



COMMUNICATION INTERN: LIBER EUROPE

LIBER, Europe's largest research library network, has the mission to enable world-class research. We support and speak up on behalf of university, national and special libraries – their institutions and their users – across Europe.

LIBER is facilitated by an ambitious and international office team. To support our wide range of communication activities, we are looking for a Communication Intern to join our team. Specifically, the successful candidate will help support communications around our flagship event - the [LIBER Annual Conference](#).

What you do

This internship is suitable for students based/registered in the Netherlands. The successful candidate will work with the LIBER team to help us reach the goals of our [2023–2027 Strategy](#).

Specifically, the intern will support the promotion of our Annual Conference (3-5 July 2024), which will take place in Limassol, Cyprus.

The intern will also be engaged in a range of communication activities (social media, website support, mailing campaigns etc.) as well as general network outreach to our 400+ members and wider community.

Period: We aim to have an intern for 3-4 months - from the beginning of April to after the Annual Conference has concluded in mid-July (exact starting date is flexible). The expected weekly commitment is between 16-20 hours. There is potential to continue working for us as an intern after the summer holiday as well (depending on the applicant's internship requirements). We also offer flexible working hours which suit your university/studying schedule and other commitments.

Your tasks, amongst others, will include:

- **Social Media:** write and schedule posts for LIBER's social media channels, including taking responsibility for the LIBER Annual Conference Twitter and Instagram channels;
- **Newsletters:** help compile information for newsletters sent to LIBER's network;
- **Webinars:** monitor session registration and increase promotion as necessary;
- **Website:** create, edit and publish content on LIBER websites. Fix website 'bugs' and improve/enrich previously published news articles/pages.

Your profile

- Studying communication, library studies, media studies or similar, or show an





interest in communication in an international organisation;

- Native or fluent English speaker (with excellent written skills in the English language);
- Able to work independently as part of a small, enthusiastic and international team.

We offer you

You will be guided by LIBER's Communication Coordinator, and by other members of the LIBER Office. The successful candidate will learn extensively about communication in an international membership organisation. Support from other members of the LIBER team will be given to the intern regularly.

An internship agreement will be drawn up together with the intern and Executive Director. This internship offers compensation of 500 euros gross per month (based on a working week of 20 hours) for interns enrolled in a higher-education degree programme.

In terms of practical experience, interns will gain first-hand knowledge of several communication/marketing tools and have the opportunity to contribute to the development of the communications strategy for the Annual Conference.

Special working conditions

LIBER is located in the Koninklijke Bibliotheek, in The Hague. We work in the Office two days per week and work remotely for the remaining days. As a result of our events and meetings, occasional out-of-hours working (including weekends) is possible. Specifically, the successful candidate will be invited to attend the Annual Conference in Limassol, Cyprus, from 3-5 July 2024 (with travel costs fully reimbursed). We offer a flexible working environment in a small team.

About LIBER

[LIBER](#) is the largest network of research libraries in Europe. The association has grown to include around 400 research libraries in 40 countries. Together we work to represent the interests of European research libraries, their universities, and their researchers. Between 10-15 Working Groups are simultaneously working on topics relating to the LIBER Strategy and are the lifeblood of the LIBER community. Events like the LIBER Annual Conference and Winter Event bring the community together. Promotion and advocacy for European libraries takes place in European and national fora where the voice of LIBER needs to be heard. LIBER will continue to maintain its strong position in enabling world-class research through [our 2023 - 2027 Strategy](#).

To Apply

To apply, please contact Communication Coordinator, Rosie Allison (rosie.allison@libereurope.org). Please send a complete CV and a motivation letter via email, with the subject line 'Communication Intern'.

Closing date

The closing date for applications is **Monday 4th March 2024**.