



Minutes EB0322

13-14 October 2022, Uppsala University Library

Present: Andreas Brandtner (AB), Anna Clements (AC), Anja Smit (ASm), Adam Sofronijević (ASo; online), Birgit Schmidt (BS; online), Cécile Swiatek (CS), Dóra Kalydy (DK), Giannis Tsakonas (GT), Heli Kautonen (HK), Hilde van Wijngaarden (HvW), Julien Roche (JR), Lars Burman (LB), Sara Lammens (SL); Astrid Verheusen (AV), Roos Knigge (RK).

Thursday 13 October 2022

Risk analysis workshop

The Executive Board took part in a risk analysis session led by Hilde van Wijngaarden (HvW). At the workshop LIBER's financial risks were mapped and discussed. HvW will draft an action plan based on the session's outcomes to ensure LIBER's financial health.

Executive Board discussion slot

1. Upholding Rights & Values - LIBER Strategy 2023-2027 (EB0322.1) for discussion (JR)

Lars Burman (LB) and Adam Sofronijević (AS) had prepared a presentation on the Upholding Rights & Values strategic direction, after which the Executive Board discussed the topic. LB and AS will write a paper for the February 2023 Executive Board meetings incorporating the discussion's results.

Executive Board first meeting

2. Apologies for information (JR)

There were no apologies.

3. EB0222 minutes for approval (JR)

The EB0222 minutes were approved. It was suggested to look into updating the CC-BY license information in the current Executive Board template.

4. Matters arising

4.1 EB0222 action summary (attached to EB0222 minutes) for discussion (JR)

What	Who	Status
Consult other organisations about benefits of UNESCO partnerships.	JR	Ongoing
Look into potential fee for LIBER – UNESCO partnership.	CS	6.5
Contact UNESCO to discuss potential LIBER – UNESCO partnership.	CS; JR	6.5
Prepare paper on potential LIBER – UNESCO partnership.	CS; JR	6.5
Appoint SC (co-)Chairs for <i>Engaged and Trusted Hubs</i> , <i>State-of-the-Art Services</i> , <i>Advancing Open Science</i> , and <i>Upskilling the Library Workforce</i> strategic priorities.	Executive Board	7.1
Test LIBER Sponsorship Guidelines with potential sponsors.	AV	Ongoing
Establish closer collaboration on European projects between LIBER Office and SCs/WGs.	SC Chairs; AV	Ongoing
Look into funding options for new LIBER training programme.	HvW; AV	Ongoing



Investigate possible WG roles in new LIBER training programme.	SC Chairs; AV	Ongoing
Include explanation of Open Science in relation to new LIBER training programme in next draft.	HK; AV	Ongoing
Draft LIBER – LQ communications content plan.	AV	Ongoing
Send questions about upcoming legal changes to ASm and AV	Executive Board	13.1
Emphasise international project results and benefits in communication with LIBER Participants.	AV	Ongoing
Contact Wilhelm Widmark about periodical EOSC updates.	AV	6.4
Discuss WG members not belonging to LIBER Participant institutions.	SC Chairs; AV	Ongoing
Update <i>Artificial Intelligence and Scholarly Communication</i> memo periodically.	GT	Ongoing
Keep in contact with Trudy Turner about search for new LQ Chair.	ASm	Completed
Confirm Technical University of Cyprus Library's commitment to host LIBER 2024.	GT	Completed
Discuss relative high number of UK Participants leaving LIBER.	Executive Board	Ongoing
Report on VU Library – LIBER Office internship experience and model.	HvW; AV	Ongoing
Prepare paper on LIBER Carpentries membership.	BS	Ongoing
Investigate current WG positions in 2023 – 2027 Strategy.	SC Chairs; AV	8.1
Contact Executive Board about FC vacancy.	HvW	Completed
Provide Executive Board with lists of Participants per relevant country.	AV	Ongoing
Ask CENL to inform network about LIBER Participantship.	JR	Completed
Organise risk assessment workshop for October 2022 Executive Board meetings.	HvW	Completed
Investigate options for online Meeting of Participants voting.	ASm	16.3.2
Present paper on upcoming Executive Board vacancies at October 2022 Executive Board meetings.	ASm	Completed
Review article 8.3 of LIBER Rules & Regulations.	ASm	Ongoing
Fill SCOSS Board vacancy.	JR	Completed
Investigate potential Participants and EOSC Association members overlap.	AV	Ongoing
Find new Innovative Scholarly Communication Steering Committee Chair.	JR	Completed
Draft 2023 – 2027 Strategy implementation plan and sort existing WGs into future SCs.	SC Chairs	8.1
Organise 2023 – 2027 Strategy implementation plan meeting in September.	AV	Completed
Present preliminary Upholding Rights & Values approach at October 2022 Executive Board meetings.	LB; ASo	Completed
Present LIBER-DFFU project plan at October 2022 Executive Board meetings.	HK	10.3
Invite Bertil Dorch to relevant October 2022 Executive Board meeting to evaluate LIBER2022.	AV	Ongoing



