



**EB0121**

**Minutes of the Executive Board Meetings held online on Wednesday 10 February 2021, Thursday 11 February 2021, and Friday 12 February 2021.**

**Present:** Ms Jeannette Frey (President), Mr Julien Roche (Vice-President), Mr John MacColl (Secretary-General), Dr Hilde van Wijngaarden (Treasurer), Drs Astrid Verheusen (Executive Director), Roos Knigge (Executive Assistant), Dr Giannis Tsakonas, Prof Lars Burman, Ms Agnès Ponsati Obiols, Dr Birgit Schmidt, Dr Heli Kautonen, Dr Andreas Brandtner, Dr Bertil Dorch, Dr Adam Sofronijevic, Ms Cécile Swiatek, Drs Anja Smit (Special Advisor).

**Apologies:** Dr Adam Sofronijevic (on 10 February), Drs Anja Smit (on 11 February (partially)), Dr Hilde van Wijngaarden (on 12 February (partially)).

**Wednesday 10 February 2021**

### **Executive Board Discussion Slot**

#### **1. Outline New Strategy**

Astrid Verheusen presented a paper on LIBER's new Strategy, which would succeed the current Strategy after it expired at the end of 2022. A Taskforce from the Executive Board would be in charge of developing a new Strategy. This Taskforce would draft a proposal to attract a consultancy firm which would write the Strategy. The Executive Board agreed that this proposal would be directed at firms with knowledge of the European research and education or research library world, and experience in developing strategies. Another important criterion would be providing high-quality work for a reasonable price. A budget of €20.000 was made available to cover circa 15 days of work. LIBER would expect to receive thorough output from the consultant. Input from LIBER Participants would also be important to consider. This input could be gathered from 2021 onwards, starting with the Knowledge Café session during the 2021 Annual Conference. The process would then be continued in September 2021 after forming focus groups. In October 2021, a workshop with the Executive Board would be organised about this topic and in November or December 2021, sessions to engage with European stakeholders would take place. The draft Strategy would be presented during the Meeting of Participants in June 2022. It was decided that the Strategy Taskforce would consist of Jeannette Frey, Astrid Verheusen, Julien Roche, Hilde van Wijngaarden, Cécile Swiatek, Birgit Schmidt, Lars Burman, and Giannis Tsakonas. Astrid Verheusen would update the New Strategy paper. The Executive Board agreed to think about possible consultancy firms. Various firms that could be approached by the Taskforce were mentioned over the course of this discussion.

#### **2. Artificial Intelligence – Discussion Round**

A discussion about the Executive Board's experience with Artificial Intelligence in research libraries was held. Board Members had different experiences and perspectives on AI, and it became clear that there were various initiatives being developed connected to this topic. Issues relevant to libraries could be: ethics of AI (connected to Open Science); hiring staff members with non-library backgrounds; and becoming involved in policy making. It was decided that Artificial Intelligence should become a key point for the next LIBER Strategy, as it would be important to



understand the impact AI would have on research libraries. This topic would also be relevant to the new Data Science in Libraries Working Group, which was overseen by the Research Infrastructure Steering Committee. The Executive Board offered to think of people possibly interested in joining the Working Group.

### **Executive Board Meeting**

#### 3. Apologies

Dr Adam Sofronijevic on 10 February, Drs Anja Smit on 11 February (partially), Dr Hilde van Wijngaarden on 12 February (partially).

#### 4. Minutes of the Meetings: Online, October 2020

The minutes were approved.

#### 5. Matters arising

No matters arising.

### *STRATEGIC DIRECTIONS*

#### 6. EU Activities

##### 6.1 Europeana Report

Julien Roche presented the verbal Europeana Report to the Executive Board. Europeana had changed their governing structure. LIBER had previously been asked to be part of the new Advisory Board, but this offer was rescinded at the end of 2020. It had been previously decided that Adam Sofronijevic would join the Europeana Board, but with the subsequent decision, this could not happen. It was decided that Astrid Verheusen will informally discuss representation for research libraries on the Europeana Board with Europeana Executive Director Harry Verwayen.

