRECTOR'S REPORT

Ms Reilly presented her pre-circulated report. Among the items covered by Ms Reilly's report were regional events attended by LIBER in 2016. Dr Tsakonas invited LIBER to hold a regional event in Athens in 2018. This invitation was well received by the Board and it was agreed to discuss the topic further during future meetings of the Executive Board. The Board approved this report.

15.1. WEBSITE/SOCIAL MEDIA ANNUAL STATISTICS

Ms Reilly presented her pre-circulated report. The Board approved this report.

16. LIBER COMMUNICATIONS

16.1. LIBER WEBSITE REDESIGN AND COMMUNICATIONS ACTIVITY: PROPOSAL

Ms Reilly presented her pre-circulated paper on the proposed LIBER Website redesign, commenting that a number of quotations had been received from four possible service providers. Of the offers made, the provider 'Web' had made the most competitive and was proposed by Ms Reilly to the Board. The Board approved this proposal.

17. COMMITTEE REPORTS

17.1. STEERING COMMITTEE CHAIRS MEETING (20 OCTOBER 2016): ORAL REPORT

Ms Frey provided a short oral report on the Steering Committee Chairs Meeting on behalf of Ms Hormia-Poutanen.

17.2. LIBER APPOINTMENTS COMMITTEE REPORT (20 OCTOBER 2016); ORAL REPORT

Ms Hormia-Poutanen gave a report on the meeting of the LIBER Appointments Committee. The Committee would reconvene at the February 2017 Executive Board meeting.

18. FUTURE LIBER ANNUAL CONFERENCES

Ms Frey commented on the pre-circulated paper submitted by Dr Matheson on future LIBER Annual Conferences. The situation is currently stable, with the next Executive Board meeting in February 2017 to be held in Lille, France, the location for the 2018 Annual Conference, when the Memorandum of Agreement would be signed. In addition it was noted that the 2019 Annual Conference was likely to be hosted in Ireland but financial confirmation was awaited at the end of 2016. Ms Frey invited the remaining members of the Board to put forward suggestions for other potential hosts in the future. The Board suggested a focus on Southern Europe, particularly Italy and Portugal. Iceland was also suggested, however options here were limited due to LIBER having only one participant from this region.

19. ANY OTHER BUSINESS

19.1. DANISH NATIONAL LIBRARIES: MERGER

Ms Hormia-Poutanen commented on the upcoming merger between the two Danish National Libraries and proposed a Letter of Congratulations be sent to these libraries for their outstanding contributions to the library community and LIBER throughout the years. Dr Matheson agreed to draft such a Letter for the Board to review in the upcoming February meetings in Lille.

19.2. STRATEGY SESSIONS: FEEDBACK

Drs Smit commented on the low number of LIBER participants providing feedback on the Strategy Sessions and asked the Board for ideas on how to engage more participants at future events. Ms Reilly commented that three strategy workshops would be held during the 2017 Annual Conference, and that participation in the World Café during the 2016 Annual Conference had been high, therefore the main challenge was how to engage participants who were not able to attend the Annual Conferences. The Board took note of these points and agreed that this may be an issue to discuss at future meetings.

19.3. DATES OF FUTURE MEETINGS

FEBRUARY 2017: LILLE 1 UNIVERSITY, FRANCE

LIBER Finance Committee:	Thursday	16 February 2017:	09.00-10.30
LIBER Executive Board:	Thursday	16 February 2017:	10.30-16.00
Steering Committee Chairs Meeting:	Thursday	16 February 2017:	16.00-17.00
Appointments Committee Meeting:	Thursday	16 February 2017:	17.00-18.00
LIBER Executive Board:	Friday	17 February 2017:	09.30-13.00

(and visit to Annual Conference venue)

JUNE 2017: UNIVERSITY OF PATRAS, GREECE

LIBER Finance Committee:	Monday	3 July 2017:	14.00-15.30
LIBER Executive Board (Discussion Slot):	Monday	3 July 2017:	15.30-17.00
Steering Committee Chairs Meeting:	Monday	3 July 2017:	17.00-18.00
LIBER Executive Board:	Tuesday	4 July 2017:	09.00-12.30
LIBER Executive Board (Second Meeting):	Thursday	6 July 2017:	17.30-18.30

