



EB0323

**LIBER EXECUTIVE BOARD MEETINGS: October 2023, Sheffield University Library / online**

**Minutes**

**Present:** Lars Burman (LB), Dóra Kalydy (DK), Heli Kautonen (HK), Julien Roche (JR), Birgit Schmidt (BS), Anja Smit (Asm), Cécile Swiatek (CS), Giannis Tsakonas (GT), Hilde van Wijngaarden (HvW) Anna Clements (AC), Martine Pronk (MP), Neha Gupta (NG).

**Absent:** Adam Sofronijević (ASo), Andreas Brandtner (AB), Sara Lammens (SL)

**Thursday 12 October First Meeting**

**1 Apologies for information Julien Roche**

AB, SL and ASo will be absent from the EB0323 meetings.

**2 Minutes of the July 2023 meetings (EB0223) for approval Julien Roche**

The EB voted to approve the EB0223 minutes.

**3 Matters arising**

**3.1 Action summary: October 2023 (attached to minutes) for discussion Julien Roche**

*Carried forward from EB meetings before October 2023:*

#	Who	What	Status
1	HK; MP	Include explanation of Open Science in relation to new LIBER training programme in next draft.	Keep
2	MP	Draft LIBER – LQ communications content plan.	Keep
3	MP	Investigate potential Participants and EOSC Association members overlap.	Keep
4	Executive Board	Executive Board: evaluate the current definitions of the Participant categories.	Feb '24
5	HvW	Draft and share proposal for extra officer with EB.	Oct '23
6	MP	Contact CSIC for more information about their Participant category.	Keep
7	HvW	Update voluntary additional contributions proposal (option C).	Oct '23
8	ASm; MP	Clarify and create procedures regarding the appointment, term length, and removal of WG Chairs.	Feb '24
9	SC Chairs	Review SC reporting format.	Keep
10	MP	Set up Rights & Values task force consisting of LB, ASo, AB, AC, HK, BS, GT, JR and AV.	Keep
11	Executive Board	Discuss creating confidentiality policy at future meetings.	Keep
12	MP	Add testimonials and contact details from former local hosts to website.	Keep
13	Executive Board	Suggest CPC candidates to GT.	Keep
14	MP	Set up task force to prepare the LIBER Office move in 2028.	Keep
15	ASm	Look into changing the policy that grants Participants joining LIBER between July and January free membership for the remainder of that year.	Keep
16	FC	Present suggestions for changing the free membership policy at the EB0323 meetings.	Keep
17	ASm	Discuss the upcoming Executive Board vacancies at the EB0323 meetings.	Feb '24

18	MP	Add a short overview of each project's output and benefits to the LIBER website.	Keep
19	MP	Promote the LIBER Insider to increase readership.	Keep
20	MP	Prepare overviews to review LIBER's experiences with challenges and key partners in current projects, discuss future project topics and/or develop a project strategy.	Keep
21	MP	Add the projects database to the Executive Board shared drive.	Keep
22	HK	Discuss the future of the job description database with the Leadership Programmes Working Group.	Keep
23	HK; MP	Compile and publish an overview of all LIBER training activities on the website.	Keep
24	Executive Board	Discuss the Rights & values strategic direction as a standing Executive Board meeting item.	Keep
25	MP	Communicate that AI is central and top priority for the LIBER network and highlight what LIBER has already done regarding AI.	Keep
26	Executive Board	Set up an AI task force consisting of SC Chairs, experts, and other people from the LIBER network to act fast to raise awareness, to draft a concrete work plan, and to set LIBER's AI perimeter.	Keep
27	Executive Board	Send potential LQ Editorial Board member and reviewer candidates to HK and TT.	Keep
28	HK; BS; ASm	Look into non-contributing LQ Editorial Board members.	Keep
29	HK	Discuss LQ switching to open peer review with TT.	Keep
30	AC; CS; AB; BS; MP	Define the Libraries impact on Open Science proposal's angle and scope.	Keep
31	Executive Board	Brainstorm potential partners for the Libraries impact on Open Science study.	Keep
32	AB; AC; HK; BS	Ask Working Groups for feedback about embedding workshops in the main Annual Conference programme.	Keep