##### 6.2 EU Projects

###### 6.2.1 EU Projects Report

Astrid Verheusen presented the EU Projects Report. Two new projects had started, and preparations had taken place for the Arcadia project. In 2021, no active acquisition of new projects was planned. The current projects portfolio would only be extended if new projects were urgent or very relevant to LIBER's interests. Giannis Tsakonas proposed to have a discussion with Astrid Verheusen, Vasso Kalaitzi, and Working Group members about participating in European projects. This would be discussed in more detail during the Steering Committee Chairs meeting on 12 February 2021.

###### 6.2.2 Projects Database - Survey Preliminary Results

Astrid Verheusen presented the preliminary outcome of the Projects Database Survey. The results were diverse, but there were fewer respondents than expected. The survey would serve as a starting point and would be repeated at a later time. Some questions could be rephrased, and the Survey would be reframed to clarify that its objective was to gain insight into getting libraries more involved in European projects.

##### 6.3 SCOSS Report

Giannis Tsakonas presented the SCOSS Report. He stated that there had been much support for SCOSS. A SCOSS webinar was scheduled to take place in February 2021. The organisers, LIBER and SPARC Europe, had received positive responses about the webinar.

##### 6.4 SPARC Europe

Agnès Ponsati Obiols presented the SPARC Europe Report. SPARC Europe had held two meetings, published a

strategic plan and (re)elected four Board Members. SPARC Europe had been contacted about the LIBER Executive Board's recent decision to extend the Memorandum of Understanding between the two organisations, and this would be processed further. Agnès Ponsati Obiols would participate in the SCOSS webinar at the end of February. Julien Roche asked about next steps for SPARC Europe after publishing reports on research infrastructures. Agnès Ponsati Obiols replied that she assumed that formal guidelines or proposals would be presented after the initial reports.

## 6.5 EOSC Membership

Astrid Verheusen provided an update on the status of LIBER's EOSC membership. Although the Executive Board had approved LIBER's application to become an EOSC member in October, the deadline to join EOSC for 2021 was missed. EOSC had indicated that LIBER would be accepted when they reopened applications. Astrid Verheusen would contact Wilhelm Widmark about this issue.

## 7. Steering Committees (including Working Groups)

### 7.1.1 Digital Skills & Services: SC Report

Bertil Dorch presented the Digital Skills & Services Steering Committee Report. He stated that the sixth cohort of the LIBER Emerging Leaders Programme would start in September 2021. The LIBER Journées had been postponed until May 2022. He also proposed that the Digital Humanities & Digital Cultural Heritage Working Group would end its activities as a Working Group, and would be made into a special interest group. The Board discussed this idea and concluded that it would be important to keep the group, either as a permanent Working Group or a forum. Special interest groups would not fit within LIBER's governing structure, but possible structural issues arising from the future of the Working Group could be addressed in the new Strategy that would start in 2023. It was decided that the Working Group would stay active during the course of the current Strategy. Bertil Dorch would approach the Working Group members to hear how they would like to proceed, and report back to the Executive Board.

### 7.1.2 New Training Programme

Bertil Dorch presented the new Training Programme. This programme outlined five steps to further grow LIBER's training activities. Astrid Verheusen added that a business model for this needed to be developed. The new programme could be an opportunity to collaborate with external partners, as it might not be possible to implement the programme solely by LIBER's Training Coordinator and Working Groups. The option of awarding certificates to training participants was discussed. It was decided that the five outlined actions would be carried out, and a follow-up paper for the June Executive Board Meetings would be written about steps one and two.

### 7.1.3 Working Group on Digital Humanities & Digital Cultural Heritage – Response of the Executive Board on the Anti-Discrimination Paper and Reaction of the Working Group

During the October 2020 Executive Board Meetings, an Anti-Discrimination Paper written by members of the Digital Humanities & Digital Cultural Heritage Working Group had been presented to the Executive Board. The Board had discussed this paper and a response had been formulated. The Working Group had replied to this response by sending an official letter. The Executive Board felt that an informal discussion between representatives from the Executive Board and the Working Group would be more fruitful than communicating through written statements. This discussion would not primarily focus on finding a solution but would rather be about listening to all parties. It was decided that Astrid Verheusen, Jeannette Frey, John MacColl and Heli Kautonen would be present at the meeting.

