

EB0123

## LIBER EXECUTIVE BOARD MEETINGS: February 2023, Cyprus University of Technology/online

### Minutes

**Present:** Lars Burman (LB), Anna Clements (AC), Dóra Kalydy (DK), Heli Kautonen (HK), Julien Roche (JR), Birgit Schmidt (BS), Anja Smit (ASm), Adam Sofronijević (ASo), Cécile Swiatek (CS), Giannis Tsakonas (GT), Hilde van Wijngaarden (HvW); Astrid Verheusen (AV), Roos Knigge (RK).

**Absent:** Andreas Brandtner (AB), Sara Lammens (SL)

#### Thursday 9 February Discussion Slot

##### 1 LIBER IFLA membership for discussion Julien Roche

A discussion about the future of LIBER's IFLA membership took place. The EB decided to ask other IARLA members about their views on IFLA membership.

*Actions:*

JR → discuss IFLA membership with other IARLA representatives.

##### 2 LIBER EOSC Association membership for discussion Julien Roche / Anja Smit

*Wilhelm Widmark (WW) was invited to join this item.*

The EB discussed LIBER's EOSC Association membership. ASm introduced WW to represent the EOSC Association during this discussion. The EB asked for more information about LIBER Participants within the EOSC Association and for WW and JR to work on a concrete action plan to include libraries with the EOSC Association.

*Actions:*

ASm; WW → provide EB with a list of EOSC Association members that are also LIBER Participants.

JR; WW → draft action plan for including libraries within the EOSC Association.

#### Thursday 9 February First Meeting

##### 3 Apologies for information Julien Roche

AB and SL will be absent from the EB01223 meetings.

##### 4 Minutes of the October 2022 meetings (EB0322) for approval Julien Roche

The EB voted to approve the EB0322 minutes after correcting the following:

- To remove the wording 'sponsor partnerships' when mentioning collaborations with sponsors;
- To mention the two Finnish and Portuguese Participants who remained Institutional Participants after investigating various Participants' categories.

##### 5 Matters arising

##### 5.1 Action summary: October 2022 (attached to minutes) for discussion Julien Roche

Actions from *before* October 2022, and their status in February 2023:

What	Who	Status
Consult other organisations about benefits of UNESCO partnerships.	JR	Ongoing
Test LIBER Sponsorship Guidelines with potential sponsors/partners.	AV	Done
Establish closer collaboration on European projects between LIBER Office and SCs/WGs.	SC Chairs; AV	Ongoing
Look into funding options for new LIBER training programme.	HvW; AV	Ongoing
Investigate possible WG roles in new LIBER training programme.	SC Chairs; AV	Ongoing

Include explanation of Open Science in relation to new LIBER training programme in next draft.	HK; AV	Ongoing
Draft LIBER – LQ communications content plan.	AV	Ongoing
Emphasise international project results and benefits in communication with LIBER Participants.	AV	Ongoing
Discuss WG members not belonging to LIBER Participant institutions.	SC Chairs; AV	Ongoing
Update <i>Artificial Intelligence and Scholarly Communication</i> memo periodically.	GT	Ongoing
Discuss relative high number of UK Participants leaving LIBER.	Executive Board	Ongoing
Report on VU Library – LIBER Office internship experience and model.	HvW; AV	Ongoing
Prepare paper on LIBER Carpentries membership.	BS	Ongoing
Provide Executive Board with lists of Participants per relevant country.	AV	Done
Review article 8.3 of LIBER Rules & Regulations.	ASm	Agenda (11.3)
Investigate potential Participants and EOSC Association members overlap.	AV	Ongoing
Invite Bertil Dorch to relevant October 2022 Executive Board meeting to evaluate LIBER2022.	AV	Agenda (10.1)
Present potential changes to conference structure based on CPC report at October 2022 Executive Board meetings.	GT; AV	Agenda (10.4)
Present amendments to LIBER articles of foundation.	ASm	Agenda (11.3)

Actions *after* October 2022, and their status in February 2023:

#	Who	What	Status
1	HvW	draft an action plan based on the Risk Assessment Workshop's outcomes to ensure LIBER's financial health.	Agenda (6.5)
2	LB; ASo	write a paper for the February 2023 Executive Board meetings incorporating the Discussion Slot's results.	Agenda (8.7)
3	AV	look into updating the CC-BY license information in the current Executive Board template.	Done
4	HvW; AV	create and share a new draft of the 2023 budget with the Executive Board via email.	Done
5	AV	provide Executive Board members with lists of non-paying Participants within their networks.	Agenda (6.3.3)
6	Executive Board	Executive Board: evaluate the current definitions of the Participant categories.	Ongoing
7	AV	update the list of misclassified Participants.	Agenda (6.3.2)
8	Finance Committee	review the current sponsor fees.	Agenda (6.4.2)
9	ASm	contact Wilhelm Widmark to discuss the role of libraries within EOSC.	Done
10	CS	draft a proposal for LIBER-UNESCO/La Referencia collaboration.	Agenda (7.4.2)
11	Steering Committee Chairs; AV	finalise 2023 – 2027 Strategy plan ahead of March 2023 Quarterly Mailing.	Ongoing
12	JR; AV	explore the involvement of LIBER sponsors at the 2023 Winter Event.	Ongoing
13	AV	continue discussing sponsorship options with Casalini Libri.	Done
14	ASm	inform the Executive Board on changes to LIBER's foundation statutes and rules & regulations.	Agenda (11.3)
15	Executive Board	report on all recent instances of Executive Board members representing LIBER at future Executive Board meetings.	Agenda (11.1)
16	GT	update CPC on the Executive Board's suggestions for the proposed LIBER 2023 theme and keynote speakers.	Done
17	GT	present the Annual Conference structure paper at the February 2023 Executive Board meetings.	Agenda (10.4)
18	Steering Committee Chairs	create a report on the 2018 – 2022 Strategy containing feedback from all Working Groups.	Done

## **6 Finance Committee report**

### **6.1 2022 budget**

#### **6.1.1 Profit & loss (EB0123.6.1.1a & EB0123.6.1.1b) for information Hilde van Wijngaarden**

HvW reported that 2022's positive financial result can be explained by the project management improvements made in late 2021, and by the approval of two new projects not included in the 2022 budget. She stressed that this would mean that the LIBER Office continues to need to spend most of their efforts on fulfilling project obligations and therefore focus less on non-project work. She added that it would be vital to not neglect LIBER core services in 2023.

HvW also proposed to use some of 2022's positive result to hire an extra officer, for which she will write a proposal and share it over email in mid/late February.

*Actions:*

*HvW → draft and share proposal for extra officer with EB.*

#### **6.1.2 Draft annual account (EB0123.6.1.2) for information Hilde van Wijngaarden**

HvW presented the 2022 draft annual accounts and proposed to add the 2022 positive result to the financial reserves.

### **6.2 2023 budget (EB0123.6.2a & EB0123.6.2b) for information Hilde van Wijngaarden**

AV reminded the EB that the 2023 budget was previously approved over email.

## **6.3 Participants**

#### **6.3.1 Participants overview (EB0123.6.3.1a & EB0123.6.3.1b) for information Hilde van Wijngaarden**

There were no questions.

#### **6.3.2 Misclassified Participant (EB0123.6.3.2a & EB0123.6.3.2b) for information Hilde van Wijngaarden**

The EB decided to ask CSIC for more information.

*Actions:*

*AV → contact CSIS for more information about their Participant category.*

#### **6.3.3 Participant terminations (EB0123.6.3.3) for information Hilde van Wijngaarden**

There were no questions.

#### **6.3.4 Raising Participant fees per 2024 (EB0123.6.3.4) for approval Hilde van Wijngaarden**

HvW explained that the FC discussed raising Participants fees in 2024, in addition to the previously approved annual fee indexing. The FC proposes to give all Participants the opportunity to raise their own contributions to LIBER (scenario C) starting in 2024. DK suggested to provide this opportunity throughout the year to capitalise on those libraries that might have extra budget to spend on LIBER at the end of the year, for instance. AV mentioned that she will look into applying for the Dutch 'ANBI' (Public Benefit Organisation) status because of its tax advantages.