*Actions after EB0323:*

#	Who	What	Status
	MP	Recalculate 2024 budget including the extra officer and sustainability budget.	
	MP	Present new LIBER budget by email in November	
	NG	Schedule a finance committee 1 hr mtg online 15 November	
	MP	Incoming fees payments on the agenda for February	
	MP	Contact CSIS for more information about their Participant category	
	MP	Work on the wording of the adjusted fees	
	Finance Committee	Send new adjusted budget before year end, by email for approval	
	MP	Plan a mtg about the factsheet "Re-creating Europe in the near future" and to call Birgit about the factsheet	
	Executive Board	Review the factsheet before Oct 2024	
	CS	SCOSS: To give a suggestion for the Advisory Board	
	MP	To get a list of LIBER members and align with EOSC	
	MP; BS; ASm	21 Nov General Assembly, online mtg, MP partner with Birgit and ASm on this	
	MP	Proposal to have a webinar with COARA, in 6 months	
	MP	MP to check the IARLA document and save changes to the document	
	BS ; HK	Carpentier: both BS and HK will see what can be offered for the next meeting	
	CS ; HK	HK and CS to create a proposal for Scenarios Strategic Event	
	CS	To take the pilot on Scenarios Strategic Event	

HK	Research studies: preview in a year to see how progress is going for internal analysis, end 2024	
ASm	EB profiles: ASm to ask who wants to continue	
MP	Update the board members about KB move in Feb 2024	
MP	RAR: to update the board members in Feb 2024	
MP; ASm	Will update the board members on potential hosts for future events	
Steering committee	Validate the new Chairs	
AB	Provide an update in February on Advancing Open Science	
HK	Upskilling: Provide an update in February	
ASo	Deliver the paper on Upholding Rights and Values.	
MP	Discuss the mtg / location for Oct	
MP; Asm	Be more selective and put less on the agenda (less packed)	

#### **4 FOR EU LIB (EB0323.4) for information Sophie Forcadell**

The Executive Board had a discussion with representative of FOR EU LIB. FOR EU LIB is a subdivision of an informal exchange network called FOR-EU, whose aim is inter-alliance exchange. The FOR-EU main group reflects on alliances, their sustainability and long-term strategy. During the discussion both parties explored possible pathways for collaboration.

Mid 2024 there will be 60 alliances. In June 2022 the EC launched 2 important developments: Common diploma, a legal status for Alliances. Main issues that are on the table for libraries, to be expected on the agendas of more and more alliances: Open Science and Equal access of digital resources.

Representatives of FOR EU LIB and the LIBER Executive Board discussed commonalities, opportunities for collaboration, the role of LIBER and FOR EU LIB in collaborations and additional considerations.

The following actions were agreed:

- SF sends a list of alliance members to CS to map with LIBER members to visualise overlap
- WINTER Event Florence: informal meeting between FOR EU LIB and LIBER to discuss further steps

### **EXECUTIVE BOARD SECOND MEETING**

**Present GT, NG, MP, Asm, HvW,**

#### **5 Finance Committee report**

##### **5.1 2023 Profit & Loss August (EB0323.5.1a & EB0323.5.1b) for information Hilde van Wijngaarden**

HvW and MP presented the Profit and Loss Jan – Aug 2023. In general, no specific details to be reported. At this stage less has been spent on projects. In September a 5% salary raise as result of the new Collective Labour Agreement (by 1 January 2024 another 2,25%), will be implemented which will affect the budget. No large deviations from the budget are expected for 2023.

##### **5.2 2024 LIBER Preliminary Budget (EB0323.5.2a & EB0323.5.2b) for information Hilde van Wijngaarden**

The Preliminary Budget 2024 is presented and explained by HvW and MP.

*Actions:*

- MP: recalculate 2024 budget including the extra officer and sustainability budget (supportive membership fees).
- MP: new budget will be presented by email in November 2023, board is requested to approve by email
- NG: schedule a finance committee 1 hr mtg online 15 Nov
- HvW: draft and share proposal for extra officer with EB.