## 7.2 Innovative Scholarly Communication: SC Report

Giannis Tsakonas presented the Innovative Scholarly Communication Steering Committee Report. He stated that some activities had been hindered by the COVID-19 pandemic, but no major problems had occurred. Progress had been made on the Arcadia project and the Secondary Publishing Rights statement was expected to be finalised soon. The new Innovative Peer Review Working Group was in need of a Chair. The Working Group was also looking for female members. Julien Roche stated that the Copyright European Directive translation would soon be presented. This could be an opportunity for the Copyright & Legal Matters Working Group to write a report about problems with implementation in different countries. Giannis Tsakonas would inform the Working Group of this suggestion.

### 7.3 Research Infrastructure: SC Report

Birgit Schmidt presented the Research Infrastructure Steering Committee Report. Due to the COVID-19 pandemic, the level of activity of the Steering Committee's Working Groups had been lower. The Linked Open Data Working Group would publish a report during the first quarter of 2021. The Research Data Management Working Group had published a report after its workshop during the 2020 Annual Conference and was looking to organise webinars. The FIM4L Working Group was also working on a report with recommendations and had been seeking publishers for this report. Its members had looked at promoting the report at conferences. The LIBER Architecture Group had appointed a new chair and planned to organise webinars and promote content. The new Data Science in Libraries Working Group was looking for a co-Chair and remained open to new members.

### 7.4 Working Group on Libraries for Teaching & Learning

Hilde van Wijngaarden presented a proposal for the new Libraries for Teaching & Learning Working Group. She preferred to start the Working Group now instead of waiting until the new LIBER Strategy was implemented in 2023. The Executive Board agreed with this as the topic would be important for the next Strategy and the Working Group would be especially relevant during the COVID-19 pandemic. It was decided that the Working Group would be created after the Executive Board meetings. It was not yet clear to which Steering Committee the Working Group should belong. Although the topic was connected to Research Infrastructure, the Group might be better suited to the Scholarly Communication Steering Committee as it would focus on resources rather than research. However, the Scholarly Communication Steering Committee was very large. Giannis Tsakonas and Hilde van Wijngaarden would discuss this issue. Hilde van Wijngaarden agreed to draft a list of possible prospective Working Group members from the attendees of earlier organised workshop on the topic.

## 8. LIBER Partnerships

### 8.1 MoU ADBU LIBER

Astrid Verheusen presented the Memorandum of Understanding between the French national research library association ADBU and LIBER. She talked about the collaboration with ADBU which was started in late 2020. If the MoU were agreed by both organisations' Executive Boards, the associations planned to contribute €10.000 per year to spend on different studies to be conducted by external research agencies. The studies would be overseen by both representatives from each organisation and scholars from either network. The Advisory Committees of each study would consist of LIBER Participants and representatives from ADBU who would write the tenders for the studies. LIBER was looking for Participants with knowledge of Digital Skills to join the first Advisory Committee. As the first study would be expected to finish in early 2022, the results could be used in the new LIBER Strategy. The MoU was deliberately broad and would be made more specific through addenda over the course of the collaboration. The Executive Board agreed to sign the MoU. It was also decided that Board Members should come up with suggestions for Advisory Committee members from the LIBER network. Julien Roche added that the Danish Research Library Association (DFFU) would possibly be interested in joining the collaboration. They had asked to see the MoU with ADBU. The Executive Board agreed to this but was in favour of waiting to hear back from the Danish association before possibly exploring adding this organisation to the partnership with ADBU. It was decided that Julien Roche and John MacColl would remain in contact with the Danish association.

### 8.2 LIBER Partnerships

Julien Roche and John MacColl had been exploring new kinds of partnerships with existing LIBER partners. They felt that partnerships with IFLA, SPARC Europe, and EBLIDA needed to be renewed to provide opportunities for new collaborations. Others could be dissolved by ending Memoranda of Understanding that were outdated or inactive. With some of these organisations, such as CLARIN and DARIAH, different ways of working together could be explored. Astrid Verheusen added to this that LIBER had collaborated on European projects with a couple of associations who had recently been informed of our decision to terminate their MoUs, and that this had led to disappointment. She would be in touch with these associations directly to explain the context and discuss ongoing partnership. It was decided that this discussion would be continued. Julien Roche and John MacColl would prepare to update the Executive Board within a few weeks, and would present a further paper on the topic for the June Executive

Board Meetings.