*Actions:*

*HvW → update voluntary additional contributions proposal (option C).*

*ASm; AV → investigate ANBI status.*

## **6.4 Sponsors**

#### **6.4.1 Sponsors overview (EB0123.6.4.1) for information Hilde van Wijngaarden**

There were no questions.

#### **6.4.2 Raising sponsor fees per 2023 for information Hilde van Wijngaarden**

The FC proposed to raise sponsorship fees to €10,000 and €5,000 per year, for any new sponsorship agreements.

#### **6.4.3 New sponsor for information Hilde van Wijngaarden**

Casalini Libri recently became a LIBER Gold Sponsor.

## **6.5 Risk assessment workshop (EB0123.6.5) for information Hilde van Wijngaarden**

HvW stated that the main conclusions from the October 2022 risk assessment workshop were that LIBER needs to raise and use the financial reserves and proposed to repeat the workshop in October 2023.

*Actions:*

*HvW; AV → plan risk assessment workshop for October 2023.*

## **6.6 Fundraising (FCAG123.6.6) for information Hilde van Wijngaarden**

HvW presented the fundraising paper and stated that she will continue working on this.

*Actions:*

*HvW → expand fundraising paper.*

## **6.7 Finance Committee Recommendations for approval Hilde van Wijngaarden**

The FC recommends that the EB approves the following:

- The 2022 profit & loss;
- The 2022 draft annual account;
- To move the 2022 positive result to LIBER's financial reserves;
- To terminate the non-paying Participants;
- To increase sponsorship fees;
- To allow Participants to voluntarily raise their LIBER fees.

The EB approved all FC recommendations.

## **STRATEGIC DIRECTIONS**

### **7 EU Activities**

#### **7.1 International projects report (EB0123.7.1) for information Astrid Verheusen**

AV presented the international projects report.

#### **7.2 SCOSS (EB0123.7.2) for information Hilde van Wijngaarden**

HvW reported that preparations for a joint LIBER-SCOSS webinar about pledging for SCOSS round 5 are now underway. CS and AC offered to work on a proposal for showcasing how libraries support Open Science. GT offered to send a link to UK libraries participating in SCOSS to AC.

*Actions:*

*AC; CS → draft proposal about libraries supporting Open Science.*

*GT → send AC information about UK libraries in SCOSS.*

#### **7.3 SPARC Europe (EB0123.7.3) for information Cécile Swiatek**

CS reported that LIBER's UK representative on the SPARC Europe board will soon leave and should be replaced. HvW suggested that members of the Educational Resources WG could be interested. JR asked the EB to send CS the names of suitable candidates.

*Actions:*

*Executive Board → send names of suitable SPARC Europe board candidates to CS.*

### **7.4 UNESCO**

#### **7.4.1 UNESCO report (EB0123.7.4.1) for information Cécile Swiatek**

CS presented the UNESCO report.

#### **7.4.2 LIBER - La Referencia collaboration (EB0123.7.4.2) for information Cécile Swiatek**

CS updated the EB on the ongoing collaboration between LIBER and La Referencia, which will be piloted at the webinar planned for autumn 2023. JR will be a keynote speaker to discuss the connections between Latin America and LIBER in 2024. HvW suggested that the EB can help to reach the webinar's intended audience by involving their rectors, which CS will propose to La Referencia. JR suggested to discuss the Knowledge Equity Network (KEN) at future meetings.

*Actions:*

*CS → update La Referencia proposal to include the EB involving their rectors for the autumn 2023 webinar.*

*JR → discuss the Knowledge Equity Network at a future EB meeting.*

## **8 Steering Committees**

### **8.1 Appointment of Working Group Chairs (EB0123.8.1) for approval Julien Roche**

The EB discussed asking prospective WG Chairs to submit their CV and motivation when applying and decided against this, but would ask SC Chairs to explain the choice of any new WG Chairs at future meetings. AV added that the rules and procedure for appointing new Chairs and removing ill-functioning Chairs should be created or clarified. BS suggested to consider maximum term lengths for new Chairs. The EB decided to approve the list of new WG Chairs with the exception of Catriona Cannon, whose candidacy would be approved via email after February 2023.