Present potential changes to conference structure based on CPC report at October 2022 Executive Board meetings.	GT; AV	16.5
Look into sum of Annual Conference Fund grants and multi-tier Fund options.	AV	5.6.2
Approach potential LIBER2025 host for confirmation.	ASm	Completed
Present amendments to LIBER articles of foundation at October 2022 Executive Board meetings.	ASm	Ongoing

5. Finance Committee report

5.1 2022 Profit & Loss (EB0322.5.1a & EB0322.5.1b) for information (HvW)

HvW presented the Profit & Loss (January – September 2022) overview.

5.2 2023 Draft Budget (EB0322.5.2a & EB0322.5.2b) for information (HvW)

HvW presented the 2023 draft budget. A new draft will be shared with the Executive Board via email.

5.3 Outstanding payments (EB0322.5.3) for information (HvW)

HvW presented the list of Participants' outstanding payments. Executive Board members will be provided with lists of non-paying Participants within their networks.

5.4 Participants

5.4.1 Participants overview (EB0322.5.4.1) for information (HvW)

HvW presented the Participants overview.

5.4.2 Misclassified Participants (EB322.5.4.2) for information (HvW)

HvW presented the list of misclassified Participants. It was suggested to evaluate the current definitions of the Participant categories. The Executive Board also chose to exclude two Participants (namely *CEU - Cooperativa de Ensino Universitário CRL* and *Lapland University Consortium Library*) from this list.

5.5 Sponsors

5.5.1 Sponsor overview (EB0322.5.5.1) for information (HvW)

HvW presented the sponsor overview.

5.5.2 Adjusting sponsor fees (EB0322.5.5.2) for information (HvW)

HvW informed the Executive Board about the review of the current sponsorship fees. The FC will discuss the subject further in the near future.

5.6 Annual Conference

5.6.1 Annual Conference financial model changes for information (HvW)

The Executive Board discussed the Annual Conference financial model.

5.6.2 2023 Annual Conference fund (EB0322.5.6.2) for information (HvW)

HvW presented the proposed list of countries eligible for the Annual Conference fund, and the bursaries for the 2023 Annual Conference.

5.7 Sustainability Task Force actions (EB0322.5.7) for information (HvW)

HvW updated the Executive Board on the final report of the Sustainability Task Force's progress.



5.8 Finance Committee recommendations for approval (HvW)

The Executive Board approved the following items, as recommended by the Finance Committee:

- the Profit & Loss summary from January to September 2022;
 - waiving of Ukrainian Participant fees in 2023;
 - moving the Participants currently misclassified to their correct Participant categories;
 - opening up the Annual Conference fund to staff from Participants located in LIBER B and C tier countries;
 - the number and amounts of 2023 Annual Conference Fund bursaries
- The Executive Board did not approve the draft of the 2023 budget as presented by HvW.

STRATEGIC DIRECTIONS

6. EU Activities

6.1 International Projects

6.1.1 International Projects report (EB0322.6.1.1) for information (AV)

AV presented the International Projects report.

6.1.2 Projects database survey for information (AV)

AV announced that work on a new edition of the project database survey would continue.

6.2 SCOSS for information (HvW)

HvW updated the Executive Board on the most recent SCOSS meeting.

6.3 SPARC Europe (EB0322.6.3) for information (CS)

CS presented the SPARC Europe report. Additionally, the Executive Board discussed potentially including the Copyright Working Group in the proposal for the Copyright Framework.

6.4 EOSC (EB0322.6.4) for information (AV)

AV presented the EOSC report. The Executive Board discussed the future of LIBER's EOSC membership. ASm will contact Wilhelm Widmark to discuss the role of libraries within EOSC.

6.5 UNESCO (EB0322.6.5) for information (CS)

CS presented the UNESCO report. The Executive Board discussed UNESCO's visibility within the LIBER network. CS will elaborate on potential activities jointly organised by LIBER and La Referencia at future Executive Board meetings.