## *INTERNAL BUSINESS PROCESSES*

### 9. Report of the Finance Committee

Hilde van Wijngaarden presented the Report of the Finance Committee. She stated that all matters on the Finance Committee agenda had been approved by the Committee.

#### 9.1.1 2020 Profit & Loss

Hilde van Wijngaarden and Astrid Verheusen explained the 2020 Profit & Loss overview. In 2020, LIBER had suffered a loss of income due to the COVID-19 pandemic. The negative result had been caused by the cancellation of physical events, less time spent on European projects, lower income from projects' 'other direct costs', higher staff and overhead costs. To counter this, a number of proposals had been made. The first would be to ask project coordinators about reallocating budgets. Furthermore, time spent on projects would start to be monitored on a monthly basis. Additionally, the Appointments Committee had discussed measures to limit staff changes leading to higher expenses. Because project income had not been able to be spent on project work due to Covid, this showed in our accounts as a liability of €82.000. The Finance Committee therefore proposed, with the advice of the auditor, to transfer funds from LIBER's financial reserves to compensate for 2020's negative result. Part of these funds should be able to be repaid once agreement on the future of the projects concerned was reached with the European Commission. Hilde van Wijngaarden and Astrid Verheusen proposed to create a monthly risk analysis, and an annual risk overview to accompany the budget. The Executive Board agreed with these proposals and approved the 2020 Profit & Loss overview.

#### 9.1.2 Draft Annual Accounts 2020

The Draft Annual Accounts 2020 was presented by Hilde van Wijngaarden and accepted by the Board.

### 9.2 2021 Budget

Hilde van Wijngaarden presented the 2021 Budget. She explained that LIBER should have enough budgetary room to develop new activities. Astrid Verheusen added that due to the new Participant fees and a sufficient European projects portfolio, LIBER would have the funds in place to fulfil promises made to the LIBER network. Monitoring risks would decrease the chances of suffering financial losses on European projects.

### 9.3 LIBER Participants Overview 2020

Hilde van Wijngaarden presented the LIBER Participants Overview 2020. Astrid Verheusen stated that there was not yet a larger than average loss of Participants. She stressed that it was unclear what would happen over the course of 2021.

### 9.4 Finance Committee Recommendations

Hilde van Wijngaarden presented the following list of Finance Committee Recommendations. The Executive Board approved all Recommendations.

- Approval of the 2020 Profit & Loss Report;
- Approval to use LIBER's reserves to cover the financial loss of €82.000;
- Recommendation to prepare an explanation of the financial results to the Meeting of Participants;
- Approval of the 2020 Annual Account;
- Approval of the Budget for 2021;
- Approval to create mechanisms to monitor budget and financial risk;
- Approval to look into a liability insurance policy for the Executive Board.

## 10. LIBER Quarterly

### 10.1 LIBER Quarterly Report 2020

John MacColl presented the LIBER Quarterly Report 2020. There were new members on the Editorial Board. Other

members had gained new roles. Raf Dekeyser, former Managing Editor, had been replaced by Trudy Turner. His role on the Board would also be filled in the future. Trudy Turner had written a risk assessment which included some expenses. The Executive Board approved of her proposal. John MacColl would ask Trudy Turner about providing the Executive Board with statistics about LIBER Quarterly's submitted, accepted, and rejected papers.

#### 10.2 Proposal to move LQ to openjournals.nl

John MacColl presented Trudy Turner's proposal to move LIBER Quarterly to the openjournals.nl platform. This move would be necessary because the current hosting platform was shortly to be closed. As openjournals.nl is the direct successor of the current host, it would mean that a tender procedure would not be needed. The current platform is hosted by Utrecht University, where Anja Smit is the Library Director. This meant that her staff could offer support if necessary with the contract from openjournals.nl. The Executive Board approved the move to openjournals.nl.