Indexing will be done in 2024.

### **5.3 Outstanding payments (EB0323.5.3) for information Hilde van Wijngaarden**

Around 50% of the membership fees is outstanding, the office will place extra effort on this in the coming months.

- MP: on the agenda for February

### **5.4 Participants**

#### **5.4.1 LIBER Participants overview (EB0323.5.4.3) for information Hilde van Wijngaarden**

No specific details to report.

#### **5.4.2 Misclassified Participants for information Hilde van Wijngaarden**

The EB decided to ask CSIC for more information. Keep this action on the action summary.

#### **5.4.3 Proposal Workflow Supporting Memberships (EB0323.5.4.3) for information Hilde van Wijngaarden**

FC has decided on the workflow presented for Supporting Memberships, with the request to choose carefully the 'wording'.

*Actions:*

- MP: work on the wording of the supporting membership fees

### **5.5 Sponsors**

#### **5.5.1 Sponsors overview (EB0323.5.5.1) for information Hilde van Wijngaarden**

Sponsor income from both corporate sponsors and annual conference additional sponsor activities were higher than budgeted. The contract will end for 3 corporate sponsors end 2023.

### **5.6 Annual Conference**

#### **5.6.1 2024 Preliminary budget Cyprus**

EB takes notice of the preliminary budget Cyprus

*Actions:*

- MP: present final budget Cyprus in February 2024.

#### **5.6.2 2024 Annual Conference fund (EB0323.5.6.1) for information Hilde van Wijngaarden**

Based on the revenues of the income of the 2023 Annual Conference the FC decides on the proposal to grant € 12.000 to the Annual Conference Fund 2024.

#### **5.7 Finance Committee Recommendations for approval Hilde van Wijngaarden**

- The finance committee: will get back with a new adjusted budget before year end.
- The finance committee: will send by email for approval.
- The finance committee: will hold extra mtg mid November.
- Asks EB to approve the proposed workflow for Supporting Memberships.
- Asks the EB to approve the proposed Annual Conference Fund 2024.

EB approves all recommendations.

## **STRATEGIC DIRECTIONS**

### **6 EU Activities**

#### **6.1 International projects**

MP reported that more requests do come in. Projects are run by the office, but we need more input from our 'experts' to contribute.

### **6.1.1 International Projects report (EB0323.6.1.1a) + Project conclusion factsheet reCreating Europe (EB0323.6.1.1b) for information Martine Pronk**

JR mentioned that every board member can use the factsheet to send to the partners and share with the community. One can have a short discussion and important to keep the documentation compact and concise.

AC asked about the impact of the projects. Was it achieved?

GT alarmed that there is no Q4 for the projects.

*Actions:*

- MP: to call Birgit about the factsheet reCreating Europe

### **6.1.2 Factsheets Projects (EB0323.6.1.2a + EB0323.6.1.2b) for information Martine Pronk**

*Actions:*

- MP: set up a mailing list for Factsheets
- JR: asked to Review the factsheet in one year

### **6.2 IFLA for discussion Julien Roche**

After the initial announcement that – despite the results of the advisory referendum against Dubai as location for IFLA-WLIC 2024, IFLA's Governing Board decided to withdraw the invitation to host WLIC 2024 in Dubai. This was communicated by email. Julien contacted Vicky McDonald and Leslie Weir however got no response.

- There will be a General Assembly but no conference in 2024.
- Position LIBER: Wait for IFLA board to move and be open to help IFLA so that the global voice of IFLA remains.

### **6.3 SCOSS for information Hilde van Wijngaarden**

HvW reported that SCOSS is looking at models to get more funds. The SCOSS new chair is Susan Haigh (Executive Director, Canadian Association of Research Libraries)

*Actions:*

- HvW: Asks board members to give a suggestions for the Advisory Board

### **6.4 SPARC Europe for information Cécile Swiatek**

CS reported that new board members were elected.

### **6.5 EOSC for discussion Martine Pronk**

MP wrote the paper with the action list and she had a follow up mtg with Wilhelm Widmark (WW).