*Actions:*

AV → *clarify and create procedures regarding the appointment, term length, and removal of WG Chairs.*

Executive Board → *approve Catriona Cannon's WG Chair candidacy over email.*

### **8.2 LIBER 2023 – 2027 Strategy implementation for information Astrid Verheusen**

AV reported that the strategy implementation process is still ongoing. Meetings to work on the implementation roadmap and the LIBER 2023 Knowledge Café have been planned. She also announced that the SC reporting format would be reviewed. GT suggested setting up an online environment for sharing EB documents, in addition to sharing documents over email.

*Actions:*

SC Chairs → *continue working on the strategy implementation roadmap and LIBER 2023 Knowledge Café.*

SC Chairs → *review SC reporting format.*

AV → *set up shared online environment.*

### **8.3 Advancing Open Science report (EB0123.8.3) for information Julien Roche**

In AB's absence, JR presented the Advancing Open Science SC report. AV offered to update AB on conclusions from the current EB meetings.

*Actions:*

AV → *update AB on Advancing Open Science related conclusions after the February EB meetings.*

### **8.4 Engaged and trusted hubs report (EB0123.8.4) for information Anna Clements**

AC presented the Engaged and trusted hubs SC report and stated that she will meet with all new WG (co-) Chairs.

## **8.5 Upskilling the library workforce**

### **8.5.1 Upskilling the library workforce report (EB0123.8.5.1) for information Heli Kautonen**

HK presented the Upskilling the library workforce SC report and shared some suggestions for the new SC reporting format. She added that she will continue on the LIBER training programme and that the Leadership Programmes WG is restarting the job description database. AC suggested the WG could look at RLUK's similar database.

### **8.5.2 2023 Emerging Leaders Programme seminar (EB0123.8.5.2a & EB0123.8.5.2b) for approval Julien Roche / Heli Kautonen**

*This item was discussed on Friday 10 February.*

JR asked the EB to approve having the 2023 Emerging Leaders Programme seminar in Budapest, after discussing this matter with representatives from the EB, the Leadership Programmes WG and the Emerging Leaders Programme cohort 6. The EB approved this. AV added that the cohort will soon be invoiced for their participation. JR will inform the WG of the EB's approval.

*Actions:*

JR → *inform the Leadership Programmes WG of the EB's approval to have the Emerging Leaders Programme seminar in Budapest.*

AV → *invoice cohort 6.*

## **8.6 State-of-the-art services report (EB0123.8.6) for information Birgit Schmidt**

BS presented the State-of-the-art services SC report and asked the EB to consider starting an AI-related WG.

## **8.7 Rights & Values (EB0123.8.7) for discussion Lars Burman / Adam Sofronijević**

*This item was discussed on Friday 10 February.*

LB and ASo presented the most recent draft of the Rights & Values paper and stated that it might be challenging to make the Rights & Values strategic direction actionable. They proposed to set up a small task force to work on this, consisting of LB, ASo, the SC Chairs (AB, AC, HK, BS), GT, JR and AV. HK relayed that LQ discussed having a Rights & Values themed issue and asked LB and ASo if they would be interested in doing a guest editorial. LB and ASo would like to be involved but might need some time. BS and ASm suggested to have a LIBER code of conduct to which AV replied that it might be possible to expand the existing LIBER events code of conduct, which a majority agreed would be a good idea. ASm added that code of conduct infringements could be dealt with on a case by case basis. CS suggested that the EB should consider creating a policy for confidentiality for the EB and WG, which would be discussed later.

*Actions:*

AV → *set up Rights & Values task force consisting of LB, ASo, AB, AC, HK, BS, GT, JR and AV.*

HK → *report back to LQ about ASo and LB doing the LQ guest editorial.*

AV; LB; ASo → *expand the events code of conduct to cover all LIBER activities.*

Executive Board → *discuss creating confidentiality policy at future meetings.*

## **9 LIBER Partnerships**

### **9.1 ADBU for information Astrid Verheusen**

AV reported that the LIBER-ADBU study will conclude mid 2023 and will be part of the LIBER 2023 Pre-Conference programme.