### 11. Executive Board Nominations Update

John MacColl gave a verbal update about the Executive Board nominations. He stated that in 2021 there would be three potential Executive Board vacancies. Bertil Dorch had announced his intention of stepping down per June 2021. A Call for Nominations will be published to replace him. His role as Steering Committee Chair could be filled by a remaining Executive Board member. Heli Kautonen stated that she would be interested in taking over this role. Agnès Ponsati Obiols had also indicated that she planned to leave the Executive Board in summer 2021, and would ideally be succeeded by a representative from Southern Europe. She added that if necessary, she would be prepared to stay on until 2022 if a Southern European candidate could not be found in 2021. The Executive Board agreed that it would be important to fill this vacancy with a Board member from Southern Europe if possible. This could be done by the Board using its constitutional ability to make a Board Appointment, rather than this being an appointment via the Call for Nominations. Julien Roche and John MacColl agreed to create a list of suitable candidates. This candidate could then be appointed by the Meeting of Participants in June 2021. As Agnès Ponsati Obiols has served as LIBER's SPARC Europe representative, a replacement for this role would need to be found. Cécile Swiatek showed interest in this role. In addition to the two mentioned vacancies, John MacColl also indicated his intention to leave the Executive Board in 2021. Therefore, a new Secretary-General would need to be found. It would be possible to appoint a new Secretary-General from the current Executive Board. It was decided that the Executive Board would consider this and anyone interested should notify Jeannette Frey.

### 12. Rules & Regulations: Update

John MacColl presented the update on the Rules & Regulations. His aim was to refresh the LIBER constitution in order to clarify the rules on tenure of Board Officer positions. The main change would be that the succession of President by the Vice-President would become automatic, and the Vice-President appointment would be subject to an advertised election. From 2026 the terms of President and Vice-President would change to one term of two years each (rather than two terms of two years as currently). Additionally, the role of Special Adviser to the Executive Board would be phased out. John MacColl felt that it was possible to make the necessary changes through the Rules & Regulations, as none of the Articles of Foundation would be contravened. Unlike the Articles, which can only be changed by a notary, the Rules & Regulations could be changed by the Executive Board with approval from the Meeting of Participants. Astrid Verheusen added that the Articles always require to be read in conjunction with the Rules & Regulations. This becomes more important as new rules are added over time. John MacColl will produce a version of the Rules & Regulations finally agreed by email with the Board, for the information of the Meeting of Participants in June 2021.

### 13. LIBER Secretary-General: role and remit

John MacColl presented an update of a paper from 2016 concerning the role and remit of the Secretary-General. Due to the growth of the LIBER Office, the role of Secretary-General had developed from a time when much of the administrative work was carried out directly, to it now being much more responsible for the oversight of work done by

the Office. This update was approved by the Executive Board.

#### 14. Executive Director's Report

Astrid Verheusen presented the Executive Director's Report which covered topics not discussed elsewhere by the Executive Board. She stated that all LIBER Office vacancies had been filled and that the Office staff had been working from home since March 2020. An Employee Handbook had been created and had been presented to and commended by the Appointments Committee. Feedback had been given on UNESCO's Recommendation on Open Science. Work on the Arcadia Project was ongoing. Despite the COVID-19 pandemic, new services would be delivered. She was hopeful that the 2021 Mid-term Event would take place in an in-person format in December. The event for library directors would be organised in May. Work on Secondary Publishing Rights would be continued, and webinars and research studies were on track. Cécile Swiatek suggested forging a stronger partnership with OPERAS, the consortium that is creating European open research infrastructure for social sciences and humanities. It was agreed that this possible partnership would need to be analysed.

#### 15. LIBER Communications

##### 15.1 2020 Q4 Review & Look Ahead

Astrid Verheusen presented the Communications Review & Look Ahead. She explained that LIBER's two newsletters had been combined in one monthly update to the network. In addition to this, LIBER Participants would receive Quarterly Mailings as before. Due to the migration of the website some statistics had been lost and visitor numbers had dropped at the end of 2020. This issue was temporary and now all figures appeared normal again. LIBER's social media channels had been performing well although Facebook posts were trending downwards. More attention might need to be paid to visual media such as Instagram and YouTube.

##### 15.2 Communications Plan 2021

Astrid Verheusen presented the 2021 Communications Plan. There were no comments or questions about this.

#### 16. LIBER Annual Conferences

##### 16.1 Report - Conference Programme Committee

Julien Roche presented the Conference Programme Committee report. Two keynote speakers had been confirmed so far - Eva Méndez, Deputy Vice President for Scientific Policy-Open Science at UC3M, and the Serbian Minister of Culture. A farewell speech to end the Conference would be given by a speaker who had been scheduled for the 2020 Belgrade Annual Conference which had been converted into an online event. Contributions and workshop proposals were still open. The workshops would be spread out over three days.