- Q1 of 2024 there is a webinar.
- There will be board elections. Candidates will be known after 16 November.
- Seat WW becomes vacant in 2024. Prepare for endorsing candidate who is supportive of research libraries.

*Actions:*

- MP: get a list of LIBER members and align with EOSC.
- MP; BS: 21 Nov General Assembly, online. ASm is available for voting during EOSC GA in November 2023 meeting, MP partner with Birgit on this.

### **6.6 UNESCO for information Cécile Swiatek**

CS reported that all agreed actions are done. In December 2023 the deliverables will be met with a final webinar.

*Actions:*

- MP: Fill in forms to become UNESCO consultative member

### **6.7 LA Referencia – UNESCO pilot evaluation (EB0323.6.7) for discussion Cécile Swiatek**

CS updated the EB on the ongoing collaboration between LIBER and LA Referencia. The webinar went well, it was good for visibility LIBER.

*Actions:*

- Spring 2024: a second webinar will be organized on Research Assessment.

**6.8 IARLA draft principles on Safe and Open Internet (EB0323.6.8) for information Martine Pronk**

JR and Martine renewed it recently.

*Actions:*

- MP: to check the document and save changes to the document.

**6.9 LIBER membership in the Carpentries (EB0323.6.9) for discussion Birgit Schmidt**

BS presented the proposal prepared by the Digital Science WG to become member of the Carpentries and organise Carpentries Workshops by LIBER. EB held a discussion about the value of and the implications of implementation of the Carpentries for LIBER. EB asked BS and HK to take the discussion into account and reevaluate the proposal.

*Actions:*

- BS;HK: will work together and decide on an amended proposal for the February 2024 meeting.

**6.10 Scenario's Strategic Event (EB0323.6.10) for discussion Cécile Swiatek**

CS proposed to hold an event in 2025 for Library Directors regarding library strategies. EB discussed if this could be part of Journées or a separate event. EB suggests to let it be organised by the Leadership programmes WG and give it a clear direction from the board.

*Actions:*

- CS; HK: Heli and Cecile to discuss further
- CS: start to draft the pilot

**INTERNAL BUSINESS PROCESSES**

**7 Partnerships**

**7.1 ADBU (EB0323.7) for information Martine Pronk**

MP reported, ADBU study is finished in 2023. The outcomes (handbook) are secured in the WG RDM.

**7.2 DFFU for information Heli Kautonen**

HK reported that consultancy is agreed. Project started in September with kick off. The first results of the interviews are expected soon, and the final results expected before end of the year. Happy with the progress.

**7.3 LIBER and Research Studies: Criteria for budget (EB0323.7.3) for discussion Hilde van Wijngaarden**

HvW reported that from a financial perspective the budget for Foundation Studies was not clear and proposes an amendment to the requirements. To have:

- 2 yrs for a foundation study
- have 1 study at a time
- reserve 5000 euro for a study maximum per year. If needed, additional funds need to be found.

*Actions:*

- HvW: review in a year to see how progress is going for internal analysis, end 2024.

**8. LIBER Quarterly for information HK**

HK reported that the task force has met and addressed the issue around Cohort 6. From now on MP will be invited to the meetings. There will be a detailed report in the February meeting.

**9. LIBER Communications report Q1 – 3 2023 (EB0323.9) for information MP**

MP reported that on request by EB the communications report is back on the agenda.

**10. Legal changes**

**10.1 Legal changes – update for information ASm**

ASm finalised the legal changes proposed earlier in 2023.

**11. Executive Board profile (EB0323.11) for information ASm**

ASm reported that in 2024 Lars' term will end. There will be 5 board members for re-appointment.

*Actions:*

- ASm: to ask who wants to continue before February board meeting

**12. Executive Director's report (EB0323.12) for information MP**

MP highlights the reported on the plans of the KB relocating, since it is becoming more concrete. KB will move to a temporary location; LIBER is included in the plans.

*Actions:*

- MP: update in February board meeting

**13 Risk Assessment Report for information MP**

MP reported that in October 2022 a RAR workshop took place. MP proposed not to have a workshop but provide EB with periodical updates.