Friday 14 October 2022

Executive Board second meeting

7. Steering Committees

7.1 Appointment of Steering Committee and Working Group Chairs (EB0322.7.1) for approval (JR)

All proposed Steering Committee and Working Group Chairs were approved.

7.2 Digital Skills & Services (EB0322.7.2) for information (HK)

HK presented the Digital Skills & Services Steering Committee report.

7.3 Innovative Scholarly Communication (EB0322.7.3) for information (DGK)

DK presented the Innovative Scholarly Communication Steering Committee report.

7.4 Research Infrastructure (EB0322.7.4) for information (BS)

BS presented the Research Infrastructure Steering Committee report.

8. 2023 – 2027 Strategy



8.1 Implementation for information (JR)

The Executive Board discussed the ongoing work on the implementation of the 2023 – 2027 Strategy. It was decided that Strategy implementation plan would be mentioned in the March 2023 Quarterly Mailing.

8.2 Launch for information (AV)

AV reported that the 2023 – 2027 Strategy will be launched at the 2022 Winter Event. The Winter Event will also have a session reflecting on the 2018 – 2022 Strategy.

INTERNAL BUSINESS PROCESSES

9. New Participant (EB0322.9) for approval (JR)

The Executive Board approved DANS's application to become an Institutional Participant.

10. Partnerships & Collaborations

10.1 Partnerships & memberships

10.1.1 Partnerships & memberships for information (ASm)

ASm stated that there were no partnership or membership updates.

10.1.2 Collaborations with sponsors (EB0322.10.1.2) for discussion (JR)

The Executive Board discussed potential new ways of collaborating with LIBER sponsors. It was decided to explore the involvement of LIBER sponsors at the 2023 Winter Event.

10.1.3 New sponsor proposal (EB0322.10.1.3) for information (AV)

AV reported on Casalini Libri's potential LIBER sponsorship. The Executive Board asked AV to continue this process.

10.2 ADBU for information (AV)

AV informed the Executive Board on the LIBER-ADBU study which will finish in early 2023.

10.3 DFFU (EB0322.10.3) for approval (HK)

HK presented the DFFU report. AV and HvW volunteered to represent LIBER on the study's Steering/Managing Committee. The Executive Board approved the project plan.

10.4 EBSCO (EB0322.10.4) for discussion (GT)

GT presented the EBSCO report. The Executive Board decided to invite EBSCO if and when LIBER would like to collaborate with them in the future.

11. LIBER Quarterly for information (HK)

HK stated that there were no LIBER Quarterly. Going forward, a report on LIBER Quarterly's activities will be presented at the June/July Executive Board meetings.

12. LIBER Communications report (EB0322.12) for information (AV)

AV presented the Communications report.

13. Legal changes

13.1 Legal changes – update for information (ASm)

ASm informed the Executive Board that she would provide an extensive update on the necessary changes to LIBER's foundation statutes and rules & regulations at the February Executive Board meetings.

13.2 UBO registration for information (AV)

AV reminded the Executive Board of their status as LIBER's UBOs.

14. Executive Board profile (EB0322.14) for information (ASm)



ASm reported that five of the current Executive Board members will be up for reappointment in 2023.

15. Executive Director's report (EB0322.15) for information (AV)

AV presented the Executive Director's report. The Executive Board suggested to include a report on all recent instances of Executive Board members representing LIBER at future Executive Board meetings.

16. Annual Conferences & Winter Events

16.1 Winter Event 2022: Amsterdam for information (AV)

AV reported on the 2022 Winter Event.

16.2 LIBER 2022: Odense

16.2.1 Financial Statement & Participants

(EB0322.16.2.1a & EB0322.16.2.1b) for information (GT)

AV reported that SDU delivered the LIBER 2022 Annual Conference without going under or over budget. The surplus of ± €11,000 will go towards the LIBER 2023 Annual Conference Fund.

16.2.2 Survey results (EB0322.16.2.2) for information (GT)

GT presented the LIBER 2022 survey results.

16.3 LIBER 2023: Budapest

16.3.1 CPC report, preliminary budget & venue

(EB0322.16.3.1a, EB0322.16.3.1b & EB0322.16.3.1c) for information (GT)

GT presented the CPC report for LIBER 2023. The Executive Board discussed the proposed themes and keynote speakers and asked GT to suggest some changes to the CPC. DK presented the LIBER 2023 budget.