### **9.2 DFFU for information Heli Kautonen**

HK reported that work on the LIBER-DFFU study's call for proposals is ongoing. The study's advisory committee has had three meetings in 2023, and the study's steering committee will meet in February before launching the call for proposals.

## **Friday 10 February Second Meeting**

### **INTERNAL BUSINESS PROCESSES**

## **10 LIBER Annual Conferences & Winter Events**

### **10.1 LIBER 2022 Odense for information Julien Roche / Bertil Dorch**

*Bertil Dorch (BD) was invited to join this item.*

BD represented SDU's experiences as LIBER 2022's local host. He reported that SDU looked back very positively: attendees and staff were very happy, LIBER 2022 was trending on Twitter. He added that organising LIBER 2022 was a successful team building activity for his staff. CS and JR suggested to share testimonials from former local hosts on the LIBER website, including their contact details. JR asked BD to share his experiences with the 2024 local host team.

*Actions:*

AV → *facilitate contact between LIBER 2022 and LIBER 2024 local host.*

AV → *add testimonials and contact details from former local hosts to website.*

### **10.2 2022 Winter Event Amsterdam (EB0123.10.2) for information Astrid Verheusen**

AV reported on the 2022 Winter Event. Lessons learned for next editions include starting preparations earlier, priorities smooth collaboration between LIBER and local hosts, outsource registration to local hosts. She also emphasised that organising the Winter Event takes as much time and effort as organising Annual Conferences. CS suggested to use elements from the LIBER strategy as themes for future editions to stress the event's focus on the LIBER network. AV was asked to set the date for the 2023 event as soon as possible.

Actions:

- AV → set dates for the 2023 Winter Event.
- AV → set strategy-related theme for the 2023 Winter Event

### **10.3 LIBER 2023 Budapest**

#### **10.3.1 CPC report (EB0123.10.3.1) for information Giannis Tsakonas**

GT presented the CPC report and asked the EB to suggest candidates to join the CPC, especially from areas currently underrepresented.

Actions:

- Executive Board → suggest CPC candidates to GT.

#### **10.3.2 Preliminary budget (EB0123.10.3.2) for approval Giannis Tsakonas**

GT presented the preliminary LIBER 2023 budget which was approved by the EB. DK presented the LIBER 2023 venue.

### **10.4 Annual Conference structure (EB0123.10.4) for discussion Giannis Tsakonas**

GT presented the proposal to change the Annual Conference structure. Suggestions include incorporating workshops into the main conference programme, swapping the conference dinner and conference reception and moving the reception from an external location to the conference venue. AV stated that any changes will take a long time to implement and will mean a lot of extra work. The EB was in favour of proposal 2 but suggested to plan workshops only on Wednesday and Thursday, and move them to earlier in the day. The EB asked GT to tweak this proposal.

Actions:

- GT → update Annual Conference structure proposal 2 to include EB suggestions.

### **10.5 Future venues (EB0123.10.5) for information Anja Smit**

ASm presented the overview of future Annual Conference and Winter Event venues. The EB suggested to publish a call aimed at Participants who might be interested in hosting future LIBER events. AV offered to incorporate this call in the communication plans for LIBER 2023. ASm asked the EB to send her any information regarding potential future venues. GT mentioned that the Central Technical Library at the University of Ljubljana expressed interest in hosting a LIBER event. AC offered to look for potential UK hosts. CS suggested to include LAG Seminar and LIBER Journées venues in future versions of the overview. HvW suggested to look for Winter Event venues in areas that haven't hosted LIBER activities in recent years, or at all.

Actions:

- AV → plan campaign to attract potential LIBER event hosts.
- Executive Board → send information about potential future LIBER event hosts to ASm.
- AC → brainstorm potential UK LIBER event hosts.
- AV → send list of past LAG Seminar and LIBER Journées venues to ASm.
- ASm → identify potential LIBER events hosts in underrepresented areas.