*Actions:*

- MP: to update the board members in Feb 2024

**14 Report LIBER Internship 2022 (EB0323.14) for information HvK**

HvK updated the board that the internship was positively received by VU Amsterdam.

**Friday 13 October Second Meeting**

**15. Annual Conferences & Winter Events**

**15.1 Winter Event 2023: Florence, Fiesole**

**Preliminary budget & venue (EB0323.15.1a + EB0323.15.1b) for information MP**

MP reported that there will be an amendment in the costs presented because some LIBER office staff will be traveling on project costs. There will be a link between the LIBER Winter Event and the co-located event one day prior to the WE.

**15.2 LIBER 2023: Budapest Annual Conference LH report (EB0323.15.2) for information DG**

DG reported that it was a successful conference, received nice feedback, more than 500 participants and lucky with the local sponsors. Positive feedback was also received by other board members.

**15.2.1 Financial Statement & Participants (EB0323.15.2.1a & EB0323.15.2.1b) for information  
Giannis Tsakonas**

GT informed the board to be happy with the results of the Annual Conference 2023: also from the CPC point of view it was a very successful event and the numbers are very encouraging.

**15.2.2 Survey results (EB0323.15.2.2a + EB0323.15.2.2b + EB0323.15.2.2c) for information  
Giannis Tsakonas**

GT communicated a positive score of the participant survey, the score is 8 to 10. The conference got a high score, the keynote speakers were great.

**15.3 LIBER 2024: Cyprus – Giannis Tsakonas**

**15.3.1a CPC report (EB0323.15.3.1a) for information Giannis Tsakonas**

Preparations are on schedule. Topics are agreed upon and a list of potential keynote speakers is drafted. GT signals that more members are needed for the CPC, ideally 30.

*Actions:*

- EB: search for interest of colleagues to join the CPC and send suggestions for new CPC members to GT

**15.3.1b Preliminary budget (EB0323.15.3.1b) for information Giannis Tsakonas**

GT communicated that the budget is meeting expectations and is aligned with what can be expected in the area. A final budget will be presented during the February board meeting.

**15.3.1c Venue (EB0323.15.3.1c) for information Giannis Tsakonas**

GT reported that the updates regarding the venue look positive: all the sessions will be in one building. Coffee and lunch breaks in a venue 2 minute walking distance. EB asks to arrange for medical staff being present at all time to prepare for possible issues due to the high temperatures.

**15.4 Proposal new conference structure (EB0323.15.4) for approval Giannis Tsakonas**

EB discusses the proposal for a new conference structure. It approves proposal 2; Workshops Embedded. It adds the request to integrate the poster presentation into the Programme and hold it in the same place as the Conference reception.

*Actions:*

- GT: to implement proposal 2 in the Annual Conference Programme 2025 Lausanne.

**15.5 Future Conference & Winter Event venues (EB0323.15.5) for information Anja Smit**

ASm reports that she and MP are working on several leads. DG will talk to colleagues in Poland and Prague.

*Actions:*

- ASm: will update the board in February 2024

**16. 2023 – 2027 Strategy**

**16.1 Implementation Update for information Martine Pronk**

No further updates

**17. Committee reports**

**17.1 Appointments Committee recommendations for information Julien Roche**

The Appointment Cie recommends the EB to approve the following:

- As a result of the new Collective Labour Agreement WVOI (dd Sept 2023), in principle a permanent contract will be given to all LIBER staff after a 1-year temporary contract.
- To ask the Fin Cie to put hiring an extra officer to the Board for approval.

EB approves both decisions.

*Actions:*

- GT; ASm: Help organising, planning, and standardising tasks around events. Including look at planning of the big events over the year(s)
- ASm: Produce a draft Code of Conduct for the Board
- GT: Ask Susan Reilly to draft a proposal for a revised scope for the Copyright and Legal Matters Working Group

**17.2 Steering Committee Chairs recommendations for information Julien Roche**

The Steering Committee recommends the EB to formally validate Olaf Siegert as new co-chair of the Open Access WG and Jodie Double as co-chair of the Digital Scholarship and Digital Cultural Heritage WG. EB approves both new co-chairs.