##### 16.2 LIBER 2021 Online Conference Taskforce Proposal

Julien Roche presented the Online Conference Taskforce Proposal, which suggested organising the Conference in collaboration with the University of Belgrade and Color.rs, a Serbian company. This would mean a smaller workload for the University of Belgrade and the LIBER Office. The Executive Board approved of this proposal.

##### 16.3 LIBER 2021 Online Conference Budget

Julien Roche presented the LIBER 2021 Online Conference Budget and explanatory note. He stated that expenses and income were different than for previous Conferences as the Conference would take place online and no admission fee would be charged. Priority to join events would be given to LIBER Participants. The University of Belgrade would create a virtual exhibition which would be paid for by LIBER. The University of Belgrade had contributed the hosting fee of €5.000 in 2020. They had indicated that this sum could be used for the 2021 Online Conference. Other income would be generated through LIBER sponsors. Necessary expenses such as an online voting tool could be covered by the budget. The Executive Board approved of the Conference Budget.

## 16.4 LIBER 2021 New MoU - Belgrade University

Julien Roche explained that an amendment to the Memorandum with the University of Belgrade would need to be signed as the current one was the agreement to host a non-virtual Annual Conference. If the Executive Board approved, the University of Belgrade would sign the amendment to the Memorandum of Understanding as well. The Executive Board approved the amendment.

## 16.5 Future Annual Conferences

John MacColl presented the overview of possible locations for future Annual Conferences and Mid-term Events. The 2022 Annual Conference was scheduled to take place in Ghent, but this was no longer certain. John MacColl and Julien Roche would contact Ghent. If the University of Ghent could not commit to hosting the 2022 Conference by mid-February, the search for another location would start. The 2023 Annual Conference would be held in Budapest. In 2025, the Conference would take place in Lausanne. Other potential hosts on the waiting list are Limassol, Edinburgh, Odense and Firenze. The only host that had requested to hold the Mid-Term Event so far was Amsterdam, which will organise the 2021 event, having had to cancel the planned 2020 event.

## 16.6 Mid-Term Event

Hilde van Wijngaarden stated that the Mid-Term Event could take place in Amsterdam on 9 and 10 December. It would not be possible to schedule other dates. The Amsterdam team would need to know by June whether to organise the event. The Executive Board agreed with this timeline.

## 17. Committee Reports

### 17.1 Steering Committee Chairs Meeting

Jeannette Frey gave a verbal report of the Steering Committee Chairs Meeting. She stated that the new Innovative Peer Review Working Group was looking for a co-Chair and female members to ensure an equal gender ratio. The Data Science in Libraries Working Group had successfully started its activities. The new Library Teaching & Learning Working Group was in formation. A new Steering Committee Chair would need to be found to replace Bertil Dorch as Digital Skills & Services Chair. A possible continuation of the Digital Humanities & Digital Cultural Heritage Working Group's activities would be explored for the current and new Strategy.

## 18. Appointments Committee Report

John MacColl presented the Appointments Committee Report. The Appointments Committee had held an extra meeting to discuss the high staff turnover in the LIBER Office in 2020. All vacancies had been filled and extra staff might be hired in mid-2021. Furthermore, appraisals were scheduled regularly, and an Employee Handbook had been created to help staff. Interest in organising a social event was expressed. Astrid Verheusen would encourage Office staff to commit early to their holiday plans in 2021. The next Appointments Committee meeting would take place in October 2021 as scheduled.

## 19. Any other business

There was no other business.

## 20. Dates of future meetings

Questions arose over the location of future Executive Board Meetings. The June Meetings will take place virtually, while the October Meetings might take place virtually or in-person. A decision on this would be made at a later time. A poll would be circulated to pick three days for the October Executive Board Meetings.