## **11 Executive Board**

### **11.1 Executive Board profiles (EB0123.11.1) for information Anja Smit**

ASm presented the current overview of EB profiles and stated that there are no upcoming vacancies and that five members will be reappointed during the 2023 Meeting of Participants.

*There is no agenda item 11.2.*

### **11.3 Rules & regulations (EB0123.11.3) for approval Anja Smit**

ASm asked the EB to approve the change to article 8.3, which the EB did.

### **11.4 Foundation statutes (EB0123.11.4a; EB0123.11.4b & EB0123.11.4c) for approval Anja Smit**

ASm presented the proposed changes to the LIBER foundation statutes and explained that a two thirds majority of the seven EB members present in-person (meaning at least five votes in favour) would be

required to approve the proposed amendments. All seven EB members present in-person voted to in favour of the amendments. CS asked ASm to clarify article 5.4f, which ASm will do via email.

*Actions:*

ASm → *clarify article 5.4f of the amended statutes.*

## **12 Executive Director's report (EB0123.12) for information Astrid Verheusen**

AV presented the Executive Director's report and informed the EB that the LIBER Office will need to leave their current offices in 2028. She asked the EB discuss this extensively, especially if they consider moving the Office abroad. This will have legal implications for LIBER and its staff. JR suggested to set up a task force for this issue.

*Actions:*

JR → *set up task force to prepare the LIBER Office move in 2028.*

## **13 Committee reports**

### **13.1 Appointments Committee for information Julien Roche**

JR reported on yesterday's AC meeting. He stated that all LIBER Office vacancies are now filled and suggested to set up a database of people who can support the Office. The AC also discussed how the EB can communicate more efficiently via emails between meetings, to which the EB responded: ASm stated that she will abstain from participating in any discussions about European projects to avoid conflicts of interests, HK suggested to add deadlines to email subject line, JR encouraged all EB members to proactively participate in email discussions.

### **13.2 Steering Committee Chairs for information Julien Roche**

JR reported on this morning's SC meeting, informing the EB that the work on the strategy implementation plans will continue.

## **14 Any other business for discussion Julien Roche**

GT shared that he will write an introduction to Philippos Tsimpoglou's Humans of LIBER interview, to be published posthumously after a 40-day mourning period has passed.

## **15 Future Executive Board meetings for information Julien Roche**

AC invited the EB to have the October 2023 meetings in Sheffield and work with AV to set a date. AV will contact the Bibliothèque Cantonale et Universitaire, Lausanne to host the February 2024 meetings in their capacity as the host of the 2025 Annual Conference.

*Actions:*

AV; AC → *set dates for October 2023 EB meetings in Sheffield.*

AV → *contact BCU Lausanne about hosting February 2024 EB meetings.*

### **Upcoming meetings:**

<b>EB0223</b>	<b>3-7 July 2023</b>	<b>Hungarian Academy of Sciences, Budapest</b> Deadline for agenda items: 9 June Deadline for submissions (papers/reports): 16 June
<b>EB0323</b>	<b>12-13 October 2023</b>	<b>University of Sheffield</b> Deadline for agenda items: 22 September Deadline for submissions (papers/reports): 29 September
<b>EB0124</b>	<b>February 2024</b>	<b>Bibliothèque Cantonale et Universitaire, Lausanne</b> Deadline for agenda items: Deadline for submissions (papers/reports):



## Summary of actions after EB0123

Carried forward from EB meetings before February 2023:

#	Who	What	Status
1	JR	Consult other organisations about benefits of UNESCO partnerships.	Keep
2	SC Chairs; AV	Establish closer collaboration on European projects between LIBER Office and SCs/WGs.	Keep
3	HvW; AV	Look into funding options for new LIBER training programme.	Keep
4	SC Chairs; AV	Investigate possible WG roles in new LIBER training programme.	Keep
5	HK; AV	Include explanation of Open Science in relation to new LIBER training programme in next draft.	Keep
6	AV	Draft LIBER – LQ communications content plan.	Keep
7	AV	Emphasise international project results and benefits in communication with LIBER Participants.	Keep
8	SC Chairs; AV	Discuss WG members not belonging to LIBER Participant institutions.	Keep
9	GT	Update <i>Artificial Intelligence and Scholarly Communication</i> memo periodically.	Keep
10	Executive Board	Discuss relative high number of UK Participants leaving LIBER.	Keep
11	HvW; AV	Report on VU Library – LIBER Office internship experience and model.	Keep
12	BS	Prepare paper on LIBER Carpentries membership.	Keep
13	AV	Investigate potential Participants and EOSC Association members overlap.	Keep
14	Executive Board	Executive Board: evaluate the current definitions of the Participant categories.	Keep
15	SC Chairs; AV	Finalise 2023 – 2027 Strategy plan ahead of March 2023 Quarterly Mailing.	Keep
16	JR; AV	Explore the involvement of LIBER sponsors at the 2023 Winter Event.	Keep

## Actions after EB0123:

#	Who	What	Status
17	JR	Discuss IFLA membership with other IARLA representatives.	
18	ASm; WW	Provide EB with a list of EOSC Association members that are also LIBER Participants.	
19	JR; WW	Draft action plan for including libraries within the EOSC Association.	
20	HvW	Draft and share proposal for extra officer with EB.	
21	AV	Contact CSIS for more information about their Participant category.	
22	HvW	Update voluntary additional contributions proposal (option C).	
23	ASm; AV	Investigate ANBI status.	
24	HvW; AV	Plan risk assessment workshop for October 2023.	
25	HvW	Expand fundraising paper.	
26	AC; CS	Draft proposal about libraries supporting Open Science.	
27	GT	Send AC information about UK libraries in SCOSS.	
28	Executive Board	Send names of suitable SPARC Europe board candidates to CS.	
29	CS	Update La Referencia proposal to include the EB involving their rectors for the autumn 2023 webinar.	
30	JR	Discuss the Knowledge Equity Network at a future EB meeting.	
31	AV	Clarify and create procedures regarding the appointment, term length, and removal of WG Chairs.	
32	Executive Board	Approve Catriona Cannon's WG Chair candidacy over email.	
33	SC Chairs	Continue working on the strategy implementation roadmap and LIBER 2023 Knowledge Café.	
34	SC Chairs	Review SC reporting format.	
35	AV	Set up shared online environment.	
36	AV	Update AB on Advancing Open Science related conclusions after the February EB meetings.	

37	JR	Inform the Leadership Programmes WG of the EB's approval to have the Emerging Leaders Programme seminar in Budapest.	
38	AV	Invoice cohort 6.	
39	AV	Set up Rights & Values task force consisting of LB, ASo, AB, AC, HK, BS, GT, JR and AV.	
40	HK	Report back to LQ about ASo and LB doing the LQ guest editorial.	
41	AV; LB; ASo	Expand the events code of conduct to cover all LIBER activities.	
42	Executive Board	Discuss creating confidentiality policy at future meetings.	
43	AV	Facilitate contact between LIBER 2022 and LIBER 2024 local host.	
44	AV	Add testimonials and contact details from former local hosts to website.	
45	AV	Set dates for the 2023 Winter Event.	
46	AV	Set strategy-related theme for the 2023 Winter Event	
47	Executive Board	Suggest CPC candidates to GT.	
48	GT	Update Annual Conference structure proposal 2 to include EB suggestions.	
49	AV	Plan campaign to attract potential LIBER event hosts.	
50	Executive Board	Send information about potential future LIBER event hosts to ASm.	
51	AC	Brainstorm potential UK LIBER event hosts.	
52	AV	Send list of past LAG Seminar and LIBER Journées venues to ASm.	
53	ASm	Identify potential LIBER events hosts in underrepresented areas.	
54	ASm	Clarify article 5.4f of the amended statutes.	
55	JR	Set up task force to prepare the LIBER Office move in 2028.	
56	AV; AC	Set dates for October 2023 EB meetings in Sheffield.	
57	AV	Contact BCU Lausanne about hosting February 2024 EB meetings.	