**LIBER EXECUTIVE BOARD
SUMMARY OF ACTIONS: MEETINGS ON 20 AND 21 OCTOBER 2016**

ITEM	TASK	ACTION	STATUS
EXECUTIVE BOARD MEETING FEB 2015			
5.4	Prepare short note on lobbying for Steering Committees for feedback	Ms Reilly	In progress
DISCUSSION SLOT OCT 2015			
2	Discuss with Dr Niederer taking forward library space as aid to Open Science	Mr Svoboda	In progress
DISCUSSION SLOT FEB 2016			
2.1	Begin to consider how to plan for Open Science Policy Platform Working Groups	SC Chairs	In progress
DISCUSSION SLOT JUN 2016			
2	Organisation benefits to be considered by Advocacy and Communications Steering Group	Mr Widmark	In progress
4	Arrange survey on Citizen Science for LIBER Participants	Ms Frey	In progress
4	Discuss Citizen Science with Steering Committees/Working Groups	SC Chairs	In progress
EXECUTIVE BOARD MEETING JUN 2016			
DISCUSSION SLOT OCT 2016			
1	Review Strategy presentation, in particular 'Statements' with a view to making them more dynamic and relevant for member organisations.	Ms Reilly/Mr van der Graaf	
1	Include Organisation Structure Roadmap on February 2017 Agenda.	Ms Reid	
1	Include Agenda item 'Develop strategic approach regarding Regional Monitors' for the February 2017 meeting.	Ms Reid	
1	Develop strategic approach and propose functions in relation to Regional Monitors.	Ms Hormia-Poutanen/Ms Reilly	
1	Develop Communication Plan for disbanded Working Groups.	Steering Committee Chairs/Ms Reilly	
2	Prepare endorsement proposal for consideration at February 2017 meeting.	Ms Reilly	
2	Include DS Item 2 in February 2017 Agenda.	Ms Reid	
3	Include LIBER Strategy on February 2017 Discussion Slot.	Ms Reid	
3	Move DS topic on Citizen Science to June 2017 Agenda.	Ms Reid	
3	Note future DS topics and determine which are to be included in June/October Agendas (Open Peer Review; Open Educational Resources; Sustainable Open Access Infrastructures)	Ms Reid	
EXECUTIVE BOARD MEETING OCT 2016			
7.1	Provide feedback on draft document: 'Open Science: A Dynamic Policy in Action'.	Steering Committees/ Working Groups	
7.1	Investigate what the requirements and procedures are for joining the OSPP Working Groups.	Ms Reilly	

7.1	Include OSPP item on February 2017 Agenda.	Ms Reid	
8.1	Include Europeana item on February 2017 Agenda.	Ms Reid	
9.2.1	Develop proposal for new Digital Humanities Working Group for February 2017 meeting.	Dr Hallik/Ms Reilly	
9.2.1	Include Digital Humanities Working Group item on February 2017 Agenda.	Ms Reid	
9.2.2	Determine appropriate time slot in Annual Conference programme for LIBER Leadership Alumni event	Dr Hallik/Ms Reilly	
10.3	Contact Ms Proudman regarding LIBER participation in SPARC Europe Executive Board	Ms Reilly	
10.8	Circulate Call for Papers 2017 IFLA Satellite Meetings to the Board.	Ms Hormia-Poutanen	
10.10	Determine costs associated with participation in Sustainable Open Access Services Committee for LIBER (example: financial, terms of reference and global activity).	Ms Reilly	
10.10	Include Sustainable Open Access Services item on February 2017 Agenda.	Ms Reid	
11.3	Contact the University of Piraeus, Greece regarding their outstanding participant contributions for resolution by 1 December 2016.	Dr Tsakonas	
11.3	Contact the Universidade da Coruña Biblioteca, Spain regarding their outstanding participant contributions for resolution by 1 December 2016.	Mr Anglada	
11.3	Contact the Glucksman Library Limerick, Ireland regarding their outstanding participant contributions for resolution by 1 December 2016.	Ms Reilly	
12.1	Move MoP to Thursday Morning on 6 July for 2017 in Annual Conference Programme. Include brief description of what this meeting is for in the programme.	Ms Frey/Ms Reilly	
12.1	Reduce number of Keynote speeches from five to four in Annual Conference Programme. Replace removed Keynote Speech with World Café.	Ms Frey/Ms Reilly	
12.1	Prepare slide to be included in MoP detailing how to get involved in LIBER activities such as Steering Committees and Working Groups.	Steering Committee Chairs/Ms Reilly	
13.2	Provide update on Greek National Library event running back to back with LIBER Annual Conference.	Dr Tsakonas	
14.2	Board members invited to put forward names of potential candidates for the position of Secretary General at LIBER.	All	
14.4	Bring finalraft guidelines to February 2017 meeting.	Dr Matheson	
44.5	Include amendments to LIBER Rules and Regulations in the 2016 November Mailing to Participants.	Dr Matheson/Ms Reid	
15	Include Agenda Item on LIBER organising regional event in Athens in 2018 during February 2017 meeting.	Ms Reid	
19.1	Draft Letter of Congratulations for Danish National Libraries Merger for Board approval during February 2017 meetings.	Dr Matheson	
19.1	Include Danish National Libraries Merger and Letter of Congratulations on February 2017 meeting Agenda.	Ms Reid	
19.2	Include Agenda item regarding how best to engage participants and collect feedback on LIBER Strategy for participants unable to attend Annual Conference for the February 2017 meeting.	Ms Reid	

October 2016

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