**JUNE 2021: ONLINE**DEADLINE FOR AGENDA ITEMS: 1<sup>ST</sup> JUNE 2021DEADLINE FOR SUBMISSIONS (PAPERS/REPORTS): WEDNESDAY 9<sup>TH</sup> JUNE 2021

Finance Committee	Monday	21 June 2021:	09:00-10:30
Executive Board Discussion Slot	Monday	21 June 2021:	11:00-13:30
Executive Board First Meeting	Tuesday	22 June 2021:	09:00-11:00
Steering Committee Chairs	Tuesday	22 June 2021:	11:30-12:30
Executive Board Second Meeting	Friday	25 June 2021:	14:00-15:00

**OCTOBER 2021: ONLINE**DEADLINE FOR AGENDA ITEMS: 23<sup>TH</sup> SEPTEMBER 2021DEADLINE FOR SUBMISSIONS (PAPERS/REPORTS): 1<sup>ST</sup> OCTOBER 2021

Finance Committee	Wednesday	20 October 2021:	09:00-10:30
Executive Board Discussion Slot	Wednesday	20 October 2021:	11:00-13:30
Executive Board First Meeting	Thursday	21 October 2021:	09:00-11:00
Appointments Committee	Thursday	21 October 2021:	11:30-12:30
Steering Committee Chairs	Friday	22 October 2021:	09:00-10:00
Executive Board Second Meeting	Friday	22 October 2021:	10:30-13:30

**SUMMARY OF ACTIONS**

	Action	Responsible	Status
c/f	Action plan - LIBER Participation Trends report: Prepare a proposal for Recommendation 2 (on revising the Annual Conference Fund)	Hilde van Wijngaarden / Astrid Verheusen	
c/f	Test the LIBER Sponsorship Guidelines with potential Sponsors/Partners	Astrid Verheusen	
c/f	LIBER Office to connect with the Steering Committees and Working Groups to establish connections between libraries & EOSC	Astrid Verheusen / Giannis Tsakonas / Bertil Dorch / Birgit Schmidt	
c/f	Plan the organisation of a LIBER Workshop on diversity and inclusivity	Astrid Verheusen / Bertil Dorch	
c/f	Evaluate ongoing LIBER Memberships	Astrid Verheusen	
<b>Executive Board meetings February 2021</b>			
1.	Form a new Strategy Taskforce	Astrid Verheusen	
1.	Think of consultancy firms for the new Strategy	All Executive Board members	
2.	Think of new members for the Data Science in Libraries Working Group	All Executive Board members	
6.1	Discuss LIBER's future role on the Europeana Board with Harry Verwayen	Astrid Verheusen	
6.2.1	Discuss Working Groups' roles in European Projects with Vasso Kalaitzi	Astrid Verheusen / Giannis Tsakonas	
6.5	Contact Wilhelm Widmark about LIBER's EOSC membership	Astrid Verheusen	
7.1.1	Report to the Executive Board about the future of the Digital Humanities & Digital Cultural	Bertil Dorch	

	Heritage Working Group		
7.1.2	Follow up on the new Training Programme	Bertil Dorch	
7.1.3	Meet with the Anti-Discrimination delegation from the Digital Humanities & Digital Cultural Heritage Working Group	Astrid Verheusen / Jeannette Frey / Heli Kautonen / John MacColl	
7.2	Suggest writing a report on the implementations of the Copyright European Directive to the Copyright Working Group	Giannis Tsakonas	
7.4	Discuss which Steering Committee the Teaching & Learning Working Group should belong to	Giannis Tsakonas / Hilde van Wijngaarden	
7.4	Draft a list of possible members for the Libraries for Teaching & Learning Working Group	Hilde van Wijngaarden	
8.1	Sign the LIBER-ADBU MoU	Astrid Verheusen / Jeannette Frey	
8.1	Send the LIBER-ADBU MoU to the Danish Research Library Association	Julien Roche / John MacColl	
8.2	Speak directly to associations who have expressed disappointment at ending of MoUs	Astrid Verheusen	
8.2	Update the Executive Board on renewing/cancelling partnerships	Julien Roche / John MacColl	
8.2	Write a paper on LIBER Partnerships	Julien Roche / John MacColl	
10.1	Ask Trudy Turner about LIBER Quarterly statistics	John MacColl	
11.	Update Call for Nominations	John MacColl	
11.	List possible Executive Board candidates from Southern Europe	Julien Roche / John MacColl	
11.	Board members to consider expressing interest in the role of Secretary-General	All Executive Board members	
12.	Produce a finally updated Rules & Regulations document for the information of the Meeting of Participants	John MacColl	
14.	Analyse possible partnership with OPERAS	Cécile Swiatek	
16.5	Clarify Ghent commitment and secure another host for the 2022 Conference if necessary	Julien Roche / John MacColl	
<i>c/f Carried forward from the previous meeting</i>			