**17.2.1 Engaged and Trusted Hubs (EB0323.17.2.1) for information Anna Clements**

No questions

**17.2.2 State-of-the-art Services (EB0323.17.2.2) for information Birgit Schmidt**



No questions

### **17.2.3 Advancing Open Science (EB0323.17.2.3) for information      Andreas Brandtner**

Not addressed as Andreas is not available, for discussion in Lausanne. HvW asks for attention for broader topics regarding to open science.

*Actions:*

- AB: Provide an update in February

### **17.2.4 Upskilling the Library Workforce (EB0323.17.2.4a)      for information      Heli Kautonen**

HK discussed that for Jodie Double from university of Leeds, approval is requested, replacing Caleb Derven.

- DSDCH WG: Request for annual budget allocation to get 4 licences to a Git Plus repository: 6,70 \$/month (363 €/y (price per 2023). EB discusses that it is not desired for the LIBER office to manage infrastructures. The request is not approved and the WG is asked if a local solution can be found to host (one of the participating libraries)
- LP WG: Budget allocation for Journées (in case of inquiry by speakers) max € 1000. EB decides that no speakers fee will be offered, only reimbursement of travel and accommodation costs.

### **LIBER upskilling and library training landscape (EB0323.17.2.4b)      for discussion Heli Kautonen**

Points of attention rising from the discussion:

- LIBER should not aim to be complete and does not have to be unique. We do not necessarily have to either compete or collaborate with other programmes.
- Check methodology and focus: can we learn from others?

*Actions:*

- HK: Provide an update in February 2024

### **17.2.5 Upholding Rights and Values      for information      Anja Smit & Lars Burman**

ASm and LB reported that this has to become more of an item. There is no paper as there was no response from ASo. Continuation and take up the topic is important and a core issue.

*Actions:*

- ASo: Deliver the paper on Upholding Rights and Values.

### **18.      Any other business      for discussion      Julien Roche**

JR asked if LIBER should apply for a seat in the Governing board of COARA?  
EB decides not to apply, however follow developments and stay connected.

### **19.      Future Executive Board meetings      for information      Julien Roche**

JR communicated that the next executive board mtg is planned for 22 and 23 February in Lausanne.

#### **19.1      On site meetings      for discussion      Julien Roche**

JR said to keep 'on site meetings' on the agenda.

*Actions:*

- MP: Be more selective and put less on the agenda (less packed) next time.

**Upcoming meetings:**

**EB0124      February 2024**

**Bibliothèque Cantonale et Universitaire, Lausanne**

Deadline for agenda items: 26 January 2024

Deadline for submissions (papers/reports): 2 February 2024

<b>EB0224</b>	<b>July 2024</b>	<b>Cyprus University of Technology in Limassol, Cyprus</b> Deadline for agenda items: tbd Deadline for submissions (papers/reports): tbd
<b>EB0324</b>	<b>October 2024</b>	<b>To be decided</b> Deadline for agenda items: tbd Deadline for submissions (papers/reports): tbd

## Summary of actions after EB0323

Carried forward from EB meetings before October 2023:

#	Who	What	Status
1	HK; MP	Include explanation of Open Science in relation to new LIBER training programme in next draft.	Keep
2	MP	Draft LIBER – LQ communications content plan.	Keep
3	MP	Investigate potential Participants and EOSC Association members overlap.	Keep
4	Executive Board	Executive Board: evaluate the current definitions of the Participant categories.	Keep
5	HvW	Draft and share proposal for extra officer with EB.	Keep
6	MP	Contact CSIC for more information about their Participant category.	Keep
7	HvW	Update voluntary additional contributions proposal (option C).	Keep
8	ASm; MP	Clarify and create procedures regarding the appointment, term length, and removal of WG Chairs.	Keep
9	SC Chairs	Review SC reporting format.	Keep
10	MP	Set up Rights & Values task force consisting of LB, ASo, AB, AC, HK, BS, GT, JR and AV.	Keep
11	Executive Board	Discuss creating confidentiality policy at future meetings.	Keep
12	MP	Add testimonials and contact details from former local hosts to website.	Keep
13	Executive Board	Suggest CPC candidates to GT.	Keep
14	MP	Set up task force to prepare the LIBER Office move in 2028.	Keep
15	ASm	Look into changing the policy that grants Participants joining LIBER between July and January free membership for the remainder of that year.	Keep
16	FC	Present suggestions for changing the free membership policy at the EB0323 meetings.	Keep
17	ASm	Discuss the upcoming Executive Board vacancies at the EB0323 meetings.	Keep
18	MP	Add a short overview of each project's output and benefits to the LIBER website.	Keep
19	MP	Promote the LIBER Insider to increase readership.	Keep
20	MP	Prepare overviews to review LIBER's experiences with challenges and key partners in current projects, discuss future project topics and/or develop a project strategy.	Keep
21	MP	Add the projects database to the Executive Board shared drive.	Keep
22	HK	Discuss the future of the job description database with the Leadership Programmes Working Group.	Keep
23	HK; MP	Compile and publish an overview of all LIBER training activities on the website.	Keep
24	Executive Board	Discuss the Rights & values strategic direction as a standing Executive Board meeting item.	Keep
25	MP	Communicate that AI is central and top priority for the LIBER network and highlight what LIBER has already done regarding AI.	Keep
26	Executive Board	Set up an AI task force consisting of SC Chairs, experts, and other people from the LIBER network to act fast to raise awareness, to draft a concrete work plan, and to set LIBER's AI perimeter.	Keep
27	Executive Board	Send potential LQ Editorial Board member and reviewer candidates to HK and TT.	Keep
28	HK; BS; ASm	Look into non-contributing LQ Editorial Board members.	Keep
29	HK	Discuss LQ switching to open peer review with TT.	Keep
30	AC; CS; AB; BS; MP	Define the Libraries impact on Open Science proposal's angle and scope.	Keep
31	Executive Board	Brainstorm potential partners for the Libraries impact on Open Science study.	Keep
32	AB; AC; HK; BS	Ask Working Groups for feedback about embedding workshops in the main Annual Conference programme.	Keep

Actions after EB0323:

#	Who	What	Status
	HvW	Draft and share proposal for extra officer with EB	
	MP	Recalculate 2024 budget including the extra officer and sustainability budget.	
	MP	Present new LIBER budget by email in November	
	NG	Schedule a finance committee 1 hr mtg online 15 November	
	NG; MP	Incoming fees payments on the agenda for February	
	MP	Contact CSIS for more information about their Participant category	
	NG; MP	Work on the wording of the adjusted fees	
	Finance Committee	Send new adjusted budget before year end, by email for approval	
	MP	Plan a mtg about the factsheet "Re-creating Europe in the near future" and to call Birgit about the factsheet	
	Executive Board	Review the factsheet before Oct 2024	
	CS	SCOSS: To give a suggestion for the Advisory Board	
	MP	To get a list of LIBER members and align with EOSC	
	MP ; BS	21 Nov General Assembly, online mtg, MP partner with Birgit on this	
	MP	Organise webinar with LA Referencia in spring 2024	
	MP	MP to check the IARLA document and save changes to the document	
	BS ; HK	Carpentier: both BS and HK will see what can be offered for the next meeting	
	CS ; HK	HK and CS to create a proposal for Scenarios Strategic Event	
	CS	To take the pilot on Scenarios Strategic Event	
	HK	Research studies: preview in a year to see how progress is going for internal analysis, end 2024	
	ASm	EB profiles: To ask who wants to continue and so ASm to send emails to the board members	
	MP	Update the board members about KB move in Feb 2024	
	MP	RAR: to update the board members in Feb 2024	
	MP ; ASm	Will update the board members on future events	
	Steering committee	Validate the new Chairs	
	AB	Provide an update in February on Advancing Open Science	
	HK	Upskilling: Provide an update in February	
	ASo	Deliver the paper on Upholding Rights and Values.	
	MP ; NG	Discuss the mtg / location for Oct	
	MP ; NG	Be more selective and put less on the agenda (less packed)	