16.3.2 Online voting (EB0322.16.3.2) for approval

(ASm)

ASm presented the proposal to have future Meeting of Participants voting take place online. The Executive Board approved the proposal.

16.4 Future Conference & Winter Event venues (EB0322.16.4) for information (ASm)

ASm informed the Executive Board on future Annual Conference and Winter Event hosts.

16.5 Annual Conference structure (EB0322.16.5) for discussion (GT)

GT will present the Annual Conference structure paper at the February 2023 Executive Board meetings.

17. Committee reports

17.1 Appointments Committee for information (JR)

JR reported on the Appointments Committee meeting.

17.2 Steering Committee Chairs for information (JR)

JR reported on the Steering Committee Chairs meeting. In 2023, a report containing feedback from all Working Groups part of the 2018 – 2022 Strategy will be published.

18. Any other business for discussion (JR)

No other business.

19. Future Executive Board meetings for information (JR)

- EB0123: 9-10 February 2023. Location: Cyprus University of Technology Library, Limassol.

- EB0223: 3-4, 7 July 2023. Location: Hungarian Academy of Sciences Library, Budapest.



Actions:

Previous actions (still pending)

What	Who	Status
Consult other organisations about benefits of UNESCO partnerships.	JR	Ongoing
Test LIBER Sponsorship Guidelines with potential sponsors.	AV	Ongoing
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Look into funding options for new LIBER training programme.	HvW; AV	Ongoing
Investigate possible WG roles in new LIBER training programme.	SC Chairs; AV	Ongoing
Include explanation of Open Science in relation to new LIBER training programme in next draft.	HK; AV	Ongoing
Draft LIBER – LQ communications content plan.	AV	Ongoing
Emphasise international project results and benefits in communication with LIBER Participants.	AV	Ongoing
Discuss WG members not belonging to LIBER Participant institutions.	SC Chairs; AV	Ongoing
Update <i>Artificial Intelligence and Scholarly Communication</i> memo periodically.	GT	Ongoing
Discuss relative high number of UK Participants leaving LIBER.	Executive Board	Ongoing
Report on VU Library – LIBER Office internship experience and model.	HvW; AV	Ongoing
Prepare paper on LIBER Carpentries membership.	BS	Ongoing
Provide Executive Board with lists of Participants per relevant country.	AV	Ongoing
Review article 8.3 of LIBER Rules & Regulations.	ASm	Ongoing
Investigate potential Participants and EOSC Association members overlap.	AV	Ongoing
Invite Bertil Dorch to relevant October 2022 Executive Board meeting to evaluate LIBER2022.	AV	Ongoing
Present potential changes to conference structure based on CPC report at October 2022 Executive Board meetings.	GT; AV	16.5
Present amendments to LIBER articles of foundation at October 2022 Executive Board meetings.	ASm	Ongoing

New actions:

1. HvW: draft an action plan based on the Risk Assessment Workshop's outcomes to ensure LIBER's financial health.
2. LB; AS: write a paper for the February 2023 Executive Board meetings incorporating the Discussion Slot's results.
3. AV: look into updating the CC-BY license information in the current Executive Board template.
4. HvW; AV: create and share a new draft of the 2023 budget with the Executive Board via email.
5. AV: provide Executive Board members with lists of non-paying Participants within their networks.



6. Executive Board: evaluate the current definitions of the Participant categories.
7. AV: update the list of misclassified Participants.
8. Finance Committee: review the current sponsor fees.
9. ASm: contact Wilhelm Widmark to discuss the role of libraries within EOSC.
10. CS: draft a proposal for LIBER-UNESCO/La Referencia collaboration.
11. Steering Committee Chairs; AV: finalise 2023 – 2027 Strategy plan ahead of March 2023 Quarterly Mailing.
12. JR; AV: explore the involvement of LIBER sponsors at the 2023 Winter Event.
13. AV: continue discussing sponsorship options with Casalini Libri.
14. ASm: inform the Executive Board on changes to LIBER's foundation statutes and rules & regulations.
15. Executive Board: report on all recent instances of Executive Board members representing LIBER at future Executive Board meetings.
16. GT: update CPC on the Executive Board's suggestions for the proposed LIBER 2023 theme and keynote speakers.
17. GT: present the Annual Conference structure paper at the February 2023 Executive Board meetings.
18. Steering Committee Chairs: create a report on the 2018 – 2022 Strategy containing feedback from all Working Groups.